



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
ELECTIONS DIVISION

1500 11th Street, 5th Floor, Sacramento, CA 95814 | **Tel** 916.657.2166 | **Fax** 916.653.3214 | www.sos.ca.gov

February 13, 2017

County Clerk/Registrar of Voters (CC/ROV) Memorandum #17019

TO: All County Clerks/Registrars of Voters

FROM: /s/ Jon Ivy
Voter Access Coordinator

RE: Voter Accessibility Advisory Committee: Membership and Meeting Calendar

The Secretary of State is requesting your assistance in recruiting members for the statewide Voter Accessibility Advisory Committee (VAAC) and announcing a tentative 2017 meeting calendar.

This statewide advisory committee provides support and advice to the Secretary of State and county elections officials on topics related to serving voters with disabilities.

Applications due Wednesday, March 1, 2017.

While committee membership is limited to appointment, all meetings are open to the public. All interested voters, advocates, and elections officials are welcome to attend and participate.

2017 Meeting Calendar (Dates subject to change)

Wednesday, March 15, 2017 – 1:00 p.m.

Wednesday, June 14, 2017 – 1:00 p.m.

Wednesday, August 16, 2017 – 1:00 p.m.

Wednesday, November 15, 2017 – 1:00 p.m.

For more details about the committee and to see an up-to-date calendar, please go to:
<http://www.sos.ca.gov/elections/vaac/>.

For more information or if you have any questions, please contact Jon Ivy, Voter Access Coordinator, at 916-695-1581 or jivy@sos.ca.gov.



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Voting Accessibility Advisory Committee

Open application period: February 13, 2017, through March 1, 2017.

Position Description

The Secretary of State is looking for volunteer committee members to serve on the Voting Accessibility Advisory Committee (VAAC), a statewide advisory committee of disability advocates and elections experts.

The VAAC members advise the Secretary of State on issues related to the accessibility of elections for voters with disabilities. They meet regularly in person to discuss upcoming elections, outreach efforts, accessibility guidelines and standards, pending legislation, and emerging technologies.

VAAC members and meetings are subject to the Bagley-Keene Open Meeting Act.

This is a volunteer committee. There is no pay, stipend, or reimbursement, for participation in the VAAC.

Desired Qualifications

1. Be willing to serve from appointment through December 31, 2018.
2. Be willing to attend meetings in-person at Sacramento office or by hosting and providing a publicly accessible teleconference location.
3. Have advocacy, outreach, technology, and/or elections experience.
4. Have understanding of barriers faced by voters with disabilities.

While committee membership is limited to appointment, all meetings are open to the public. All interested voters, advocates, and elections officials are welcome to attend and participate.

For more information or if you have any questions, please contact [Jon Ivy via phone, 916-695-1581](mailto:Jon.Ivy@sos.ca.gov) or [Jon Ivy via email at \[jivy@sos.ca.gov\]\(mailto:jivy@sos.ca.gov\)](mailto:Jon.Ivy@sos.ca.gov).

Committee Member Application

Thank you for your interest in the Voting Accessibility Advisory Committee (VAAC). To apply for appointment to the committee, please complete the following application with your personal details and history. Applications may be submitted by sending an e-mail to vaac@sos.ca.gov, or by mailing to 1500 11th Street, Floor 5, Sacramento, CA 95814.

Deadline to apply is March 1, 2017.

Name: _____

Title: _____ (optional)

Organization: _____ (optional)

E-mail Address: _____

Residence Address: _____

Mailing Address (if different): _____

1. What education or experience do you have related to disability access, outreach, advocacy, or technology, and what education or experience do you have related to elections?

2. Are you, or have you been in the past, a member of a local/county VAAC or advisory committee for an elections official?

No Yes, county: _____

3. Do you have a position or first-hand experience that you feel helps you to understand and represent the point-of-view of a specific community of people who share a disability? (If yes, then what is the specific community?)

No Yes, community/org/disability: _____

4. In order to evaluate your skills, please describe below your experience with any of the following topics or activities:

- Laws and Regulations related to Voters with Disabilities
- Legislative Affairs
- Television or Radio
- Social Media
- Video Production
- Designing Flyers
- Designing Websites
- Providing Services to People with Disabilities
- Community Organizing
- Issue Advocacy
- Governmental Policy
- Survey/Study Design
- Census Demographics
- Voter Registration
- Voter Outreach and Education
- Emerging Technologies for Providing Accessibility for People with Disabilities
- Language/Linguistics
- Writing/Editing
- Accessible Design