

REPORT OF 1% MANUAL TALLY

[Elections Code section 15360]

County: Tulare

Election: November 4, 2025 Statewide Special

Manual tally method used: One Part [section 15360(a)(1)]

Two Part [section 15360(a)(2)]

Date and time notice provided (attach copy of the notice):

09/29/2025

Internet website where additional information about the manual tally is posted, if applicable:

<https://tularecounty.ca.gov/elections>

Date and time the manual tally commenced, beginning with the random selection of precincts and batches (must be after the close of the polls on Election Day):

11/13/2025 9:00 am

Date and time the manual tally finished:

11/18/2025 11:00 am

Estimated number of members of the public who observed the process:

0

Total number of ballots counted in this election (official canvass numbers):

Polling place / vote center ballots (including provisionals)	12,660
Vote-by-mail ballots	84,333

Total number of ballots manually tallied:

Polling place / vote center ballots (including provisionals)	253
Vote-by-mail ballots	1,038

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Precincts in the county for this election (attach list describing all precincts with the number of ballots in each, indicating whether ballots are polling place / vote center, vote-by-mail, or provisional):

Total number of precincts in the election	147
Total number of precincts selected for the manual tally	1

Batches of vote-by-mail or provisional ballots (attach list describing each batch with the number of ballots in each, indicating whether ballots are polling place / vote center, vote-by-mail, or provisional):

Total number of batches in the election	909
Total number of batches selected for the manual tally	12

Method used to choose precincts and batch of ballots to manually tally (include description of random selection method):

See attached 1% manual tally selection page for information.

attach additional pages if necessary

Description of any discrepancies noted (include details about each discrepancy and how each was resolved; also include anything unusual observed during the manual tally process or anything that may improve the manual tally process):

No discrepancies were noted.

attach additional pages if necessary

This report is submitted pursuant to Elections Code section 15360(e).

Submitted on this date: 12/03/2025 by:

Elections Official Name: Stephanie Hill

Signature: Stephanie Hill

Digitally signed by
Stephanie Hill
Date: 2025.12.03
14:12:54 -08'00'

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Registrar of Voters Standard Operating Procedures

Subject: Two-Part 1% Manual Tally Ballot/Batch Selection

Polling Place – 1% by Voting Precinct

1. Determine the total number of voting precincts in the election.
 - You will use this number to select one precinct per 100 precincts for the 1% manual tally.
 - If 1% of the total precincts is less than one whole precinct, conduct the tally in one whole precinct.
2. Create an Excel workbook titled **1% Manual Tally Batch Selection**.
 - In the workbook, create a worksheet with the following columns:
 - **Column A: Assigned Number.** Here you will List sequential numbers for each Voting Precinct number in the election.
 - **Column B: Polling Location Voting precinct number.** List the Polling Place Voting Precinct numbers individually.
 - **Column C: Polling Location Name.** List the corresponding Polling Place associated with the Voting Precinct number in column B. For example:

Assigned Number	Polling Location Voting Precinct	Polling Location Name
1	1021001	EXETER MEMORIAL #2
2	1022001	FAITH TABERNACLE #1
3	1023001	EXETER MEMORIAL #3

3. Use a random number generator to select one voting precinct per 100 total voting precincts.
 - Match each randomly generated number to its corresponding entry in Column A to identify the polling location voting precinct that will be manually tallied.
 - Random number generator link: <https://q.co/kgs/oDKMpZW>
4. Once you have the randomly selected voting precincts/polling locations you will need to run an individual **Election Summary Report** for each

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of the randomly selected precincts/polling places. These reports will be run at the Voting System Results Tally Report workstation.

5. Pull the box of voted ballot for each voting precinct/polling location randomly selected and place it in a red bin until the tally board is ready to begin.
6. Provide the ballots and tally sheets to the 1% Manual Tally Board for hand tallying.
7. Compare the hand tally results to the Election Summary Report generated in Step 4.
8. If the manual tally results match the Election Summary Report:
 - Have the tally board sign the Tally Board Oath for that batch.
 - Then, provide the next randomly selected batch for tallying.
9. If the hand count results differ from the Election Summary Report:
 - The tally board must re-count the ballots.
 - If discrepancies persist after the re-count, set the ballots aside for management to review and document any/all discrepancies.

Vote By Mail – 1% by Batches

1. Determine the total number of Vote-by-Mail (VBM) batches tallied in the election.
 - You will use the steps below to select one batch per 100 tallied batches for the 1% manual tally.
 - In addition to the 1% manual tally of the vote by mail batches, the elections official shall, for each race not included in the initial 1% manual tally of vote by mail batches, count one additional batch of vote by mail ballots. The manual tally shall apply only to the race(s) not previously counted.
 - Additional batches may include vote by mail and provisional batches.
2. In the **1% Manual Tally Selection** workbook, create a new worksheet labeled **ICC Batches**.
 - In this worksheet:
 - Create a separate column for each ICC scanner used in the election.

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- List all the batches processed by each scanner. For example:

ICC1 Vote-By-Mail Batch Number	ICC2 Vote-By-Mail Batch Number	ICC3 Vote-By-Mail Batch Number	ICC4 Vote-By-Mail Batch Number	ICC5 Vote-By-Mail Batch Number
ICC1_001	ICC2_001	ICC3_001	ICC4_001	ICC5_001
ICC1_002	ICC2_002	ICC3_002	ICC4_002	ICC5_002
ICC1_003	ICC2_003	ICC3_003	ICC4_003	ICC5_003

3. Use a random number generator to select:
 - One ICC scanner and then
 - One batch from that selected scanner's batches
 - Random number generator link: <https://q.co/kgs/oDKMpZW>
4. At the Voting System **Results Tally Report** workstation run the following reports:
 - From the **RTR** application: run an **Election Summary Report** for each selected batch. For step-by-step directions on how to run the report refer to the Dominion California Ballot Handling and Post-Election Guide beginning at page 125. The guide is saved in the IT folder on the shard drive.
 - From the **ADJ** application: run an **Adjudication Summary Report** for each selected batch. For step-by-step directions on how to run the report refer to the Dominion California Ballot Handling and Post-Election Guide beginning at page 136. The guide is saved in the IT folder on the shard drive.
5. Pull the selected batches from the counted ballots boxes then place batches in a red bin.
6. Provide the ballots and tally sheets to the 1% Manual Tally Board for hand tallying.
7. Compare the hand tally results to the Election Summary Report generated in Step 4.
8. If the manual tally results match the Election Summary Report:
 - Have the tally board sign the Tally Board Oath for that batch.
 - Then, provide the next randomly selected batch for tallying.
9. If the hand count results differ from the Election Summary Report:
 - Consult the Adjudication Summary Report to determine whether the discrepancy is due to a disagreement over adjudication.
 - If discrepancies remain:
 - The tally board must re-count the batch.
 - If discrepancies persist after the re-count, set the batch aside for management to review and document any/all discrepancies.

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