



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
OFFICE OF VOTING SYSTEMS TECHNOLOGY ASSESSMENT
1500 11th Street | Sacramento, CA 95814 | **Tel** 916.653.7244 | **Fax** 916.653.4620 | www.sos.ca.gov

April 6, 2018

County Clerk/Registrar of Voters (CC/ROV) Memorandum #18077

TO: All County Clerks/Registrars of Voters

FROM: /s/ Rodney Rodriguez
Office of Voting Systems Technology Assessment

RE: Statewide Direct Primary Election: Election Observer Panel Plan (EOPP) and
Computer Vote Count Program

For the upcoming June 5, 2018, Statewide Direct Primary Election, please submit to the Secretary of State by 5 P.M., May 25, 2018, the following:

1. Your Election Observer Panel Plan (Government Code section 12172.5).
 - A suggested template for an Election Observer Panel Plan can be located at: <http://elections.cdn.sos.ca.gov/pdfs/eopp-template.pdf>. Please email your Election Observer Panel Plan directly to OVSTA at: VotingSystems@sos.ca.gov.
2. A copy of your election computer vote count program, containing the ballot definition, for the June 5, 2018, Presidential Primary Election (Elections Code section 15001).
 - Due to the proprietary nature of the computer vote count program, it shall not be submitted via email and must be compressed into a single zip file and placed in the VoteCal Communications Portal. The file and directory names shall be preserved within the zip file. Please notify OVSTA when this is completed.
 - If the computer vote count program is to be mailed, ensure the media utilized is encrypted and delivered to:
California Secretary of State
ATTN: OVSTA
1500 11th Street, 6th Floor
Sacramento, CA 95814
 - The computer vote count program must be received by our office by May 25, 2018.
 - If the program is modified or altered after submittal, a copy of the modified or altered program must be received by our office no later than noon on Election Day.

Please contact OVSTA at (916) 695-1680 if you have any questions regarding these documents.