



**ALEX PADILLA** | SECRETARY OF STATE | STATE OF CALIFORNIA  
ELECTIONS DIVISION

1500 11<sup>th</sup> Street, 5<sup>th</sup> Floor, Sacramento, CA 95814 | **Tel** 916.657.2166 | **Fax** 916.653.3214 | [www.sos.ca.gov](http://www.sos.ca.gov)

September 8, 2017

County Clerk/Registrar of Voters (CC/ROV) Memorandum #17073

**TO:** All County Clerks/Registrars of Voters

**FROM:** /s/ Milena Paez  
Voter Access Coordinator

**RE:** Voting Accessibility Advisory Committee: September 20, 2017, Meeting

Attached is the notice and agenda for the next Voting Accessibility Advisory Committee (VAAC) meeting to be held on Wednesday, September 20, 2017, at 1:00 p.m. in the 2<sup>nd</sup> Floor Boardroom of the Secretary of State, 1500 11<sup>th</sup> Street, Sacramento, CA 95814.

County elections officials and members of the public are welcome to attend either in person or by calling in to the conference number listed on the agenda.

This notice and agenda will also be available on the VAAC website at:  
<http://www.sos.ca.gov/elections/vaac/>.

Please feel free to contact me directly with any questions at (916) 695-1577 or  
[Milena.Paez@sos.ca.gov](mailto:Milena.Paez@sos.ca.gov).

Thank you.



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September 8, 2017

**Public Meeting Notice and Agenda**

Voting Accessibility  
Advisory Committee  
(VAAC)

<http://www.sos.ca.gov/elections/vaac/>

Date and time: Wednesday, September 20, 2017, 1:00 p.m.

Conference call number: (877) 443-3042

Screenshare/webstream: <http://uberconference.com/voters>

Location: Secretary of State  
2<sup>nd</sup> Floor Boardroom  
1500 11th Street  
Sacramento, CA 95814

Teleconference sites: Los Angeles County Clerk/Recorder  
12400 Imperial Highway, Suite 7001  
Norwalk, CA 90605

Independent Living Resource Center  
423 West Victoria Street  
Santa Barbara, CA 93101

Riverside County Registrar of Voters  
2724 Gateway Dr., 2nd Fl. Conf. Rm.  
Riverside, CA 92507

Fullerton College  
321 E Chapman Ave  
Fullerton, CA 92832

## Agenda

1. Welcome, Call to Order, Roll Call, and Declaration of Quorum
2. Office of Voting System Technology Assessment (OVSTA) Update (*SOS Staff*)
  - Remote Accessible Vote By Mail (RAVBM) Testing and Review
  - Voting Systems Testing and Review
3. VAAC Toolkit (*SOS Staff*)

Update on distribution of VAAC Toolkit
4. Local LAAC/VAAC Survey Responses (*SOS Staff*)

Distribute list of counties who have formed LAAC/VAACs
5. Recommendations for best practices, legal compliance, and improved service (*Fred Nisen*)

Discussion of goals and recommendations, including discussion of:

  - Offering accessible voting systems to all in-person voters
  - Accessible voting information on county websites
  - County VAACs that don't meet
6. Voting Systems Outreach (*Fred Nisen*)

Discuss strategies for outreach regarding voting systems
7. VAAC Members Community Outreach Updates (*VAAC Co-chairs*)

Opportunity for VAAC members to update on current and ongoing outreach efforts in their communities
8. Subcommittees, Projects, and Working Groups (*VAAC Co-Chairs*)

Discussion on progress of current working groups, subcommittees, and future projects
9. Public Comments and Future Agenda Items (*VAAC Co-Chairs*)

Public comment period and opportunity to suggest future agenda items
10. Adjournment

### Important Notices to the Public:

- This meeting is open to the public and is accessible to the physically disabled.
- In accordance with Title II of the Americans with Disabilities Act of 1990, reasonable accommodations are available. Providing accommodation requests at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.
- Any person who needs a disability-related accommodation or modification in order to participate in the meeting, or any person wanting to subscribe to future meeting notices and agendas, may make a request by contacting Milena Paez at (916) 695-1577, by emailing [VAAC@sos.ca.gov](mailto:VAAC@sos.ca.gov) or [milena.paez@sos.ca.gov](mailto:milena.paez@sos.ca.gov), or by sending a written request to the Voting Accessibility Advisory Committee, 1500 11th Street, 5th Floor, Sacramento, CA 95814.
- Discussion and action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the committee and may be taken out of order.
- Persons interested in addressing the committee on any agenda item will be given an opportunity to speak. The committee may limit the time for each individual speaker.
- The committee may not discuss or take action on any matter raised that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. (Government Code sections 11125, 11125.7(a).)