



To: Student Mock Election School Coordinator
From: The MyVote California Student Mock Election Team
Subject: 2014 MyVote California Student Mock Election
Materials/Resources and Instructions

Thank you for giving your students a chance to take part in the MyVote California Student Mock Election set for **Tuesday, October 28!** For many students, the experience of making their voice heard during this exciting election season will be their first step toward becoming a lifelong voter. With your involvement, this will be a rewarding and memorable experience that will inspire them to register to vote as soon as they are eligible.

All the materials you need to run a successful mock election at your school are available under “*Tools for Success*” on the MyVote California Student Mock Election web page, at www.sos.ca.gov/elections/mock-election/tools-success.htm.

Please take a few minutes to review “Materials and Resources” and “Instructions for Tabulating and Reporting Election Results,” shown below. If you have questions or need further assistance, you are welcome to contact us at MyVote@sos.ca.gov or (916) 651-3070.

Materials and Resources

- *MyVote California Student Mock Election ballots* students will use to record their choice of **one candidate for Governor**, and “yes” or “no” on **six statewide ballot propositions**. Your school does not have to vote on all propositions in order to participate.
- *School Vote Reporting Form* to help you tabulate the results and report them to the Secretary of State’s Office by **5:00 p.m. on October 28**.
- *Instructions for Tabulating and Reporting Election Results* (on page two here).
- *List of online resources* for preparing students to vote in the mock election.
- *Posters* – with space to write in the date and location of your mock election.
- *Student Poll Worker flyer* to inspire high school students to serve their community as a polling place worker on Election Day.

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Instructions for Tabulating and Reporting Election Results

October 28 is Student Mock Election Day – the official date of the MyVote California Student Mock Election. However, if your school's schedule will make it difficult to hold the mock election on that day, you may begin the voting a few days earlier to suit your needs.

If you decide to hold early voting, we only ask that you send your results to the Secretary of State's office no later than **5:00 p.m. on Tuesday, October 28**. This will allow us to include them in the statewide results we report to the media and post on the Student Mock Election web page the next day.

- **How to submit your results.** Use the [School Vote Reporting Form](#) to tabulate and send the campus-wide voting results for your school to the Secretary of State's office.

If voting will take place in classrooms, you are welcome to create your own classroom vote tally form, or distribute a copy of the official *School Vote Reporting Form* to each teacher for use in tabulating the votes. However you will need to combine the classroom results into one campus-wide total before submitting them.

Once you have tabulated the campus-wide mock election vote tally and entered the results on the *School Vote Reporting Form*, send the results directly to the Secretary of State using **one** of these methods:

Fax the form to one of the following numbers:

(916) 653-3214

(916) 651-6460

(916) 651-6463

Or scan the reporting form and attach it to an email with "Voting Results" in the subject line to:

MyVote@sos.ca.gov

- **When to submit your election results.** Please submit your results to the Secretary of State's office **no later than 5:00 p.m. on Tuesday, October 28**.

It is important that you report your election results by this time so the MyVote California Student Mock Election Team can compile statewide totals, then announce them to the media and post them on the Student Mock Election web page the next day.

- **How to Find Results for the MyVote California Student Mock Election.** Results will be available October 29 on the Student Mock Election web page at www.sos.ca.gov/elections/studentmockelection.htm.

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