# MEETING MINUTES

**DATE:** July 25, 2023
**TIME:** 11:00am - 12:00pm
**LOCATION:** MS TEAMS Meeting

**VOTE CALIFORNIA**
RegisterToVote.ca.gov

**MEETING TITLE:** Motor Voter Task Force

**FACILITATOR:** Sam Au
**SCRIBE:** Sam Au

| INVITEES | | | | | | | |
|---|---|---|---|---|---|---|---|
| **SOS** | | | **DMV** | | | **Task Force** | |
| | Jason Heyes | | | Deanna Wida | | x | John Gardner |
| | Jana Lean | | x | Sam Rasmussen | | x | Tricia Webber |
| | Susan Lapsley | | | Anthony Barrios-Lopez | | x | Deanna Kitamura |
| x | Tom Nguyen | | | Brian Gilmore | | x | Jacqueline Wu |
| x | Sam Au | | x | Benjamin Merritt | | x | Rosalind Gold |
| | | | | Bernard Soriano | | x | Paul R. Spencer |
| | | | | Joe Chapman | | x | Brittany Stonesifer |
| | | | | | | x | Dora Rose |
| | | | | | | x | Whitney Quesenbery |
| | | | | | | x | Neal Ubriani |
| | | | | | | | |

| AGENDA ITEMS | |
|---|---|
| **Agenda Item Description** | **Presented By** |
| 1. Monthly Statistics | SOS |
| 2. Screenshots for DMV eDL44 | SOS/DMV |
| 3. AB796 Upgrade Status | DMV |
| 4. CA New Motor Voter Annual Report | All |
| 5. Questions and Comments | All |

Notes:

**Monthly Statistics**
- SOS shared the monthly statistics report from the MV site and reviewed the statistics for the last quarter, April-June 2023.
- DMV provided high level descriptions for the system irregularities. All three reported irregularities from April to June are due to late arriving DMV-14 Forms. DMV is in progress with developing an automated process that will reduce/resolve these types of irregularities.

**Screenshots for DMV eDL44**
- SOS walked through the proposed changes sent by Whitney Quesenbery on 5/5/23 for three of the eDL44 screens: (1) Voter Registration – Which best describes you? (2) Confirmation screen for "This will replace your previous voter preference", and (3) Information screen for "Vote-by-Mail".
- Discussed Task Force proposal to add voter registration address on the bottom of the Voter Registration confirmation screen. DMV stressed that the user had provided their address in the earlier process, with this step being one of the confirmation screens user is scrolling through. The provided address is listed in an above confirmation screen so user may experience screen fatigue. DMV demoed the various confirmation screen users would see. The Task Force is okay with not adding address to the bottom of this confirmation screen but suggest adding language stating that the address(es) shown will be used for voter registration.
- Discussed residential/mailing address and voter registration addresses.
- Question was asked, "Where do you live?" is a required question on the eDL44. Would no residential address be sent on paper forms only? No, unless all the user is doing is updating residence address. If user is not changing resident address and just updating mailing address, DMV may update the mailing address.
- San Bernardino County receives voter registrations with only a mailing address and not residential address. They need to do outreach and follow up for a residential address. SOS followed up to request San Bernardino provide samples for further research.
- San Bernardino sometimes received data that do not capture a residential and mailing address. Instead, a mailing address is filled out for both. DMV does not allow for PO Box as physical address.
- New registrations from DMV without a residential address but only a mailing address only occurs in paper form applications.
- DMV shared outstanding legislation, with specific reference to SB 299, that may be a factor in determining whether to pursue the eDL44 proposed changes. It was also mentioned that the implementation timeline for this bill, if passed, will take at least two years. The Task Force is not in favor of delaying making the changes. However, DMV stressed that there may be timing constraints, as it would take time to implement these proposed changes and then to undo and reimplement to comply with the bill.
- Edits and changes discussed for the proposed eDL44 screens were documented.
- SOS and DMV will review the proposed screen changes.

**AB796 Upgrade Status**
- DMV has onboarded a Business Analyst and Business Process Reengineering team.
- They are working on as-is and to-be workflows.
- Once the business process reengineering (BPR) is complete, DMV will review for development.
- PAL Process Stage 3/4 and is pending CDT approval.

**CA New Motor Voter Annual Report for 2022**
- Task Force completed their second review of the annual report in early July.
- Discussed sections of the reports with outstanding questions and went over some of the changes made.
- Clarification provided for questions on eligible voters opting out and opt-out data. Additional edits were made, specifically for opt-outs from eligible voters that is more appropriately placed in another section of the report.
- Task Force have no further questions from their second review.

- Task Force is informed of the next step, which will be a two-week final review period. The report will be sent out for their final review by COB 7/28/23.

**Next Meeting**
- Next Task Force meeting is scheduled for Tuesday, 10/24/23.
- Discussed whether 10/24/23 meeting should be a hybrid meeting. While there is interest from Task Force for a hybrid meeting, the 10/24/23 date may not be ideal due to the FOCE conference the week prior and a special election around this time.
- Will revisit having a hybrid meeting for January 2024 in October 2023.

| ACTION ITEMS | | | | | |
|---|---|---|---|---|---|
| | Description | Status | Open Date | Due Date | Responsible |
| 1. | Removal of VBM language from registration workflow. | Closed | 4/25/23 | 7/2023 | Task Force |
| 2. | DMV summary screen to include "what's next" for elections. | Closed | 4/25/23 | 7/2023 | SOS/DMV |
| 3. | DMV summary page to add language stating that mailing address will be used for voting preferences. | Closed | 4/25/23 | 7/2023 | SOS/DMV |
| 4. | Review 4a question regarding Voter Change of Address. | Closed | 4/25/23 | 7/2023 | SOS/DMV |
| 5. | Review the choice questions for Voter Pre-registration, "Which Best Describes You." | Closed | 4/25/23 | 7/2023 | SOS/DMV |
| 6. | Provide language for the choices for Voter Pre-registration. | Closed | 4/25/23 | 7/2023 | Whitney Quesenbery |
| 7. | Provide feedback for 2022 CA New Motor Voter Annual Report. | Closed | 4/25/23 | 5/31/23 | Task Force |
| 8. | NEW – Final review of the 2022 CA New Motor Voter Annual Report. | Open | 7/25/23 | 8/11/23 | Task Force |
| 9. | NEW – DMV and SOS to review proposed eDLL44 changes and provide update. | Open | 7/25/23 | 10/25/23 | SOS/DMV |

**Note:** For Action items #2-6, Whitney Quesenbery drafted proposed language for suggested changes.
These Proposed changes were reviewed in the 7/25/23 Task Force meeting. DMV and SOS will review.