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February 3, 2026

County Clerk/Registrar of Voters (CC/ROV) Memorandum #26021

TO: All County Clerks/Registrars of Voters

FROM: /s/ Sam Au
VoteCal Motor Voter NVRA Coordinator

RE: Motor Voter Task Force: Request for Applications

The Secretary of State is calling for volunteers to serve as task force members on the Motor Voter Task Force. The Motor Voter Task Force was established pursuant to Elections Code section 2275, and the mission of the Motor Voter Task Force is to consult with the Secretary of State and the Department of Motor Vehicles on the effective implementation of the California New Motor Voter Program and review and approve the Motor Voter Annual report drafted by the Secretary of State. For more information, please visit our website at <https://www.sos.ca.gov/elections/california-motor-voter/motor-voter-task-force>.

The Motor Voter Task Force will consist of at least 8 members; of these, at least one will be a county election official. Members have demonstrated language accessibility experience, experience in the field of elections and civic design and are advocates on behalf of, or provide services to, individuals with disabilities. The Motor Voter Task Force members are volunteers and serve at the discretion of the Secretary of State.

Motor Voter Task Force meetings will be held at minimum four times per year and will require a quorum to take formal action or make recommendations. Members are expected to stay for the entire duration of meetings to maintain quorum. The meetings will be held at a publicly accessible site in Sacramento. Meetings will also be available to the members, and the public via videoconference. If members are joining remotely, they must remain on video unless technologically impractical.

Each meeting will require at least one member to be physically present at a designated publicly accessible meeting location specified in that meeting notice and agenda.

Members also have the option to host a teleconference meeting site if it is physically accessible for the public to attend.

The application deadline is February 27, 2026, and appointments will be announced March 2026. Current Task Force members do not need to reapply.

Minimum Qualifications

Applicants must meet the following minimum qualifications

1. Must have demonstrated language accessibility experience for languages covered under the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.), expertise in demonstrated experience in the field of election or in the field of civic design, representatives of the disability community and community organizations, individuals that advocate on behalf of, or provide services to, individuals with disabilities.

OR

Be a county elected official

2. Must be able to attend regular meetings either in person in Sacramento or one of the designated publicly accessible locations, or via videoconference, and stay for the duration of the meeting.
3. Willingness to dedicate no fewer than 20 hours per year to Motor Voter Task Force meetings and activities which include review and approval of the Motor Voter Annual report.

Desirable Qualifications

1. Demonstrated language accessibility experience for languages covered under the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10101 et seq.).
2. Experience working in the field of elections.
3. Experience working in the field of civic design.
4. Are representatives of the disability community and community organizations
5. Are individuals that advocate on behalf of, or provide services to, individuals with disabilities.

The Secretary of State intends to develop a diverse applicant pool and subsequently appoint a diverse Motor Voter Task Force. Please share this announcement with your communities and organizational leadership.

Completed applications or requests for applications, information, or other inquiries can be sent by e-mail to Sam Au at sau@sco.ca.gov or 916-215-4719 or Shawn Smith at ssmith@sos.ca.gov or (916) 862-5467 or by mail to Secretary of State, 1500 11th Street, 5th Floor, Sacramento, CA 95814.

The appointments will be announced after the application is reviewed and approved.
Current Motor Voter Task Force members do not need to reapply.

Attachment
Motor Voter Task Force Member Application

Motor Voter Task Force Member Application

Please type or print. Incomplete applications will not be considered.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ E-mail: _____

Present Occupation: _____ Employer: _____

Applicants must meet the following minimum qualifications:

- 1) Demonstrated interest and involvement in issues related to California Motor Voter
OR be a county elections official or a designee of such an official.
- 2) Able to attend quarterly meetings via videoconference or in person as needed.

Which membership category applies to you? (Check all that apply)

☐ Clerk or Registrar of Voters or designee, County of _____

☐ Demonstrated language accessibility experience for languages covered under the federal Voting Rights Act of 1965

☐ Representative of the disability community and community organization or an individual that advocate on behalf of, or provide services to, individuals with disabilities

☐ Expert with demonstrated experience in the field of elections

☐ Expert with demonstrated experience in the field of civic design

Please list any organizations with which you are presently active. Please give the organization name, nature of your activities and duties, and approximate dates you have been involved with the organization. Use additional paper if necessary.

Why do you wish to be considered for membership on the Motor Voter Task Force?

Please describe your experience, knowledge, or skill that qualifies you for the membership category you selected above.

I hereby declare the information provided in this application for the Motor Voter Task Force is true, correct, and complete to the best of my knowledge. I understand that my statement may be verified, and I give permission to do so.

Signature: _____ Date: _____