



DEBRA BOWEN | SECRETARY OF STATE | STATE OF CALIFORNIA
1500 11th Street, 6th Floor | Sacramento, CA 95814 | Tel (916) 653-7244 | Fax (916) 653-4620 | www.sos.ca.gov

August 22, 2014

County Clerk/Registrar of Voters (CC/ROV) Memorandum # 14223

TO: All County Clerks/Registrars of Voters

FROM: /s/ Susan Lapsley
Deputy Secretary, Help America Vote Act Activities & Counsel

RE: Guide to Creating a Local Voting Accessibility Advisory Committee (VAAC)

The Secretary of State has developed a guide to help county elections officials get input from the people in their community who are concerned about accessibility issues. The "California Secretary of State's Guide to Creating a Local Voting Accessibility Advisory Committee (VAAC)" advises county elections officials on how to create and maintain an effective VAAC. This guide also provides excellent tips to those counties who have already established a VAAC.

The guide is available at <http://www.sos.ca.gov/elections/pdfs/guide-create-local-vaac.pdf>. If you have any questions about the guide, please contact Angela Beane at angela.beane@sos.ca.gov.