



**ALEX PADILLA** | SECRETARY OF STATE | STATE OF CALIFORNIA  
ELECTIONS DIVISION

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April 6, 2018

County Clerk/Registrar of Voters (CC/ROV) Memorandum #18076

TO: All County Clerks/Registrars of Voters

FROM: /s/ Jordan Kaku  
NVRA and Voter Outreach Coordinator

RE: National Voter Registration Act: Designation of University of California and California State University, Offices for Students with Disabilities, as Voter Registration Agencies

The Secretary of State has a duty under the National Voter Registration Act (NVRA) to coordinate NVRA activities in the State of California. (52 U.S.C. § 20509; Cal. Elec. Code, § 2400 *et seq.*) The NVRA requires that each State shall designate as voter registration agencies “all offices in the State that provide State-funded programs primarily engaged in providing services to persons with disabilities.” (52 U.S.C. § 20506(a)(2)(B).)

Accordingly, the Secretary of State has designated the University of California and California State University offices for students with disabilities as NVRA voter registration agencies.

Each university campus office providing services to students with disabilities will be required to provide voter registration cards and voter preference forms to every student that applies, renews, or changes their address relating to services received through their university’s office for students with disabilities. Due to the vast distribution of students from California counties on each university campus, each campus office will be issued Secretary of State voter registration cards ordered through the Secretary of State’s office.

For monthly SB 35/NVRA reporting, counties will not be required to add or include voter registration cards returned by students from each campus. The Secretary of State has created a new report that will be posted online to track the registration numbers associated with the offices for students with disabilities. It will be posted along with all other monthly SB 35/NVRA reports.

Pursuant to California Elections Code section 2405, subdivision (b)(3), county elections officials will be required to provide training, upon request, to universities located in their county just as they would all other NVRA agencies. The NVRA training materials located on the Secretary of State's website will be updated to include the University of California and California State University. Additionally, the Secretary of State's website will provide training materials specific to their offices for students with disabilities and will be available for immediate use.

The Secretary of State's Office will coordinate directly with the University of California and California State University on NVRA implementation.

Attached you will find the updated NVRA Declaration, which includes the newly-added NVRA agencies.

If you have any questions regarding this change, please feel free to contact me at (916) 657-2166 or via email at [Jordan.Kaku@sos.ca.gov](mailto:Jordan.Kaku@sos.ca.gov).

Thank you.