



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
ELECTIONS DIVISION

1500 11th Street, 5th Floor, Sacramento, CA 95814 | **Tel** 916.657.2166 | **Fax** 916.653.3214 | www.sos.ca.gov

February 25, 2016

County Clerk/Registrar of Voters (CC/ROV) Memorandum #16072

TO: All County Clerks/Registrars of Voters

FROM: /s/ Katherine Montgomery
Initiative Program Manager

RE: Presidential Primary: State Ballot Pamphlet Order Verification

Response requested by **Monday, February 29, 2016.**

At the following link you will find the June 7, 2016, Presidential Primary Election [ballot pamphlet orders and shipping instructions](#) for your county. Please verify that the quantities and special instructions for your county (e.g., destination, packaging, etc.) are correct. **If I have not received an order for your county, it is indicated with a "0."**

Please note that, for the 60-day English ballot pamphlet orders (Attachment A), the original quantity you requested is multiplied by 60% for householding purposes. The Secretary of State directly mails the quantities indicated on Attachment A.

Attachment B indicates your 29-day order and Attachment C contains the shipping instructions for receiving these quantities.

If you need to make changes, please indicate it directly on the form and return it to me via fax at (916) 653-3214 or email at katherine.montgomery@sos.ca.gov.

If you have any questions, please feel free to call me at (916) 695-1572.