



DEBRA BOWEN | SECRETARY OF STATE
STATE OF CALIFORNIA | ELECTIONS

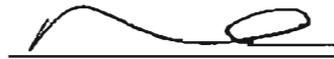
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November 22, 2011

County Clerk/Registrar of Voters (CC/ROV) Memorandum #11122

TO: All County Clerks/Registrars of Voters

FROM:

 For

Catherine Ingram-Kelly
CalVoter Elections Specialist

RE: CalVoter: 2011 Redistricting Process

As you are all aware, a natural result of redistricting is the creation of new precincts based on the new district lines. These new precincts play a key role in many critical activities for the June 5, 2012, Presidential Primary Election, two of which are quickly approaching.

- December 30, 2011: Start date for the Signature-in-Lieu Filing Period for Candidates
- January 3, 2012: The close of registration for 154-Day Report of Registration (ROR). This ROR is significant because it is the first report reflecting the number of registrants within the 2011 Redistricting Plan and will identify which political parties will qualify for participation in the June 5, 2012, Presidential Primary Election.

In preparation for these two critical events, all counties must submit a new precinct mapping file (PCTPRT.TXT) and full LOAD under the new reapportionment plan for system reconfiguration required for both CalVoter I, Statewide Voter Registration Database; and CalVoter II, Candidate Filing and Election Reporting Database.

Due Date for new PCTPRT and LOAD files: December 16, 2011

All regular CalVoter batch processing will continue as normal. Please continue to send your data files without interruption. In addition, we will continue the normal daily processing of DMV-COA and DL files, the weekly duplicate checks, and the monthly NCOA and CDCR files.

If you anticipate any issues with meeting the December 16, 2011 date, please let us know as soon as possible.

CalVoter: Procedures for 2011 Redistricting
November 22, 2011
Page Two

For your and your vendors' reference, please find enclosed documentation of the CalVoter Precinct file format and associated district codes. For your convenience, we have also posted the entire CalVoter and CalValidator Data Standards Document on the CalVoter workstation at this time.

If you have any additional questions about this or any other CalVoter issues, please do not hesitate to contact one of the CalVoter Administrators at the CalVoter Help Desk (888) 868-3225.

Attachment

B. Precinct/District Mapping Files

File Format

All fields except Precinct Part are required.

Field No.	Field Name	Max Length	Data Type	Data Restrictions	Description
1	County Code	2	Alpha-numeric	Must match valid code in Table C-2	A code identifying a county.
2	Precinct	7	Alpha-numeric	Must be the same precinct coding system used in Transaction Records	The local code identifying the voting precinct.
3	Precinct Part	3	Alpha-numeric	Must be the same precinct part coding system (if any) used in Transaction Records.	The local code identifying the voting precinct part. This field is optional. (Used by only a few counties.)
4	District ID	5	Alpha-numeric	Must match valid code in Table D-2, D-3, D-4 or D-5, as appropriate	A code identifying a statewide election district in a county.
5	Effective Date	10	Date	MM-DD-YYYY	The date the relation between the precinct & precinct part and the district became effective.

Description of Field Validations

Validation Rule	Description	Severity
1	Record will be rejected if County Code (field 1) is absent or invalid	Fatal
2	Record will be rejected if Precinct (field 2) is absent	Fatal
3	Record will be rejected if District ID (field 4) is absent or invalid	Fatal
4	Record will be rejected if Effective Date is incorrectly formatted	Fatal

Tables of Codes for Fields in Precinct/District Mapping Files

Table D-2

DISTRICT CODES FOR STATE BOARD OF EQUALIZATION DISTRICTS

Used in Precinct/District Record Field Number 4

District Code	State Board of Equalization District Number
SE001	1
SE002	2
SE003	3
SE004	4

