



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
ELECTIONS DIVISION

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August 20, 2020

County Clerk/Registrar of Voters (CC/ROV) Memorandum #20174

TO: All County Clerks/Registrars of Voters

FROM: /s/ Jana M. Lean
Chief, Elections Division

RE: General Election: November 2020 County Election Administration
Report Update

Governor Gavin Newsom issued Executive Orders N-64-20 and N-67-20 to ensure that the November 3, 2020, General Election is secure and safe for voters and election workers. These Executive Orders require county elections officials to send vote-by-mail ballots to Californians registered to vote in the General Election, while ensuring that those who may need to access in-person voting opportunities are able to do so safely.

Additionally, our office issued guidance relating to in-person voting opportunities, vote-by-mail ballot drop-off opportunities, and health guidelines. The Senate passed a bill (SB) 423 related to election administration and COVID-19. Our office also requested information regarding the Election Administration plans within counties in both June and July.

Considering the above, we are again requesting updated information about how your county intends to conduct election related activities while addressing health and safety concerns for staff and voters. We created the attached August 2020 County Election Administration Update Survey to capture any updates to this important information.

The report requests information regarding how many and what type of voting locations will be implemented, staffing plans, drop box needs, when your polling places will open, and SB 423 waiver. The August report will allow county officials to review their answers previously provided and confirm or update the information rather than having to re-enter previously provided answers.

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Please return the completed November 2020 County Election Administration Report to Survey@sos.ca.gov no later than August 27, 2020.

Should you have any questions regarding the report or need any assistance, please contact Mike Somers at (916) 695-1563 or MSomers@sos.ca.gov. Thank you.

Link

[August 2020 County Election Administration Update Survey \(XLSX\)](#)