



**ALEX PADILLA** | SECRETARY OF STATE | STATE OF CALIFORNIA  
ELECTIONS DIVISION

1500 11<sup>th</sup> Street, 5<sup>th</sup> Floor, Sacramento, CA 95814 | **Tel** 916.657.2166 | **Fax** 916.653.3214 | [www.sos.ca.gov](http://www.sos.ca.gov)

January 5, 2016

County Clerk/Registrar of Voters (CC/ROV) Memorandum #16006

**TO:** All County Clerks/Registrars of Voters

**FROM:** /s/ Jennifer Luckie-Bratt  
Elections Analyst

**RE:** Voter Registration: 85814 Business Reply Mail Renewal Fees

Many of you may be receiving notices from the USPS to renew the Voter Registration Business Reply Mail (BRM) annual maintenance fee for \$700 and the BRM annual permit fee for \$225. In order to pay your county's BRM annual maintenance fee, please submit your 85814 BRM annual maintenance fee renewal notice to my attention by mail, fax, or email at:

Secretary of State – Elections Division  
Attn: Jennifer Luckie-Bratt  
1500 11<sup>th</sup> Street, 5<sup>th</sup> Floor  
Sacramento, CA 95814  
Fax: (916) 653-3214  
Email: [Jennifer.Luckie-Bratt@sos.ca.gov](mailto:Jennifer.Luckie-Bratt@sos.ca.gov)

Once received, I will process the renewal notice and mail a check to your county to submit to the USPS.

Please note that the 85814 BRM permit fee of \$225 is an annual fee paid by the Secretary of State's office. This permit fee is valid for all county elections offices' local 85814 sub-accounts for processing voter registration cards on behalf of the Secretary of State. Attached is a copy of the receipt for payment of this fee. Please present this copy to your local post office as proof of payment of the annual permit fee.

If you have any questions, please do not hesitate to contact me at (916) 657-2166.



BRM FEE RENEWAL NOTICE

SECRETARY OF STATE OF CALIFORNIA  
1500 11TH ST  
SACRAMENTO, CA 95814-5701



Dear DEIRDRE AVENT:

Your privilege to distribute Business Reply Mail will expire on the date(s) shown below. If you plan to continue using your existing privilege(s), the fee(s) noted below must be paid prior to the indicated due date(s).

85814000	BR	BRM Permit	\$225.00	Jan 3, 2016
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If you have paid the fee(s) shown above, please disregard this notice. It is recommended that fees be paid in advance to facilitate the acceptance of your mailings. Fee payments may be paid up to 60 days in advance of their expiration date. Please return this notice with your payment to the address below:

BUSINESS MAIL ENTRY UNIT  
3775 INDUSTRIAL BLVD  
WEST SACRAMENTO, CA 95799

Please make your check out to the POSTMASTER or to the U.S. POSTAL SERVICE. Also, note on your check your permit number and type of service you are requesting. Thank you for your business. We look forward to continuing to serve your postal needs.

Sincerely,

Mailing Requirements, Business Mail Entry  
(916) 373-8491  
3775 INDUSTRIAL BLVD  
WEST SACRAMENTO, CA 95799-0070

SACRAMENTO BMEU  
WEST SACRAMENTO, California  
957990102  
0566760115-0098  
12/22/2015 (916)373-8491 02:56:41 PM

Sales Receipt		
Product Description	Sale Unit Qty Price	Final Price

Account Number: N/A  
Fee Type: BRM Permit  
Permit Number: 85814000  
Customer Name: SECRETARY OF STATE OF CALIFORNIA

Fee Amount: \$225.00  
Confirmation #: 201535616561326F

Total: \$225.00

Paid by: Personal Check \$225.00

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

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Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.  
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Bill#:1000200347614  
Clerk:08

All sales final on stamps and postage  
Refunds for guaranteed services only  
Thank you for your business

Note: Priority Mail Express refund restrictions in effect for mailing dates Dec. 22 - 25

HELP US SERVE YOU BETTER

TELL US ABOUT YOUR RECENT POSTAL EXPERIENCE

Go to:  
<https://postalexperience.com/Pos>  
or scan this code with your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS