



SHIRLEY N. WEBER, Ph.D.

CALIFORNIA SECRETARY OF STATE

Elections Division | 1500 11th Street, 5th Floor | Sacramento, CA 95814
Tel 916.657.2166 | Fax 916.653.3214 | www.sos.ca.gov

January 6, 2023

County Clerk/Registrar of Voters (CC/ROV) Memorandum #23006

TO: All County Clerks/Registrars of Voters

FROM: /s/ Ryan Johnson
VRC-VNC Coordinator

RE: Voter Registration: 85814 Business Reply Mail Annual Fees

Annual maintenance fees for the Secretary of State (SOS) Business Reply Mail (BRM) 85814 Sub-Accounts, which enable counties to receive voter registration cards mailed by voters, are invoiced by USPS based on sub-account expiration dates for individual counties. Many counties have already received a notice/invoice from USPS to renew the annual maintenance fee, which has increased to \$825 per year.

The BRM 85814 master account annual permit fee in the amount of \$275 is not a per county fee and has already been paid by SOS for the 2023 calendar year. Attached is a copy of the payment receipt for this fee. Please present this copy to your local post office as proof of payment, if required.

To request payment of your county's BRM 85814 sub-account annual maintenance fee of \$825, if you have not already done so, please submit your BRM 85814 annual maintenance fee notice/invoice by email, fax, or mail using the following contact information. Once processed, SOS will mail a check to your county to submit to your local USPS office.

Email: VRC-VNC@sos.ca.gov
Fax: (916) 653-3214
Attn: VRC-VNC Coordinator
Mail:
California Secretary of State
Elections Division
Attn: VRC-VNC Coordinator
1500 11th Street, 5th Floor
Sacramento, CA 95814

If you have any questions, please contact me by email at VRC-VNC@sos.ca.gov or by calling (916) 695-1628.

Attachment

Fee Payment Confirmation for BR 85814-000



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Restricted Information

[Transactions](#) > [Account Search \(Fee Payments\)](#) > [Account Search Results](#)
[\(Fee Payments\)](#) > [Fee Payment](#) > [Confirmation](#)

Today's Date: 01/05/2023

Account Information

Account Number:	1000013820	Current Balance:	EPS \$46,760.66
Permit:	BR 85814-000	Contact:	ROBIN GUIDERA
Company:	SECRETARY OF STATE OF CALIFORNIA	Phone Number:	916-695-1628
Address:	1500 11TH ST SACRAMENTO, CA 95814-5701	Finance Number:	05-6678
Where Issued:	n/a	Comments:	UPDATED CONTACT INFO ON 08/05/2021 BY SAC MRC PA
PO of Mailing:	Cost Center 18-2412-0038 DES MOINES, IA	PO of Permit:	Cost Center 05-6698-0813 SACRAMENTO, CA

Fee Payment Confirmation

Fee (Paid from Account Only)	Amount	Payment Date	Expiration Date	Transaction Number	Action
BRM Permit	\$275	01/05/2023	01/07/2024	202300516024425F	

Payment Method: Account

Location: 50265

[Another Fee Payment](#) | [Logout](#)
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