



Shirley N. Weber, Ph.D.

California Secretary of State

Elections Division

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December 26, 2025

County Clerk/Registrar of Voters (CC/ROV) Memorandum #25178

TO: All County Clerks/Registrars of Voters

FROM: /s/ Mandy Wright
VRC-VNC Coordinator

RE: Voter Registration: 85814 Business Reply Mail Annual Fees

Annual maintenance fees for the Secretary of State (SOS) Business Reply Mail (BRM) 85814 Sub-Accounts, which enable counties to receive voter registration cards mailed by voters, are invoiced by the United States Postal Service (USPS) based on sub-account expiration dates for individual counties. Many counties have already received a notice/invoice from the USPS to renew the annual maintenance fee, which was recently increased to \$1,080.00 per year.

The BRM 85814 master account annual permit fee in the amount of \$370.00 is not a per county fee and has already been paid by SOS for the 2026 calendar year. Attached is a copy of the payment receipt for this fee. Please present this copy to your local post office as proof of payment, if required.

To request payment of your county's BRM 85814 sub-account annual maintenance fee of \$1,080.00, if you have not already done so, please submit your BRM 85814 annual maintenance fee notice/invoice by email, fax, or mail when you receive it. Once processed, we will mail a check to your county to submit to your local USPS office.

Email: VRC-VNC@sos.ca.gov
OR
Fax: (916) 653-3214
Attn: VRC-VNC Coordinator
OR
Mail: California Secretary of State
Elections Division
Attn: VRC-VNC Coordinator
1500 11th Street, 5th Floor
Sacramento, CA 95814

If you have any questions, please contact me by email at VRC-VNC@sos.ca.gov or by calling (916) 695-1561.

Transaction History Report 365864072_2025-12-15_2025-12-15

Transaction ID	Date (ET)	Due Date	Amount	Transaction Type	Description	Detail	Refund Reason	EPS Account Number	EPS Account Nickname	EPS Business Location	Payment Method	Original Transaction ID	Available Balance	ACH Withdrawal ID	Permit Number	Permit Type	Shipper Business Location
849956130	12/15/2025 12:11:03 PM	12/15/2025	\$(370.00)	PURCHASE	Permit Fees			1000013820	BRM 85814	4519639	TRUST			85814000		BR	

Start:		End:			
12/15/2025		12/15/2025			
Now		25		entries	
Transaction ID	Date (ET)	Due Date	Amount	Transaction Type	Description
849956130	12/15/2025 12:11:03 PM	12/15/2025	\$(370.00)	PURCHASE	Permit Fees