



**DEBRA BOWEN** | SECRETARY OF STATE  
STATE OF CALIFORNIA | ELECTIONS

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December 7, 2012

County Clerk/Registrar of Voter (CC/ROV) Memorandum #12321

TO: All County Clerks/Registrars of Voters

FROM:

A handwritten signature in blue ink, appearing to read "Lisa Alvis", written over a horizontal line.

Lisa Alvis

Associate Elections Analyst

RE: CaVoter: Voting History of Registered Voters

**- CALVOTER REMINDER -**

Please transmit a voting history file of registered voters who voted in the November 6, 2012, General Election, as referenced in the California Code of Regulations, Title 2, Sections 20108.20(c) and 20108.75. This voting history file must conform to the file structure and naming convention as defined in the CalVoter and CalValidator Data Standards document (see attached excerpt).

Please send your CaVoter history file between now and January 5, 2013. The complete file should be copied to the Outbox on the CaVoter Workstation (C:\Calvoter\Outbox) for automatic transfer to our system.

Once you place this file in the CaVoter Workstation outbox, please complete the attached form and e-mail it to [calvoterhelp@sos.ca.gov](mailto:calvoterhelp@sos.ca.gov).

**CalVoter Team Contact Information:**

**CALVOTER HELP LINE** (888) 868-3225

**CALVOTER E-MAIL** [calvoterhelp@sos.ca.gov](mailto:calvoterhelp@sos.ca.gov)

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Lisa Alvis (916) 651-8190 [lisa.alvis@sos.ca.gov](mailto:lisa.alvis@sos.ca.gov)

Jenny Chernis (916) 657-2080 [jennifer.chernis@sos.ca.gov](mailto:jennifer.chernis@sos.ca.gov)

Cathy Ingram-Kelly (916) 651-8975 [catherine.ingram-kelly@sos.ca.gov](mailto:catherine.ingram-kelly@sos.ca.gov)

Attachment

**November 6, 2012, General Election  
CALVOTER HISTORY NOTIFICATION RETURN**

\*\*\*\*\* Attention: CALVOTER TEAM \*\*\*\*\*

**Email to [calvoterhelp@sos.ca.gov](mailto:calvoterhelp@sos.ca.gov)**

County: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

I have already placed our history file in the C:\Calvoter\Outbox directory on the CalVoter workstation prior to the CCROV #12321 reminder notice.

Date Submitted: \_\_\_\_\_

I have placed our history file in the C:\Calvoter\Outbox directory on the CalVoter workstation.

File name: \_\_\_\_\_

Date: \_\_\_\_\_