



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
ELECTIONS DIVISION

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November 23, 2015

County Clerk/Registrar of Voters (CC/ROV) Memorandum #15160

TO: All County Clerks/Registrars of Voters

FROM: /s/ Robbie Anderson
Elections Counsel

RE: Natural Disaster/Emergency Preparation

In December, 2014, the Secretary of State published Procedures and Guidelines for Voting in a State of Emergency or Natural Disaster, which may be found on the Secretary of State's website at <http://www.sos.ca.gov/elections/additional-elections-information/publications-and-resources/voting-emergency-natural-disaster/>.

These procedures were developed to provide general guidance to elections officials in developing a county-specific disaster and emergency plan should a natural disaster or state of emergency occur during critical election times.

We are requesting that you send your county's plans to our office. Your plans will not be reviewed. However, we intend to store them here in case they are needed in the event of an emergency in your county.

We also request that you update your emergency plan prior to any statewide election, and send those updates to us as well. If there are no updates, please let us know that as well.

Your plans should be sent to Aimee Schmiedt at aimee.schmiedt@sos.ca.gov.