



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
ELECTIONS DIVISION

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August 10, 2018

County Clerk/Registrar of Voters (CC/ROV) Memorandum #18192

TO: All County Clerks/Registrars of Voters

FROM: /s/ Jordan Kaku
NVRA and Voter Outreach Coordinator

RE: National Voter Registration Act: Designation of California Community Colleges, Offices for Students with Disabilities, and the Department of Social Services, Office of Services to the Blind, Assistance Dog Special Allowance Program, as Voter Registration Agencies¹

The Secretary of State has a duty under the National Voter Registration Act (NVRA) to coordinate NVRA activities in the State of California. (52 U.S.C. § 20509; Cal. Elec. Code, § 2400 *et seq.*) The NVRA requires that each State shall designate as voter registration agencies “all offices in the State that provide State-funded programs primarily engaged in providing services to persons with disabilities.” (52 U.S.C. § 20506(a)(2)(B).)

Accordingly, the Secretary of State has designated the California Community College offices for students with disabilities as NVRA voter registration agencies.

Each community college campus office providing services to students with disabilities will be required to provide voter registration cards and voter preference forms to every student that applies, renews, or changes their address relating to services received through their college’s office for students with disabilities. Due to the vast distribution of students from California counties on each college campus, each campus office will be issued Secretary of State voter registration cards ordered through the Secretary of State’s office.

¹ As reflected in the updated NVRA Declaration (attached), please note that county welfare departments, which accept applications and administer benefits for the In-Home Supportive Services Program, remain designated as voter registration agencies and are now listed under, “State-Funded Agencies Primarily Serving Persons with Disabilities.”

For monthly SB 35/NVRA reporting, counties will not be required to add or include voter registration cards returned by students from each community college campus. The Secretary of State will create a new report posted online to track the registration numbers associated with the offices for students with disabilities. It will be posted along with all other monthly NVRA reports.

Pursuant to California Elections Code section 2405(b)(3), county elections officials will be required to provide training, upon request, to colleges located in their county just as they would all other NVRA agencies. The NVRA training materials located on the Secretary of State's website will be updated to include the California Community College system. Additionally, the Secretary of State's website will provide training materials specific to their offices for students with disabilities and will be available for immediate use.

The Secretary of State's Office will coordinate directly with the California Community Colleges on NVRA implementation.

Additionally, the Secretary of State's Office has designated the Department of Social Services, Office of Services to the Blind, Assistance Dog Special Allowance Program (ADSA), as an NVRA voter registration agency.

ADSA will be required to provide voter registration cards and voter preference forms to every client that provides an application, renewal, or change of address relating to ADSA. Due to the vast distribution of clients from California counties that participate, ADSA will be issued Secretary of State voter registration cards ordered through the Secretary of State's office.

For monthly SB 35/NVRA reporting, the Secretary of State will create a new report posted online to track the registration numbers associated with ADSA. It will be posted along with all other monthly NVRA reports. The NVRA training materials located on the Secretary of State's website will be updated to include ADSA. The Secretary of State's Office will coordinate directly with ADSA on NVRA implementation.

Attached you will find the updated NVRA Declaration, which includes the newly-added NVRA agencies.

If you have any questions regarding this change, please feel free to contact me at (916) 657-2166 or via email at Jordan.Kaku@sos.ca.gov.

Thank you.

State of California



SECRETARY OF STATE

DECLARATION

NATIONAL VOTER REGISTRATION ACT VOTER REGISTRATION AGENCIES

WHEREAS, 52 U.S.C. section 20503(a) of the National Voter Registration Act of 1993 (NVRA) requires that “each State shall establish procedures to register to vote ... by application made simultaneously with an application for a motor vehicle driver's license;” and

WHEREAS, 52 U.S.C. section 20506(a)(2)(A) of the NVRA requires that “[e]ach State shall designate ... all offices in the State that provide public assistance” as voter registration agencies; and

WHEREAS, 52 U.S.C. section 20506(a)(2)(B) of the NVRA requires that “[e]ach State shall designate ... all offices in the State that provide State-funded programs primarily engaged in providing services to persons with disabilities” as voter registration agencies; and

WHEREAS, 52 U.S.C. section 20506(c) of the NVRA requires that “a recruitment office of the Armed Forces of the United States shall be considered to be a voter registration agency;” and

WHEREAS, 52 U.S.C. section 20506(a)(3)(A) of the NVRA requires that each state shall also designate “other offices within the State as voter registration agencies;” and

WHEREAS, as chief elections official of California, I have a duty under 52 U.S.C. section 20509 of the NVRA and section 2400, *et seq.* of the California Elections Code, to coordinate NVRA activities in the State of California, including maintaining a current list of all California NVRA agencies designated since the NVRA took effect and incorporating intervening changes in the names of affected state agencies and programs; now

THEREFORE, I, Alex Padilla, Secretary of State of the State of California, do hereby declare the following agencies as designated or re-designated NVRA agencies:

Department of Motor Vehicles (DMV) Field Offices

Public Assistance Agencies

County welfare department offices, which accept applications and administer benefits for the CalFresh Program, formerly known as Food Stamps and federally known as the Supplemental Nutrition Assistance Program (SNAP) and the California Work Opportunity and Responsibility to Kids (CalWORKs) program, which replaced the Aid to Families with Dependent Children (AFDC) program

County welfare department offices, which accept applications and administer benefits for the Medi-Cal program

County welfare department offices and community based non-profit organizations under contract with the Department of Public Health, formerly the Department of Health Services, which accept applications and administer benefits for the Women, Infants and Children (WIC) nutrition program

California Health Benefit Exchange

State-Funded Agencies Primarily Serving Persons with Disabilities

County welfare departments which accept applications and administer benefits for In-Home Supportive Services Program

Offices of the State Department of Rehabilitation, which provide vocational rehabilitation services

Independent Living Centers

Department of Developmental Services Regional Centers

Offices of contractors with the Department of Social Services, Office of Deaf Access, which provide services to the deaf

Department of Social Services, Office of Services to the Blind, Assistance Dog Special Allowance Program

State and County Mental Health Providers

University of California, offices for students with disabilities

California State University, offices for students with disabilities

California Community Colleges, offices for students with disabilities

Armed Forces Recruitment Offices

Other Agencies

Franchise Tax Board offices, which provide public access for income tax instructions and assistance

California Department of Tax and Fee Administration offices, which provide services to the public



IN WITNESS WHEREOF, I hereunto, set my hand and affix the Great Seal of the State of California, this 10th day of August, 2018.

A handwritten signature in blue ink, which appears to read "Alex Padilla". The signature is fluid and cursive.

ALEX PADILLA
Secretary of State