



DEBRA BOWEN | SECRETARY OF STATE
STATE OF CALIFORNIA | ELECTIONS

1500 11th Street, 5th Floor | Sacramento, CA 95814 | Tel (916) 657-2166 | Fax (916) 653-3214 | www.sos.ca.gov

March 20, 2009

County Clerk/Registrar of Voters (CC/ROV) Memorandum #09045

TO: All County Clerks/Registrars of Voters

FROM:

Lisa Alvis

Candidates & Elections Analyst

SUBJECT: May Statewide Special: Precinct and Election Night Reporting Forms

- ATTENTION ELECTION REPORTING STAFF -

Attached are two forms for Election Night Reporting preparations.

1. Election Precincts Form. This form is to report the number of reportable voting precincts countywide and by district that you will be reporting to us on May 19, 2009, for the Statewide Special Election.

Complete and FAX to the Election Night Reporting Team. We will send out a new Election Precincts Form complete with the number of reportable precincts each county has provided on this form.

2. Semi-Official Canvass County Vote Reporting Form. This form includes the contests to be reported to the Secretary of State for your county on election night.

Review carefully to ensure all contests pertinent to your county are included and **report any discrepancies** to us. Currently there are 1,000 reportable precincts shown on the Semi-Official Canvass form. We will send a new Semi-Official Canvass County Vote Reporting form with the number of reportable precincts to be used for election night once we have received the completed Election Precincts form from your county.

DUE DATE: FRIDAY, April 3, 2009
FAX (916) 651-8190

If you have questions about this information or other election night reporting matters, please call (888) 868-3225 (888-VOTECAL) or contact one of the members of the SOS Election Night Reporting Team:

Lisa Alvis	(916) 651-8190	Lisa.Alvis@sos.ca.gov
Jacob Corbin	(916) 657-2189	Jacob.Corbin@sos.ca.gov
Evelyn Mendez	(916) 653-9155	Evelyn.Mendez@sos.ca.gov

Attachments (county specific forms will be emailed separately)