



**ALEX PADILLA** | SECRETARY OF STATE | STATE OF CALIFORNIA  
ELECTIONS DIVISION

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April 29, 2019

County Clerk/Registrar of Voters (CC/ROV) Memorandum #19037

TO: All County Clerks/Registrars of Voters

FROM: /s/ Evelyn Mendez  
Program Manager, NVRA, Voter Education and Outreach

RE: National Voter Registration Act: Designation of General Assistance/General Relief Programs and California Student Aid Commission Financial Aid Programs as Voter Registration Agencies

The Secretary of State has a duty under the National Voter Registration Act (NVRA) to coordinate NVRA activities in the State of California. (52 U.S.C. § 20509; Cal. Elec. Code, § 2400 *et seq.*) The NVRA requires that each State shall designate as voter registration agencies “all offices in the State that provide public assistance.” (52 U.S.C. § 20506(a)(2)(A).)

The Secretary of State has designated the California General Assistance/General Relief Programs and California Student Aid Commission (CSAC) Financial Aid Programs as voter registration agencies.

Each General Assistance/General Relief Program providing services to clients seeking public assistance will be required to provide voter registration cards and voter preference forms to every applicant that applies, renews, or changes his/her address relating to services received through their program’s office. This designation includes any private entities under contract with the county offices to administer the General Assistance/General Relief Programs. Further, this designation requires county elections offices to provide voter registration cards to each General Assistance/General Relief Program office in their county and track those voter registrations on the NVRA Non-DMV reports submitted to the Secretary of State, to be published on the Secretary of State’s website, monthly.

Pursuant to California Elections Code section 2405(b)(3), county elections officials will be required to provide training, upon request, to General Assistance/General Relief Programs located in their county just as they would all other NVRA agencies. The NVRA training materials located on the Secretary of State’s website will be updated

to include the General Assistance/General Relief Programs. The Secretary of State's Office will coordinate directly with the General Assistance/General Relief Programs on NVRA implementation.

With respect to the designation of CSAC's Financial Aid Programs as NVRA voter registration agencies, the specific "financial aid programs" are: the Cal Grant Program, the California Chafee Grant for Foster Youth, the Middle Class Scholarship, the California National Guard Education Assistance Award Program, and the Law Enforcement Personnel Dependents Grant Program, as well as any private entities under contract with CSAC to provide services or assistance under these programs.

Upon the receipt of every application, renewal, or change of address from a student for any financial aid program specified above, CSAC will be required to provide a voter registration card and a voter preference form. Due to the vast distribution of students from California counties that participate, CSAC will be issued Secretary of State voter registration cards ordered through the Secretary of State's Office.

For monthly NVRA reporting, the Secretary of State will add CSAC to the existing reports posted online to track the registration numbers. The NVRA training materials located on the Secretary of State's website will also be updated to include CSAC. The Secretary of State's Office will coordinate directly with CSAC on NVRA implementation.

Attached you will find the updated NVRA Declaration, which includes the newly-added NVRA agencies.

If you have any questions, please feel free to contact me at (916) 657-2166 or via email at [EMendez@sos.ca.gov](mailto:EMendez@sos.ca.gov) or Jordan Kaku via email at [JKaku@sos.ca.gov](mailto:JKaku@sos.ca.gov).

Thank you.

# State of California



SECRETARY OF STATE

## DECLARATION

### NATIONAL VOTER REGISTRATION ACT VOTER REGISTRATION AGENCIES

**WHEREAS**, 52 U.S.C. section 20503(a) of the National Voter Registration Act of 1993 (NVRA) requires that “each State shall establish procedures to register to vote . . . by application made simultaneously with an application for a motor vehicle driver’s license;” and

**WHEREAS**, 52 U.S.C. section 20506(a)(2)(A) of the NVRA requires that “[e]ach State shall designate . . . all offices in the State that provide public assistance” as voter registration agencies; and

**WHEREAS**, 52 U.S.C. section 20506(a)(2)(B) of the NVRA requires that “[e]ach State shall designate . . . all offices in the State that provide State-funded programs primarily engaged in providing services to persons with disabilities” as voter registration agencies; and

**WHEREAS**, 52 U.S.C. section 20506(c) of the NVRA requires that “a recruitment office of the Armed Forces of the United States shall be considered to be a voter registration agency;” and

**WHEREAS**, 52 U.S.C. section 20506(a)(3)(A) of the NVRA requires that each state shall also designate “other offices within the State as voter registration agencies;” and

**WHEREAS**, as chief elections official of California, I have a duty under 52 U.S.C. section 20509 of the NVRA and sections 2400, *et seq.* of the California Elections Code, to coordinate NVRA activities in the State of California, including maintaining a current list of all California NVRA agencies designated since the NVRA took effect and incorporating intervening changes in the names of affected state agencies and programs; now

**THEREFORE**, I, Alex Padilla, Secretary of State of the State of California, do hereby declare the following agencies as designated or re-designated NVRA agencies:

## **Department of Motor Vehicles (DMV) Field Offices**

### **Public Assistance Agencies**

County welfare department offices, which accept applications and administer benefits for the CalFresh Program, formerly known as Food Stamps and federally known as the Supplemental Nutrition Assistance Program (SNAP) and the California Work Opportunity and Responsibility to Kids (CalWORKs) program, which replaced the Aid to Families with Dependent Children (AFDC) program

County welfare department offices, which accept applications and administer benefits for the Medi-Cal program

County welfare department offices and community based non-profit organizations under contract with the Department of Public Health, formerly the Department of Health Services, which accept applications and administer benefits for the Women, Infants and Children (WIC) nutrition program

California Health Benefit Exchange

County offices that administer General Assistance/General Relief Programs and private entities under contract with the county offices to administer such programs

The California Student Aid Commission (CSAC) and private entities under contract with CSAC that provide services or assistance on behalf of CSAC that administer CSAC Financial Aid Programs, specifically, the Cal Grant Program, the California Chafee Grant for Foster Youth, the Middle Class Scholarship, the California National Guard Education Assistance Award Program, and the Law Enforcement Personnel Dependents Grant Program

### **State-Funded Agencies Primarily Serving Persons with Disabilities**

County welfare departments which accept applications and administer benefits for In-Home Supportive Services Program

Offices of the State Department of Rehabilitation, which provide vocational rehabilitation services

Independent Living Centers

Department of Developmental Services Regional Centers

Offices of contractors with the Department of Social Services, Office of Deaf Access, which provide services to the deaf

Department of Social Services, Office of Services to the Blind, Assistance Dog Special Allowance Program

State and County Mental Health Providers

University of California, offices for students with disabilities

California State University, offices for students with disabilities



California Community Colleges, offices for students with disabilities

**Armed Forces Recruitment Offices**

**Other Agencies**

Franchise Tax Board offices, which provide public access for income tax instructions and assistance

California Department of Tax and Fee Administration offices, which provide services to the public



IN WITNESS WHEREOF, I hereunto, set my hand  
and affix the Great Seal of the State of California, this  
29<sup>th</sup> day of April, 2019.

A handwritten signature in black ink, appearing to read "Alex Padilla".

ALEX PADILLA  
Secretary of State