

## **APPENDIX C**

### **Sample Statement of Circulator's Responsibilities and Liabilities**

## **Statement of Circulator's Responsibilities and Liabilities (Elec. Code, § 2159.5(a))**

By signing this statement, I acknowledge that I am being paid to register voters in compliance with the California Elections Code and that I have received a copy of this statement. Specifically, I understand and acknowledge:

- I am required to return any completed voter registration cards (completed voter registration cards are known as affidavits of registration) I receive to the voter's county elections official or to mail the cards within three days of their receipt, excluding Saturdays, Sundays, and state holidays. (Elec. Code, § 2138.)
- An affiant's driver's license number, identification card number, social security number, and signature contained on an affidavit of registration are confidential and shall not be disclosed by myself or the organization that distributes voter registration cards. (Elec. Code, § 2138.5(a).)
- I shall not use affidavit of registration information for any personal, private, or commercial purpose, including for any of the following:
  - The harassment of a voter or voter's household.
  - The advertising, solicitation, sale, or marketing of products or services to a voter or voter's household.
  - Reproduction in print, broadcast visual or audio, or display on the Internet.(Elec. Code, § 2138.5(b)(1).)
- I shall employ reasonable security measures, including employing administrative and physical safeguards, and, for affidavit of registration information available in an electronic form, technical safeguards, to protect the voter registration information from unlawful disclosure and misuse. (Elec. Code, § 2138.5(b)(2).)
- On the day of close of registration for any election, I will immediately return all completed affidavits of registration in my possession to the voter's county elections official. (Elec. Code, § 2139.)
- For every voter that I help register, I will identify myself in the circulator section of the affidavit of registration by writing my full name, address, telephone number, date, my signature, and the name and phone number of the party that pays me, and will give the receipt to the voter. (Elec. Code, §§ 2150, 2158(b)(2), 2159.)
- I am required to provide a voter registration card to anyone who requests one. (Elec. Code, § 2158(b)(3).)
- If I mail voter registration cards to people who have not requested them, I will include a cover letter with the card instructing recipients to disregard the card if they are currently registered to vote. (Elec. Code, § 2158(b)(4).)
- Voter registration fraud is serious and could be prosecuted as a felony. I further acknowledge that I may be prosecuted for any of the following offenses:
  - 1) Registration of a person that I know to be ineligible to register to vote or registration of a fictitious or nonexistent person. (Elec. Code, §§18100-18102.)

- 2) Interference with the prompt transfer to the county elections official of, or the retention of, an affidavit of registration without the voter's consent for more than three days, excluding Saturdays, Sundays, or state holidays. (Elec. Code, § 18103.)
- 3) Denial of the voter's right to return his or her own affidavit of registration to his or her county elections official. (Elec. Code, § 18103.)
- 4) Writing or affixing to an affidavit of registration any statement urging or indicating support or opposition to any candidate or measure. (Elec. Code, § 18105.)
- 5) Alteration of a voter's party preference declaration contained in an executed, or partially executed affidavit of registration. (Elec. Code, § 18106.)
- 6) Failure to complete the receipt on the affidavit of registration and provide it to the voter; failure to provide a voter registration card to anyone who requests it; and failure to include a cover letter when mailing voter registration cards to people who have not requested them. (Elec. Code, §§ 2158, 18107.)
- 7) Failure to identify myself in the circulator section of the affidavit of registration by writing my full name, address, telephone number, date, my signature, and the name and phone number of the party that pays me. (Elec. Code, § 18108.)
- 8) Misrepresenting that I helped a voter register by writing my information in the circulator section of the affidavit of registration, knowing it to be false. (Elect. Code, § 18108.1.)
- 9) Failure to acknowledge receipt of this written statement of rights and responsibilities and comply with the above listed requirements. (Elec. Code, § 18108.5.)
- 10) Knowingly disclose a driver license number, identification card number, social security number, and/or signature from a citizen's affidavit of registration to someone other than an elections official or the person or organization in charge of the voter registration drive. (Elec. Code, §§ 2138.5, 18111.)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Voter Registration Drive Representative

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone