



# Shirley N. Weber, Ph.D. California Secretary of State Elections Division

1500 11th Street, 5th Floor | Sacramento, CA 95814 | 916.657.2166 | [elections@sos.ca.gov](mailto:elections@sos.ca.gov)

February 9, 2026

County Clerk/Registrar of Voters (CC/ROV) Memorandum # 26028

TO: All County Clerks/Registrars of Voters

FROM: /s/ Joan Hackeling  
Elections Analyst

RE: Primary Election: State Voter Information Guide Order Form

Please provide on the attached state Voter Information Guide Order Form the number of state Voter Information Guides (VIGs) your county will need in each language for the upcoming June 2, 2026, Primary Election. Please also provide the number of voters you anticipate to be registered in your county in each language as of E-60 (April 3, 2026) as well as the number of additional voters you anticipate to register in your county in each language between E-59 (April 4, 2026) and E-29 (May 4, 2026).

Please return the completed form by **February 20, 2026**, to [vigfeedback@sos.ca.gov](mailto:vigfeedback@sos.ca.gov).

**STATE VIG MAILINGS – SECRETARY OF STATE:** Please note that the Secretary of State (SOS) will mail state VIGs directly to all non-military voters with a domestic mailing address (including U.S. territories) who are registered by April 3, 2026 (E-60) (first mailing), and to all non-military voters with a domestic mailing address (including U.S. territories) who are registered between April 4, 2026 (E-59) and May 4, 2026 (E-29) (second mailing).

**STATE VIG MAILINGS – COUNTY ELECTIONS OFFICIALS:** Please note that counties will be responsible for mailing state VIGs to (1) all military and overseas voters (addresses in the foreign files provided by the VoteCal team), (2) voters with an address included in the error files provided by the VoteCal team, (3) qualified confidential voters, and (5) voters registered after E-29 upon specific request only. The SOS is unable to reimburse for automatic county mailings of the state VIG to voters registered after E-29.

After the “60-Day Close” VIG mailing extract process has been completed in mid-April, the VoteCal team will send an email with specific instructions on how counties are to handle mailings of the state VIG to these addresses. Instructions will also be sent out shortly after the 29-Day VIG mailing extract process has been completed.

**STATE VIGS – POLLING PLACES AND VOTE CENTERS:** Please be sure to order plenty of state VIGs to supply all of your county’s polling places and vote centers. Pursuant to Elections Code section 9094(b), three copies of the state VIG must be kept at every polling place while an election is in progress so that they may be freely consulted by the voters. We also recommend providing polling places with state VIGs in the languages required in your county pursuant to Section 203 of the Voting Rights Act.

**STATE VIG COUNTY ORDER – SHIPPING:** Please indicate on the attached order form whether you would like the guides shipped in cartons only, in cartons on pallets, on pallets only, or any combination of the three.

If your county will need state VIGs to be shipped to multiple locations, please complete a separate order form and provide contact information, the number of VIGs needed in each language, and shipping instructions for each location.

**CONFIRMATION REQUIRED:** Once county orders and voter registration estimates have been received and compiled, we will send you a summary of the information provided for your confirmation. You will have an opportunity to make changes at that time.

**ALTERNATE FORMATS:** The SOS will be happy to provide counties with state VIGs in large-print and audio-CD formats upon request. Requests for the state VIG in large-print format may be submitted here: <https://www.sos.ca.gov/elections/voting-resources/large-print-order-form>. Requests for the state VIG in audio-CD format may be submitted here: <https://www.sos.ca.gov/elections/voting-resources/audio-order-form>. For additional information, please visit: <https://www.sos.ca.gov/elections/voting-resources>.

Please contact me at (916) 539-8404 or [vigfeedback@sos.ca.gov](mailto:vigfeedback@sos.ca.gov) if you have any questions regarding these documents or procedures.

Thank you.

Attachment

# STATE VOTER INFORMATION GUIDE ORDER FORM

## June 2, 2026, Primary Election

County: \_\_\_\_\_ Date: \_\_\_\_\_

### 1. COUNTY CONTACT FOR YOUR STATE VIG COUNTY ORDER:

Name:	
Title:	
Phone Number:	
Email:	

### 2. VOTER REGISTRATION ESTIMATES:

Please enter the number of voters you estimate to be registered in your county at E-60 (April 3, 2026) as well as the number of additional voters your county expects to register between E-59 (April 4, 2026) and E-29 (May 4, 2026).

	<b>Voter Registrations at E-60 (estimated)</b>	<b><u>Additional</u> Voter Registrations between E-59 and E-29 (estimated)</b>	<b>Total Voter Registrations (calculated automatically)</b>
English			
Spanish			
Chinese			
Hindi			
Japanese			
Khmer			
Korean			
Tagalog			
Thai			
Vietnamese			
<b>Subtotal</b>			

### 3. NUMBER OF POLLING PLACES OR VOTE CENTERS:

Please enter in the field below the total number of polling places or vote centers your county expects to have for the June 2, 2026, Primary Election.

# STATE VOTER INFORMATION GUIDE ORDER FORM

**June 2, 2026, Primary Election**

**STATE VIG COUNTY ORDER, SHIPPING LOCATION, AND INSTRUCTIONS:**

Location Contact:	
Organization Name:	
Street Address:	
City, State:	
Zip Code:	
Phone Number:	
Email:	

	<b>Number of State VIGs (CARTONS ONLY)</b>	<b>Number of State VIGs (CARTONS ON PALLETS ONLY)</b>	<b>Number of State VIGs (PALLETS ONLY)</b>	<b>Total Number of State VIGs (calculated automatically)</b>
English				
Spanish				
Chinese				
Hindi				
Japanese				
Khmer				
Korean				
Tagalog				
Thai				
Vietnamese				
<b>Subtotal</b>				

**Special Shipping Instructions:**

*If you have multiple shipping locations, please complete a separate order form for each location.*