



**ALEX PADILLA** | SECRETARY OF STATE | STATE OF CALIFORNIA  
ELECTIONS DIVISION

1500 11<sup>th</sup> Street, 5<sup>th</sup> Floor, Sacramento, CA 95814 | **Tel** 916.657.2166 | **Fax** 916.653.3214 | [www.sos.ca.gov](http://www.sos.ca.gov)

May 13, 2016

County Clerk/Registrar of Voters (CC/ROV) Memorandum # 16138

**TO:** All County Clerks/Registrars of Voters

**FROM:** /s/ Jana M. Lean  
Chief, Elections Division

**RE:** Presidential Primary: Provisional Ballots

While the number of people who vote provisionally on Election Day tends to be relatively steady, there is always the potential that a larger than normal amount of people will register on the deadline either online or by mail leading to an increase in the number of people who may not be listed on your polling place rosters and who thus need to vote using a provisional ballot.

To prepare for that possibility, the Secretary of State's office urges you to remind poll workers of the provisional balloting procedures and that every person has a right to cast a provisional ballot for any reason under Elections Code section 14310 and Help America Vote Act of 2002, section 302.

Furthermore, the Secretary of State's office recommends that you consider providing each polling place with extra supplies of provisional ballots, provisional ballot envelopes, and voter registration cards.

If you have any questions, please feel free to contact me at [Jana.Lean@sos.ca.gov](mailto:Jana.Lean@sos.ca.gov) or (916) 657-2166. Thank you.