



**ALEX PADILLA** | SECRETARY OF STATE | STATE OF CALIFORNIA  
ELECTIONS DIVISION

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September 25, 2018

County Clerk/Registrar of Voters (CC/ROV) Memorandum #18229

**TO:** All County Clerks/Registrars of Voters

**FROM:** /s/ Robbie Anderson  
Elections Counsel

**RE:** General Election: Natural Disaster/Emergency Preparation

As you are aware, before each statewide election the Secretary of State's office requests a copy of each county's emergency plan and also updates the "Procedures and Guidelines for Voting in a State of Emergency or Natural Disaster," which can be found on the Secretary of State's website at <http://www.sos.ca.gov/elections/publications-and-resources/voting-emergency-natural-disaster/>.

These procedures are intended to provide general guidance in developing a county-specific disaster and emergency plan should a natural disaster or state of emergency occur during critical election times, and provide a number of legal options California elections officials and the Governor can exercise in the case of an emergency.

For a summary of the statutory authority and executive orders that are pertinent should a natural disaster or other emergency arise that could affect the ability to conduct an election in compliance with state law, please see Chapter 6 of the "Procedures and Guidelines for Voting in a State of Emergency or Natural Disaster."

As in prior years, our office is requesting a copy of your current emergency plan for the November 6, 2018, General Election. Please submit your plan to Stacey Jarrett at [Stacey.Jarrett@sos.ca.gov](mailto:Stacey.Jarrett@sos.ca.gov) by **Wednesday, October 10, 2018**.

If you have any questions, please feel free to contact me at [Robbie.Anderson@sos.ca.gov](mailto:Robbie.Anderson@sos.ca.gov) or (916) 695-1566. Thank you.