



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
ELECTIONS DIVISION

1500 11th Street, 5th Floor, Sacramento, CA 95814 | **Tel** 916.657.2166 | **Fax** 916.653.3214 | www.sos.ca.gov

January 11, 2017

County Clerk/Registrar of Voters (CC/ROV) Memorandum #17004

TO: All County Clerks/Registrars of Voters

FROM: /s/ Jennifer Luckie-Bratt
Elections Analyst

RE: Voter Registration: 85814 Business Reply Mail Renewal Fees

Many of you may be receiving notices from the USPS to renew the Voter Registration Business Reply Mail (BRM) annual maintenance fee for \$670 and the BRM annual permit fee for \$215. In order to pay your county's BRM annual maintenance fee, please submit your 85814 BRM annual maintenance fee renewal notice to my attention by mail, fax, or email at:

Secretary of State – Elections Division
Attn: Jennifer Luckie-Bratt
1500 11th Street, 5th Floor
Sacramento, CA 95814
Fax: (916) 653-3214
Email: Jennifer.Luckie-Bratt@sos.ca.gov

Once received, I will process the renewal notice and mail a check to your county to submit to the USPS.

Please note that the 85814 BRM permit fee of \$215 is an annual fee paid by the Secretary of State's office. This permit fee is valid for all county elections offices' local 85814 sub-accounts for processing voter registration cards on behalf of the Secretary of State. Attached is a copy of the receipt for payment of this fee. Please present this copy to your local post office as proof of payment of the annual permit fee.

If you have any questions, please do not hesitate to contact me at (916) 657-2166.



BRM FEE RENEWAL NOTICE

SECRETARY OF STATE OF CALIFORNIA
1500 11TH ST
SACRAMENTO, CA 95814-5701



Dear JENNIFER LUCKIE-BRATT:

Your privilege to distribute Business Reply Mail will expire on the date(s) shown below. If you plan to continue using your existing privilege(s), the fee(s) noted below must be paid prior to the indicated due date(s).

Permit No	Permit Type	Fee Type	Fee Amount	Expiration Date
85814000	BR	BRM Permit	\$215.00	Jan 3, 2017

If you have paid the fee(s) shown above, please disregard this notice. It is recommended that fees be paid in advance to facilitate the acceptance of your mailings. Fee payments may be paid up to 60 days in advance of their expiration date. Please return this notice with your payment to the address below:

BUSINESS MAIL ENTRY UNIT
3775 INDUSTRIAL BLVD
WEST SACRAMENTO, CA 95799

Please make your check out to the POSTMASTER or to the U.S. POSTAL SERVICE. Also, note on your check your permit number and type of service you are requesting. Thank you for your business. We look forward to continuing to serve your postal needs.

Sincerely,

Mailing Requirements, Business Mail Entry
(916) 373-8491
3775 INDUSTRIAL BLVD
WEST SACRAMENTO, CA 95799-0070

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WEST SACRAMENTO P&DC
3775 INDUSTRIAL BLVD
WEST SACRAMENTO
CA
95799-0102
0566780115
12/12/2016 (800)275-8777 10:57 AM
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Table with 3 columns: Product Description, Sale Qty, Final Price. Includes rows for 'BRM - Annual Fee' and 'Total'.

BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

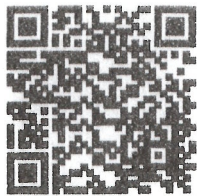
HELP US SERVE YOU BETTER

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Go to: https://postalexperience.com/Pos

840-5956-0448-001-00001-59649-01

or scan this code with your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS