



July 2, 2020

Instructions for Tabulating and Reporting Election Results

October 6 is Student Mock Election Day – Please enter your school’s results by **5:00 p.m. on Tuesday, October 6, 2020.**

If your school’s schedule will make it difficult to hold the mock election on that day, you may begin the voting and report your results as early as Thursday, October 1. We only ask that you enter your school results on the Secretary of State’s website no later than **5:00 p.m. on Tuesday, October 6.** This will allow us to include your totals in the statewide results that we post and report to the media on Mock Election Day!

How to Submit Your Results:

- Use the *School Vote Reporting Form* to tabulate your school’s results.
- If voting will take place in classrooms, you are welcome to create your own classroom vote tally form or distribute a copy of the official *School Vote Reporting Form* to each teacher for use in tabulating the votes. However, you will need to combine the classroom results into one campus-wide total before entering them.
- Log-in to your school coordinator profile that you created on the Secretary of State’s website at <https://www.sos.ca.gov/elections/student-mock-election/california-student-mock-election>. You will need your email and the password you created in order to log-in. If you have forgotten your password, follow the appropriate links to have your password reset.
- Key in your school’s vote totals and watch the live results webpage at <https://www.sos.ca.gov/elections/student-mock-election/california-student-mock-election/mock-election-results> to see how your school’s results compares to those from other schools from around the state.
- If you have any trouble reporting your school’s results, contact the California Student Mock Election Team for assistance. Unable to enter your results online? Scan your school’s Vote Reporting Form and email to MyVote@sos.ca.gov.

California Student Mock Election Team:
Phone: (916) 651-3070 | Email: MyVote@sos.ca.gov