



DEBRA BOWEN | SECRETARY OF STATE
STATE OF CALIFORNIA | ELECTIONS

1500 11th Street, 5th Floor | Sacramento, CA 95814 | Tel (916) 657-2166 | Fax (916) 653-3214 | www.sos.ca.gov

June 4, 2008

TO: ALL COUNTY CLERKS/REGISTRARS OF VOTERS (08196)

FROM:


Stephanie Golka

Candidates & Elections, Elections Analyst

SUBJECT: Unprocessed Ballots Report

It is everybody's favorite post-election question -- How many ballots do you have left to process?

There are two methods to report this information:

1. CALVOTER II, please review the attached MINI-GUIDE TO REPORTING UNPROCESSED BALLOTS VIA CALVOTER or
2. FAX method, please complete the attached survey form. Fax to: (916) 653-0718.

Whichever reporting method you choose, please send us your initial unprocessed ballot numbers no later than Thursday morning on June 4, 2008. These will be posted to the website and updated multiple times daily just as we've done in past elections. The link is located at:

<http://vote.sos.ca.gov/Misc/votebymail.htm>

If you have questions about this survey or other election reporting matters, please contact:

Stephanie Golka

(916) 657-2189

stephanie.golka@sos.ca.gov

Thanks in advance for your prompt response.

Attachments

UNPROCESSED BALLOTS REPORT
June 3, 2008 Statewide Direct Primary Election

COUNTY: _____

Name: _____

Phone: _____

Estimated remaining:

Unprocessed VBM _____

Provisional ballots _____

Other ballots _____

* This category includes (1) ballots that are damaged, (2) ballots that could not be machine read, and (3) ballots diverted by optical scanners for further review.

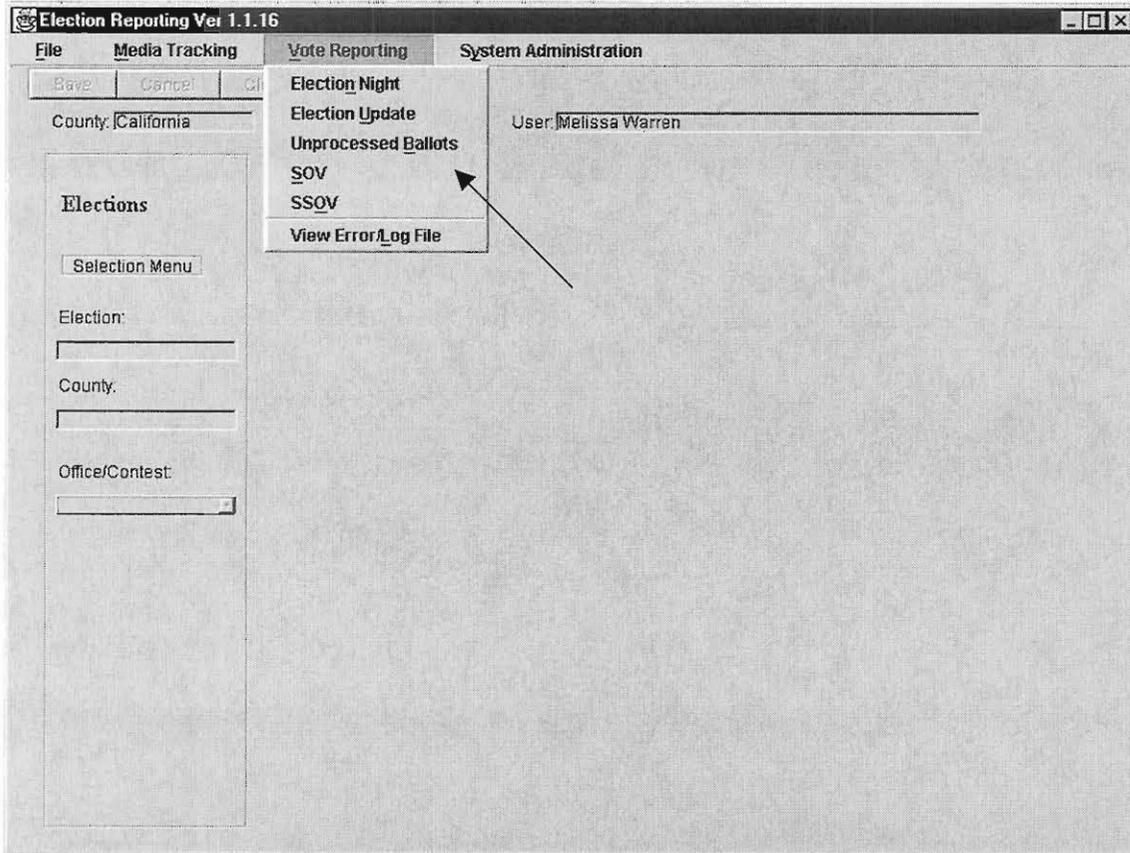
Return to:

Stephanie Golka
Elections Division
1500 11th Street, 5th Floor
Sacramento, CA 95814

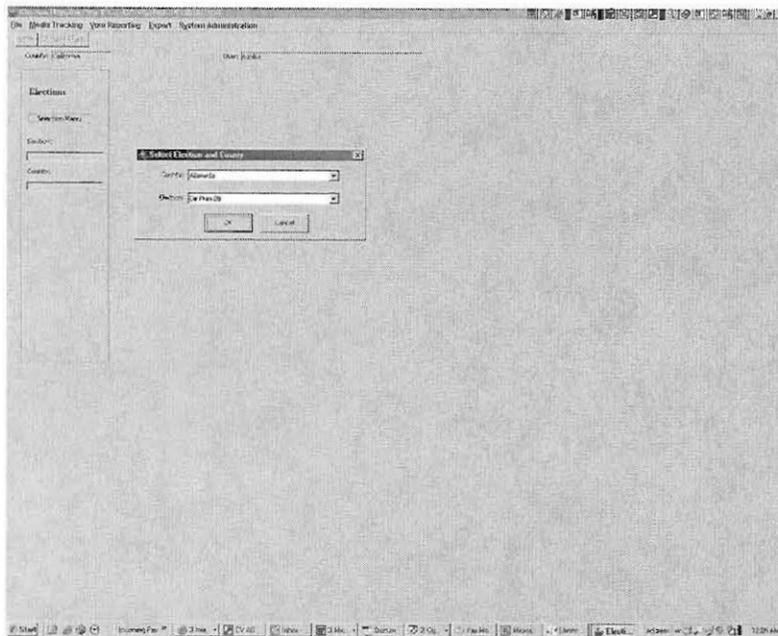
FAX: (916) 653-0718

MINI-GUIDE TO REPORTING UNPROCESSED BALLOTS VIA CALVOTER

1. Open CALVOTER II Elections application.
2. Select VOTE REPORTING on Menu Bar.
3. Select UNPROCESSED BALLOTS on drop-down menu



4. Select your county from the drop-down list. The system will default to current election.
5. Click OK



6. The LAST REPORT field will contain the date/time stamp from your last semi-official canvass report; the BALLOTS CAST field will contain the number of ballots you reported on your last report.
7. Key in the number of late returned absentees, provisionals and damaged ballots.
8. Click SAVE (upper left corner).
9. Close window.

