

## **Business Rules for Voter Registration Processing**

This document presents a summary of the business rules for processing voter registration records as they are known to the Secretary of State (SOS) as of the date of this document. SOS does not represent that these rules are complete or exhaustive, and asserts that the rules are subject to change and further elaboration through the actual VoteCal system design and development processes.

SOS expects that the VoteCal will be designed and delivered to provide SOS administrators the capability to configure the actual processing business rules (add new rules and modify existing rules) without modification of the system processing code.

### **Determination of voter eligibility to vote**

A voter is eligible to vote if:

- The voter has submitted a complete affidavit of registration (on paper or via the online registration); and
- The voter has provided a date of birth (if registered after January 1, 19XX); and
- The voter will be at least 18 years of age by the next election; and
- The voter's domicile (permanent residence) is in California; and
- The voter is a US Citizen.

### **Determination of voter status code:**

A voter's record is set from Pending, Active or Inactive **to Cancelled** when:

- The voter has been determined to be a non-citizen; or
- The voter has been determined to be deceased (based on a verified match with death data at the county or state, or other notice provided by the county to VoteCal); or
- The voter has been determined to be ineligible by reason of felony sentencing (based non a verified match with death data at the county or state, or other notice provided by the county to VoteCal); or
- A court of law has determined that a voter is mentally incompetent (based on notice provided by the county to VoteCal); or
- The voter has been verified as no longer a resident of California (based on notice provide by the county); or
- The voter has remained on inactive status through two federal general elections and the voter did not become inactive based on the Alternate Residency Confirmation Procedure; or
- The voter has requested her registration be cancelled (based on notice from the county.)

A voter's record is set from Active **to Inactive** when:

- The county has received third-party notice that the voter has a forwarding address outside of the county; or
- The county has received third-party notice that the voter's address is no longer valid and there is no forwarding address; or

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- The voter has not voted in any election within the previous four years and has failed to respond to an Alternate Residency Confirmation Notice mailed to the voter.

A voter's record is set **to Active** when the voter is otherwise *Eligible to Vote*

A voter's record is set **to Pending** when:

- When the IDV process response to an SSN4 is 'single match, deceased'.

### **Determination of whether a voter is required to provide ID before voting:**

Under HAVA, a voter who registers by mail is required to provide ID prior to voting if the voter registered by mail, and:

- No DL/ID or SSN4 could be verified for the voter through IDV; and
- The voter has not previously voted in a federal election in California; and
- The voter is not registered or vote under the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA); and
- The voter is not entitled to vote other than in person under the Voting Accessibility for the Elderly and Handicapped Act or other federal law.