



DEBRA BOWEN | SECRETARY OF STATE
STATE OF CALIFORNIA | ELECTIONS

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September 4, 2014

County Clerk/Registrar of Voters (CC/ROV) Memorandum #14240

TO: All County Clerks/Registrars of Voters

FROM: /s/ Robbie Anderson
Elections Counsel

RE: Natural Disaster/State of Emergency: Procedures and Guidelines

The Secretary of State is required to consult with county elections officials to develop procedures and guidelines to do everything possible to ensure California's registered voters can cast ballots on Election Day in the event of a natural disaster or other state of emergency. These procedures and guidelines will be published on the Secretary of State's website by January 1, 2015.

To help the office develop the appropriate procedures and guidelines that are both uniform and reflect the varying geography and needs in California's 58 counties, please submit your county's emergency procedures and guidelines to my attention, along with any recommendations of items you want to make sure are included in the Secretary of State's Natural Disaster/State of Emergency procedures and guidelines.

The goal is to provide a comprehensive set of procedures and guidelines for a natural disaster and/or state of emergency that occurs on or before E-45 (the deadline for the transmittal of military or overseas voter ballots), 2) on Election Day, and 3) during the post-election canvass period.

Please provide your feedback by September 26, 2014. Submissions can be made via fax at (916) 653-3214, or via email at robbie.anderson@sos.ca.gov.