

## ***HELP AMERICA VOTE ACT OF 2002 (HAVA)\****

### ***IMPLEMENTATION GUIDING PRINCIPLES***

**1. Every dollar of HAVA funds received shall be spent and accounted for in accordance with all applicable federal and state laws, regulations and procedures.**

**2. No HAVA funds shall ever be used to promote any political party, candidate for elective office, ballot measure, political cause or political interest group.**

**3. All grants and contracts using HAVA funds shall be made only to further the implementation of HAVA and shall be allocated objectively and equitably to eligible participants only.**

**4. All HAVA mandates will be met by the statutory deadlines, to the extent control agency approvals permit.**

**5. The Secretary of State's Office shall, in consultation with local elections officials and other interested parties, including the Department of Finance and the Legislature, including the Joint Legislative Budget Committee and the Joint Legislative Audit Committee, determine the most effective and efficient way of achieving the goals of HAVA and ensuring compliance with HAVA mandates.**

**6. The Secretary of State's Office shall, in consultation with local elections officials and other interested parties, monitor California's progress toward reaching the goals and mandates of HAVA.**

**7. The activities needed to achieve the goals and mandates of HAVA shall be planned, implemented, and monitored using sound project management principles.**

**8. All contracts using HAVA funds shall be awarded using a competitive procurement process whenever possible.**

**9. The Secretary of State's Office, in consultation with local elections officials, the Election Assistance Commission, and other interested parties, shall develop performance measures to determine the effectiveness of all programs and efforts that receive HAVA funds.**

**10. The Secretary of State shall monitor the use of HAVA funds by any entity that receives them to ensure compliance with the requirements of the grant or contract and with HAVA.**

**\* Public Law 107-252  
42 USC 15301 et seq.**