



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
OFFICE OF VOTING SYSTEMS TECHNOLOGY ASSESSMENT
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May 15, 2018

County Clerk/Registrar of Voters (CC/ROV) Memorandum #18122

TO: All County Clerks/Registrars of Voters

FROM: /s/ NaKeshia Robinson
Office of Voting Systems Technology Assessment

RE: Statewide Direct Primary Election: Election Observer Panel Plan (EOPP) and
Computer Vote Count Program

This is a reminder to submit your EOPP and Computer Vote Count Program to the Secretary of State for the upcoming June 5, 2018, Statewide Direct Primary Election, please submit to the Secretary of State by 5 P.M., May 25, 2018, the following:

1. Your Election Observer Panel Plan (Government Code section 12172.5).
 - A suggested template for an Election Observer Panel Plan can be located at: <http://elections.cdn.sos.ca.gov/pdfs/eopp-template.pdf>. Please email your Election Observer Panel Plan directly to OVSTA at: VotingSystems@sos.ca.gov.
2. A copy of your election computer vote count program, containing the ballot definition, for the June 5, 2018, Presidential Primary Election (Elections Code section 15001).
 - Due to the proprietary nature of the computer vote count program, it shall not be submitted via email and must be compressed into a single zip file and placed in the VoteCal Communications Portal. The file and directory names shall be preserved within the zip file. Please notify OVSTA when this is completed.
 - If the computer vote count program is to be mailed, ensure the media utilized is encrypted and delivered to:
California Secretary of State
ATTN: OVSTA
1500 11th Street, 6th Floor
Sacramento, CA 95814
 - The computer vote count program must be received by our office by May 25, 2018.
 - If the program is modified or altered after submittal, a copy of the modified or altered program must be received by our office no later than noon on Election Day.

Please contact OVSTA at (916) 695-1680 if you have any questions regarding these documents.