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September 13, 2024

County Clerk/Registrar of Voters (CC/ROV) Memorandum #24200

TO: All County Clerks/Registrars of Voters

FROM: /s/ Philip Kumsar
Elections Cybersecurity Analyst

RE: General Election: Ballots, Provisional Ballot Envelope Supplies, and
Alternative Procedures – **Action Required**

While every active registered voter will receive a vote-by-mail ballot for the November 5, 2024, General Election, some voters may choose to appear at polling locations across the state to vote in person.

Ballot Supplies

For those voters who intend to vote in person on Election Day, and who appear at a polling location and can surrender their vote-by-mail ballot, they should be provided a non-provisional ballot to cast. For those voters who appear at a polling location without their vote-by-mail ballot to surrender, they may need to vote using a provisional ballot. (See, [CCROV # 24192](#).)

Additionally, conditional voter registration (“same day registration”) must be made available to voters at all permanent and satellite county elections offices and all polling locations. (See, [CCROV # 24199](#)) Accordingly, there may be a larger than normal number of voters who will need to vote using a provisional ballot. (See, Elec. Code, §§ 2170, 14310.)

For these reasons, the Secretary of State’s office urges counties to plan accordingly to ensure that each polling location has enough ballots, including any required multilingual ballots, and other voting materials available. Additionally, the Secretary of State’s office recommends that counties provide each satellite office and polling location with a sufficient supply of provisional ballot envelopes, CVR provisional ballot envelopes, and voter registration cards.

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The Secretary of State's office urges counties to remind poll workers of the provisional balloting procedures and that every person has a right to cast a provisional ballot for any reason under Elections Code section 14310 and Help America Vote Act of 2002, section 302.

Alternative Procedures

In the unlikely event there are insufficient ballots or insufficient ballot printing supplies, if applicable, at a polling location, Elections Code section 14299 requires counties to have alternative procedures in place. Any ballot cast using an approved alternative procedure must be duplicated in accordance with the procedure set forth in Elections Code section 15210.

Attached to this memorandum is a survey requesting the specific alternative procedure(s) that your county will have in place in the event there are insufficient ballots or insufficient ballot printing supplies, if applicable, at a polling location for the November 5, 2024, General Election. (See, Elec. Code, § 14299(c).)

Please complete and return the attached survey to: Survey@sos.ca.gov by **Friday, October 18, 2024**.

If you have any questions, please contact me at pkumsar@sos.ca.gov.

Thank you.

Attachment

2024 Alternative Procedures Survey Page

Alternative Procedures Survey November 5, 2024, General Election

Please complete and return the attached survey to: Survey@sos.ca.gov by Friday, October 18, 2024

County: _____ County Contact: _____

E-mail: _____ Phone Number: _____

Please provide the specific alternative procedure(s) that will be in place for the November 5, 2024, General Election, in the event there are insufficient ballots or insufficient ballot printing supplies, if applicable, at a polling place. For your convenience, the following is a list of alternative procedures that have been approved by the Secretary of State.

Place a check mark next to the alternative procedure(s) that will be in place. If an alternative procedure will be in place that is not listed below, please provide information in the "Other" field.

If more than one alternative procedure will be used, please rank them in the order that they will be used on the blank line following each alternative procedure.

Provisional ballots _____

Vote-by-mail ballots _____

Sample ballots _____

Direct Recording Electronic voting systems _____

Ballot Marking Devices _____

Reasonable facsimiles of polling place, vote-by-mail, and sample ballots _____

Ballots from neighboring precincts, provided the ballot types are identical _____

Emergency ballots or test ballots that many counties include in their regular precinct supply kits, provided these ballots contain the names of all the candidates and titles of ballot measures, along with corresponding areas to allow voters to select their choices _____

A blank piece of paper upon which the names of all the candidates and titles of ballot measures are printed, along with corresponding areas to allow voters to select their choices _____

Other _____
