



DEBRA BOWEN | SECRETARY OF STATE
STATE OF CALIFORNIA | ELECTIONS

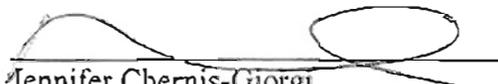
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September 14, 2009

County Clerk/Registrar of Voters (CC/ROV) Memorandum #09153

TO: All County Clerks/Registrars of Voters

FROM:


Jennifer Chernis-Giorgi
Elections Analyst

RE: CalVoter I: Duplicate Check Criteria – September 2009

As you are aware, California Department of Corrections and Rehabilitation (CDCR) and California Department of Public Health (CDPH) records have been added to the Duplicate Check process. The weekly duplicate check criteria will be the registrant's last name, first name, and date of birth. In order to provide a list of potential duplicates using alternate criteria, there will be an additional report each month. The additional report will rotate criteria as has been done in the past. This report using the alternate criteria set will not display records from CDCR or CDPH.

The primary criteria set will be used during the month of September for the additional report to check duplicate records in CalVoter I. The primary criteria set is comprised of the registrant's driver license, last name, and date of birth. **All duplicate checks will be run statewide.**

Please note that the Unique ID field may contain not only a valid California driver license, but also an I-type or X-type Unique ID. Please focus on resolving issues with registrant records containing definite duplicate CDLs before focusing on registrants with duplicate I-type or X-type Unique IDs, as these are less likely to be duplicates. However, please be sure to check all notifications that you receive from this criteria, as the I-type and X-type Unique ID may also identify duplicate registrants. While some counties have no duplicates, some counties have many duplicates. Unfortunately, because "01-01-1850" is used to indicate an unknown date of birth in registrations prior to 01/01/1990, this contributes to possible duplicates.

We are aware that you are engaged in processing various files sent by our office. Please place emphasis on processing the duplicate records along with any records identified as "F" (Fatal) in the deficiency files you receive from SOS **before** you work any records that are identified as "D" (Deficient).

If you have any questions regarding this or any other CalVoter matters, please call the CalVoter Help Desk at 1-888-868-3225.

Thank you.