September 10, 2024

County Clerk/Registrar of Voters (CC/ROV) Memorandum #24187

TO: All County Clerks/Registrars of Voters

FROM: /s/ NaKesha Robinson
                  Deputy Secretary of State, HAVA

RE: General Election: Logic and Accuracy Test Reporting –
                  ACTION REQUIRED

This memo is a reminder that as part of a jurisdiction's pre-election activities, the elections official shall provide notice to the public and shall conduct a test or series of tests to ensure that every device used to tabulate ballots accurately records each vote, no later than seven (7) days prior to any election. The exact methods employed in this test shall conform to the voting procedures for the specific voting systems, as adopted by the Secretary of State, pursuant to Elections Code section 15000.

Additionally, under the California Code of Regulations, Title 2, Division 7, Chapter 4, Section 20279, during the testing of the ballot tabulating devices pursuant to Elections Code section 15000, the jurisdictions approved to use a ballot on demand system shall produce the test ballots printed from its ballot on demand system to establish that the ballot on demand system is configured, calibrated, and performing as intended. Those test ballots printed from the ballot on demand system shall be scanned, tabulated, and the accuracy verified on each type of voting system component to be used in the specific election.

The Secretary of State's office is asking jurisdictions to participate in providing confirmation that a logic and accuracy test was conducted in accordance with state law. Our office has provided the attached template below for purposes of reporting the results of the jurisdictions logic and accuracy test.

Please provide a completed copy of the attached report template to our office by October 11, 2024. If you have any questions, please contact OVSTA at (916) 695-1680 or votingsystems@sos.ca.gov.

Logic and Accuracy Test Reporting Form

Pursuant to Elections Code section 15000, no later than seven days prior to any election, the election official shall conduct a test or series or tests to ensure that every device used to tabulate ballots accurately records each vote. The exact methods employed in this test shall conform to the voting procedures for the specific voting systems, as adopted by the Secretary of State as well as section 20279 of the California Code of Regulations.

A. Election Official:

Jurisdiction

Contact Name and Title

Contact Phone Number

Contact Email Address

B. Election Information:

Title of the Election

Date of the Election

Date of Notice to the Public

Date of Logic and Accuracy Testing

C. Election Technology:

Certified Voting System used by the Jurisdiction

Certified Ballot on Demand System used by the Jurisdiction, if applicable.

Description of any technical issues and/or mitigation, if applicable, that occurred during the conduct of the logic and accuracy test.

Logic and Accuracy Test Reporting Form

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Additional space to provide further description of any technical issues and/or mitigation, if applicable, that occurred during the conduct of the logic and accuracy test.

ATTESTATION AND SIGNATURES - *"I hereby certify that the logic and accuracy test has been performed, that the test results have been compared with predetermined correct totals for each office and ballot measure, and that the cause of any discrepancy was found and corrected. Additionally, I hereby certify that the logic and accuracy test was conducted pursuant to the requirement of Elections Code section 15000 and that the information submitted on this form is true, accurate and complete."*

Signature   Name (printed)

Date