



DEBRA BOWEN | SECRETARY OF STATE
STATE OF CALIFORNIA | ELECTIONS

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September 8, 2009

County Clerk/Registrar of Voters (CC/ROV) Memorandum # 09147

TO: All County Clerks/Registrars of Voters

FROM: 
Mark Harlan
Communications Lead, VoteCal Project

RE: VoteCal Project: Contract Signing and Execution

We are pleased to announce that the contract has been signed between the Secretary of State and Catalyst Consulting Group, Inc. (Catalyst), the system integrator, signaling the formal beginning of implementing the VoteCal Project as of September 8, 2009.

Catalyst Consulting Group, Inc. is experienced with the development and implementation of a HAVA-compliant voter registration database. Through the successful development and implementation of a bottom-up approach for the State of Illinois, Catalyst has also gained experience working with several California election management system vendors.

Upon execution of the contract, the Secretary of State will work closely with Catalyst to finalize the project management plan and the project schedule. During this Project Initiation and Planning Phase, we will also be finalizing other project plans such as the configuration management plan and the change management plan. For more information on the expected deliverables associated with this phase of the project, please see Appendix A – State Contract, Attachment 1, Exhibit 2 of the Request For Proposal, which can be downloaded from the VoteCal website at http://www.sos.ca.gov/elections/bidders_library/final-rfp-changes-accepted/full-contract-final-2008-changes-accepted.pdf.

Once again, thank you for your dedication toward our common goal of the uniform implementation of a HAVA-compliant statewide voter registration database in the State of California. The success of the VoteCal Project depends on your collaboration and commitment. Please continue to monitor the project website for further updates at http://www.sos.ca.gov/elections/votecal_home.htm.