September 2, 2016

County Clerk/Registrar of Voters (CC/ROV) Memorandum #16280

TO: All County Clerks/Registrars of Voters

FROM: /s/ Sarah Brar

Elections Web Developer

RE: General Election: Survey on County Early Voting or Vote-by-Mail

**Ballot Drop-off Locations** 

The Secretary of State's office is requesting information on early voting and voteby-mail ballot drop-off locations for the upcoming November 8, 2016, General Election.

The address of your elections office will be listed on our website as an early voting and vote-by-mail drop-off location; however, we would like to know if you will be providing additional locations in your county.

If known, please provide the location and method of collection you will be using.

Complete and return the attached survey via email to sarah.brar@sos.ca.gov or fax to (916) 653-3214 no later than **September 16, 2016**.

If you have any questions, you may contact me directly at (916) 695-1580. Thank you for your assistance.

## Early Voting/Vote-by-Mail Ballot Drop-off Location Survey

November 8, 2016, General Election

County:						
Contact	:	Phone Nu	umber:			
1. [	oes your county a	nticipate having add	ditional early voting locations?			
	() YES	( ) NO	( ) TO BE DETERMINED			
2. Other than every polling place on Election Day, does your county anticipate having additional vote-by-mail ballot drop-off locations?						
	() YES	( ) NO	( ) TO BE DETERMINED			
-	_	ner question, please neets if necessary).	e list the name of the location and addre	ess		
Early Vo	oting					
LOCATION			ESS			

## Vote-by-Mail Ballot Drop-off Locations and Method

LOCATION	METHOD OF COLLECTION			
	Free Standi	ng Drop Box	Over the Counter Collection	
	( ) Inside	( ) Outside	( ) By Staff	
	( ) Inside	( ) Outside	( ) By Staff	
	( ) Inside	( ) Outside	( ) By Staff	
	( ) Inside	( ) Outside	( ) By Staff	
	( ) Inside	( ) Outside	( ) By Staff	
	( ) Inside	( ) Outside	( ) By Staff	
	( ) Inside	( ) Outside	( ) By Staff	
	( ) Inside	( ) Outside	( ) By Staff	
	( ) Inside	( ) Outside	( ) By Staff	
	( ) Inside	( ) Outside	( ) By Staff	
	( ) Inside	( ) Outside	( ) By Staff	
<ol><li>If it is unknown at this time, plea will be available.</li></ol>	ase provide a	an anticipated	d date this information	

Please send response to Sarah.Brar@sos.ca.gov

or

Fax: (916) 653-3214 ATTN: Sarah Brar