



**DEBRA BOWEN** | SECRETARY OF STATE | STATE OF CALIFORNIA  
1500 11th Street, 6th Floor | Sacramento, CA 95814 | Tel (916) 653-7244 | Fax (916) 653-4620 | [www.sos.ca.gov](http://www.sos.ca.gov)

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County Clerk/Registrar of Voters (CC/ROV) Memorandum #13045

TO: All County Clerks/Registrars of Voters

FROM: /s/ Debbie O'Donoghue  
Deputy Secretary of State, Voter Education and Outreach Services

RE: Polling Place Accessibility: Polling Place Accessibility Surveyor Training Video

To further assist county elections officials and polling place surveyors apply the federal and state requirements for accessible polling places, the Secretary of State's office has produced and is proud to release its "Polling Place Accessibility Surveyor Training Video." The training video provides a brief overview of polling place accessibility requirements and does not replace the Secretary of State's [Polling Place Accessibility Guidelines](#).

The Guidelines, issued in 2010, are a compilation of laws and regulations that county elections officials are required to adhere to when administering each election. The Secretary of State's office contracted with the Department of Rehabilitation (DOR) to update the Guidelines and update the Polling Place Accessibility Checklist to help county elections officials evaluate polling places for accessibility to help ensure polling places are accessible to all voters.

The training video was produced in consultation with DOR and in cooperation with the Secretary of State's Voting Accessibility Advisory Committee (VAAC) and several county elections officials.

It is recommended that county elections officials include the training video as part of their polling place accessibility surveyor trainings. The Secretary of State's office also encourages county elections officials to incorporate the training video into poll worker trainings where appropriate.

If you have questions, please do not hesitate to contact me at [debbie.odonoghue@sos.ca.gov](mailto:debbie.odonoghue@sos.ca.gov) or (916) 653-6173.