



SHIRLEY N. WEBER, Ph.D. | SECRETARY OF STATE | STATE OF CALIFORNIA
EXECUTIVE OFFICE

1500 11th Street, 6th Floor, Sacramento, CA 95814 | Tel 916.653.7244 | www.sos.ca.gov

July 23, 2021

County Clerk/Registrar of Voters (CC/ROV) Memorandum #21107

TO: All County Clerks/Registrars of Voters

FROM: /s/ Ryan Reece
Elections Analyst

RE: California Gubernatorial Recall Election: Early Voting, Ballot Drop-off Location, and Ballot Return/Counting Location Survey

The Secretary of State's office is requesting information on early voting and ballot drop-off locations for all counties not operating under the Voter's Choice Act (VCA) or Consolidated Polling Places – "VCA-Like" Vote Centers - Countywide Voting method. In addition, we are requesting that ALL counties provide information related to ballot return/counting locations for the upcoming September 14, 2021, California Gubernatorial Recall Election.

The address of your elections office will be listed on our website as an early voting and ballot drop-off location; however, please include any extended hours your office may have and any additional locations in your county. We would also like to know which locations will have 24-hour drop boxes. In addition, we will be noting on the Secretary of State's early voting website that all permanent and satellite county elections offices and all polling places will be offering conditional voter registration as required under Elections Code section 2170(d)(1).

Ballot Return/Counting sites **will not** be posted on the early voting webpage but are being collected in the event of power outages or natural disasters that would affect any of these locations.

Counties operating under the Voter's Choice Act (VCA) and Consolidated Polling Places – "VCA-Like" Vote Centers - Countywide Voting [method](#) should be inputting their voting locations and ballot-drop off locations into VoteCal.

Please use the early voting/drop-off location [form link here](#). Please complete and return the Excel spreadsheet survey via email to rreece@sos.ca.gov or by fax to (916) 653-3214, no later than **August 4, 2021**. If you have any questions, or if you have updates after submitting your locations, please contact me directly at rreece@sos.ca.gov. Thank you for your assistance.