



**ALEX PADILLA** | SECRETARY OF STATE | STATE OF CALIFORNIA  
ELECTIONS DIVISION

1500 11<sup>th</sup> Street, 5<sup>th</sup> Floor, Sacramento, CA 95814 | **Tel** 916.657.2166 | **Fax** 916.653.3214 | [www.sos.ca.gov](http://www.sos.ca.gov)

June 30, 2016

County Clerk/Registrar of Voters (CC/ROV) Memorandum #16197

**TO:** All County Clerks/Registrars of Voters  
**FROM:** /s/ Lisa Alvis  
Associate Elections Analyst  
**RE:** CalVoter: Voting History of Registered Voters

**– CalVoter Reminder –**

Please transmit a voting history file of registered voters who voted in the June 7, 2016, Presidential Primary, as referenced in the California Code of Regulations, Title 2, sections 20108.20(c) and 20108.75. This voting history file must conform to the file structure and naming convention as defined in the CalVoter and CalValidator Data Standards document.

Please send your CalVoter history file between now and August 6, 2016. The complete file should be copied to the Outbox on the CalVoter Workstation (C:\Calvoter\Outbox) for automatic transfer to our system.

Once you place this file in the CalVoter Workstation outbox, please complete the attached form and e-mail it to [calvoterhelp@sos.ca.gov](mailto:calvoterhelp@sos.ca.gov).

CalVoter Team Contact Information:

Help Desk	(888) 868-3225	<a href="mailto:calvoterhelp@sos.ca.gov">calvoterhelp@sos.ca.gov</a>
Lisa Alvis	(916) 695-1560	<a href="mailto:lisa.alvis@sos.ca.gov">lisa.alvis@sos.ca.gov</a>
Jenny Chernis-Sanders	(916) 695-1564	<a href="mailto:jennifer.chernis-sanders@sos.ca.gov">jennifer.chernis-sanders@sos.ca.gov</a>
Michael Francis	(916) 695-1558	<a href="mailto:michael.francis@sos.ca.gov">michael.francis@sos.ca.gov</a>

Attachment

**June 7, 2016, Presidential Primary  
CALVOTER HISTORY NOTIFICATION RETURN**

– Attention: CALVOTER TEAM –

**Email to [calvoterhelp@sos.ca.gov](mailto:calvoterhelp@sos.ca.gov)**

County: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

I have already placed our history file in the C:\Calvoter\Outbox directory on the CalVoter workstation prior to the CCROV #16197 reminder notice.

Date Submitted: \_\_\_\_\_

I have placed our history file in the C:\Calvoter\Outbox directory on the CalVoter workstation.

File name: \_\_\_\_\_

Date: \_\_\_\_\_

*Vote History file naming convention **CCNNNNNH.txt**. 'CC' is designated county number (with leading zeroes); 'NNNNNN' is a six digit sequential number (with leading zeroes) and 'H' is uppercase alpha character to indicate History File.*