Table D-3

DISTRICT CODES FOR U.S. CONGRESSIONAL DISTRICTS

Used in Precinct/District Record Field Number 4

District Code	U.S. Congressional District Number	District Code	U.S. Congressional District Number	District Code	U.S. Congressional District Number
CG001	1	CG019	19	CG037	37
CG002	2	CG020	20	CG038	38
CG003	3	CG021	21	CG039	39
CG004	4	CG022	22	CG040	40
CG005	5	CG023	23	CG041	41
CG006	6	CG024	24	CG042	42
CG007	7	CG025	25	CG043	43
CG008	8	CG026	26	CG044	44
CG009	9	CG027	27	CG045	45
CG010	10	CG028	28	CG046	46
CG011	11	CG029	29	CG047	47
CG012	12	CG030	30	CG048	48
CG013	13	CG031	31	CG049	49
CG014	14	CG032	32	CG050	50
CG015	15	CG033	33	CG051	51
CG016	16	CG034	34	CG052	52
CG017	17	CG035	35	CG053	53
CG018	18	CG036	36		

Table D-4

DISTRICT CODES FOR STATE SENATE DISTRICTS

Used in Precinct/District Record Field Number 4

District Code	State Senate District Number	District Code	State Senate District Number	District Code	State Senate District Number
SS001	1	SS015	15	SS028	28
SS002	2	SS016	16	SS029	29
SS003	3	SS017	17	SS030	30
SS004	4	SS018	18	SS031	31
SS005	5	SS019	19	SS032	32
SS006	6	SS020	20	SS033	33
SS007	7	SS021	21	SS034	34
SS008	8	SS022	22	SS035	35
SS009	9	SS023	23	SS036	36
SS010	10	SS024	24	SS037	37
SS011	11	SS025	25	SS038	38
SS012	12	SS026	26	SS039	39
SS013	13	SS027	27	SS040	40
SS014	14				

Table D-5
DISTRICT CODES FOR STATE ASSEMBLY DISTRICTS

Used in Precinct/District Record Field Number 4

District Code	State Assembly District Number	District Code	State Assembly District Number	District Code	State Assembly District Number
SA001	1	SA028	28	SA055	55
SA002	2	SA029	29	SA056	56
SA003	3	SA030	30	SA057	57
SA004	4	SA031	31	SA058	58
SA005	5	SA032	32	SA059	59
SA006	6	SA033	33	SA060	60
SA007	7	SA034	34	SA061	61
SA008	8	SA035	35	SA062	62
SA009	9	SA036	36	SA063	63
SA010	10	SA037	37	SA064	64
SA011	11	SA038	38	SA065	65
SA012	12	SA039	39	SA066	66
SA013	13	SA040	40	SA067	67
SA014	14	SA041	41	SA068	68
SA015	15	SA042	42	SA069	69
SA016	16	SA043	43	SA070	70
SA017	17	SA044	44	SA071	71
SA018	18	SA045	45	SA072	72
SA019	19	SA046	46	SA073	73
SA020	20	SA047	47	SA074	74
SA021	21	SA048	48	SA075	75
SA022	22	SA049	49	SA076	76
SA023	23	SA050	50	SA077	77
SA024	24	SA051	51	SA078	78
SA025	25	SA052	52	SA079	79
SA026	26	SA053	53	SA080	80
SA027	27	SA054	54		

C. Deficiency Files

File Format : Registrant Transaction Deficiency

Field No.	Field Name	Max Length	Data Type	Data Restrictions	Description
1	Registrant ID	10	Alpha-numeric		The Registrant ID provided in the Registrant Transaction Record
2	Validation Rule	4	Numeric		The validation rule number violated per the Calvoter Data Standards for the Registrant Transaction Record
3	Severity	1	Alpha-numeric	Must be 'F' or 'D'	'F' for a fatal error. 'D' for a deficiency.

File Format : Precinct/District Mapping Deficiency File

Field No.	Field Name	Max Length	Data Type	Data Restrictions	Description
1	County Code	2	Alpha-numeric		County Code from the uploaded file
2	Precinct	7	Alpha-numeric		Precinct from the uploaded file
3	Precinct Part	3	Alpha-numeric		Precinct Part from the uploaded file
4	District Id	5	Alpha-numeric		District Id from the uploaded file
5	Effective Date	10	Date	MM-DD-YYYY	Effective Date from the uploaded file
6	Validation Rule	4	Numeric		The validation rule number violated per the Calvoter Data Standards for the Precinct/District Mapping Transaction Record
7	Severity	1	Alpha-numeric	Must be 'F' or 'D'	'F' for a fatal error. 'D' for a deficiency.