



# SHIRLEY N. WEBER, Ph.D.

CALIFORNIA SECRETARY OF STATE

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April 28, 2022

County Clerk/Registrar of Voters (CC/ROV) Memorandum #22087

TO: All County Clerks/Registrars of Voters

FROM: /s/ Robbie Anderson  
Elections Counsel

RE: Primary Election: Natural Disaster/Emergency Preparation - **Action Required**

As you are aware, before each statewide election the Secretary of State's office requests a copy of each county's emergency plan, and also updates the "Procedures and Guidelines for Voting in a State of Emergency or Natural Disaster," which can be found on the Secretary of State's website at:

<https://www.sos.ca.gov/elections/publications-and-resources/voting-emergency-natural-disaster/>.

These procedures are intended to provide general guidance in developing a county-specific disaster and emergency plan should a natural disaster or state of emergency occur during critical election times and provide a number of legal options California elections officials and the Governor can exercise in the case of an emergency.

For a summary of the statutory authority and executive orders that are pertinent should a natural disaster or other emergency arise that could affect the ability to conduct an election in compliance with state law, please see Chapter 6 of the "Procedures and Guidelines for Voting in a State of Emergency or Natural Disaster."

## Action Required:

We are requesting a copy of your current emergency plan for the June 7, 2022, Primary Election. Please submit your emergency plan to Raj Bathla at [rbathla@sos.ca.gov](mailto:rbathla@sos.ca.gov) by **Friday, May 13, 2022**.

If you have any questions, please feel free to contact me at [aanderso@sos.ca.gov](mailto:aanderso@sos.ca.gov). Thank you.