



# SHIRLEY N. WEBER, Ph.D.

CALIFORNIA SECRETARY OF STATE

January 23, 2023

County Clerk/Registrar of Voters (CC/ROV) Memorandum #23010

TO: All County Clerks/Registrars of Voters

FROM: /s/ Renee Duncan  
Associate Governmental Program Analyst

RE: VoteCal: 90-day Advance Notice for Router Moves

All counties have a router and network connectivity provided by the Secretary of State (SOS). This provides connection from the county's Election Management System to the statewide voter registration system (VoteCal), as well as other SOS applications that require a closed network connection.

Any movement of the existing router to a new location, such as during an office move, may take up to 90 days to complete. If your county is anticipating a move that will impact the location of the SOS provided router, please contact the SOS VoteCal help desk with the specific move information, including the date of move and the old and new location of the router. The SOS will then submit a move request to our telecommunications vendor for implementation.

If you have any questions regarding this or any other VoteCal related matter, please contact the VoteCal Help Desk at (888) 868-3225 or via email at [votecalhelp@sos.ca.gov](mailto:votecalhelp@sos.ca.gov).