



**ALEX PADILLA** | SECRETARY OF STATE | STATE OF CALIFORNIA  
ELECTIONS DIVISION

1500 11<sup>th</sup> Street, 5<sup>th</sup> Floor, Sacramento, CA 95814 | **Tel** 916.657.2166 | **Fax** 916.653.3214 | [www.sos.ca.gov](http://www.sos.ca.gov)

December 19, 2019

County Clerk/Registrar of Voters (CC/ROV) Memorandum #19158

**TO:** All County Clerks/Registrars of Voters

**FROM:** /s/ Sarah Brar  
Associate Elections Analyst

**RE:** Voter Registration: 85814 Business Reply Mail Renewal Fees

Many of you may be receiving notices from the USPS to renew the Voter Registration Business Reply Mail (BRM) annual maintenance fee for \$710 and the BRM annual permit fee for \$235. In order to pay your county's BRM annual maintenance fee, if you haven't already done so, please submit your 85814 BRM annual maintenance fee renewal notice to my attention by mail, fax, or email at:

Secretary of State - Attn: Sarah Brar  
1500 11th Street, 5th Floor  
Sacramento, CA 95814  
Fax: (916) 653-3214  
Email: [VRC-VNC@sos.ca.gov](mailto:VRC-VNC@sos.ca.gov)

Once received, I will process the renewal notice and mail a check to your county to submit to the USPS.

Please note that the 85814 BRM permit fee of \$235 is an annual fee paid by the Secretary of State's office. This permit fee is valid for all county elections offices' local 85814 sub-accounts for processing voter registration cards on behalf of the Secretary of State. Attached is a copy of the receipt for payment of this fee. Please present this copy to your local post office as proof of payment of the annual permit fee.

If you have any questions, please do not hesitate to contact me at (916) 695-1580.

WEST SACRAMENTO P&DC  
3775 INDUSTRIAL BLVD  
WEST SACRAMENTO, CA 95799-0102  
056678-0115  
(800)275-8777  
12/17/2019 12:12 PM

Product	Qty	Unit Price	Price
BRM - Annual Fee ✓ (Permit Type:Business Reply) (Permit Number:85814000) ✓ (Permit Acct Number:1000013820) ✓ (Customer Name:SECRETARY OF STATE OF CALIFORNIA) (FeeType:BRM Permit) (Fee Amount:\$235.00)			\$235.00 ✓
Total:			\$235.00
Personal/Bus Check			\$235.00

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Note: Priority Mail Express refund  
restrictions in effect for mailing  
dates Dec. 22 - 25

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or scan this code with  
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or call 1-800-410-7420.

YOUR OPINION COUNTS

Receipt #: 840-59560448-1-809879-2  
Clerk: 11