



DEBRA BOWEN | SECRETARY OF STATE | STATE OF CALIFORNIA
OFFICE OF VOTING SYSTEMS TECHNOLOGY ASSESSMENT
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October 8, 2014

County Clerk/Registrar of Voters (CC/ROV) Memorandum #14257

TO: All County Clerks/Registrars of Voters

FROM: /s/ Ryan Macias
Voting Systems Analyst

RE: General Election: EOPP and Computer Vote Count Program

Election Observer Panel Plan (EOPP) - This is a reminder to submit your EOPP to the Secretary of State prior to the November 4, 2014, General Election.

Please email the documentation to Ryan Macias at Ryan.Macias@sos.ca.gov by close of business on Friday, October 24, 2014.

Computer Vote Count Program - This is a reminder that Elections Code section 15001 requires that our office receive by 5:00 p.m. October 28, 2014, a copy of your election computer vote count program containing the ballot definition for the November 4, 2014, General Election. If the program is modified or altered after a copy is submitted to our office, we must receive a copy of the modified or altered program no later than noon on Election Day.

Due to the proprietary nature of the Vote Count Program, it cannot be emailed, so please compress all your data into a single zip file, preserving the file and directory names within the zip file. This single file can then be placed in the **CalVoter Outbox** on the CalVoter workstation. Once you have done this, please notify Ryan Macias, so we can manually transfer the file off of the CalVoter workstation. If you or a third party vendor are going to mail the Vote Count Program, instead of placing it in the CalVoter Outbox, please mail an encrypted copy to the attention of Ryan Macias, OVSTA.

If you are relying on your data processing staff, vendor, or other third party to deposit your vote count program with our office, please remind them that we must receive the program by close of business on October 28, 2014.

Please contact OVSTA at (916) 653-7244 if you have any questions regarding these documents.