



MEETING MINUTES

DATE: April 23, 2024

TIME: 11:00am - 12:00pm

LOCATION: MS TEAMS

MEETING TITLE: Motor Voter Task Force

FACILITATOR: Sam Au

SCRIBE: Shawn Smith

INVITEES

SOS		DMV		Task Force	
X	Sam Au		Deanna Wida	X	Russia Chavis
X	Jason Heyes	X	Sam Rasmussen	X	John Gardner
X	Jana Lean		Anthony Barrios-Lopez		Rosalind Gold
X	Tom Nguyen		Brian Gilmore	X	Deanna Kitamura
X	Shawn Smith	X	Benjamin Merritt	X	Whitney Quesenbery
			Bernard Soriano	X	Dora Rose
			Joe Chapman	X	Paul R. Spencer
				X	Brittany Stonesifer
				X	Neal Ubriani
				X	Tricia Webber
					Jacqueline Wu

AGENDA ITEMS

Agenda Item Description		Presented By
1.	Monthly Statistics	SOS
2.	DMV eDL44 changes	DMV/SOS
3.	Add race and ethnicity to registration process	All
4.	AB 796 Upgrade Status	DMV
5.	CA New Motor Voter Annual Report for 2023	SOS
6.	Next Meeting	SOS
7.	Action Items	DMV/SOS
8.	Questions and Comments	All

Agenda Item Notes:

Monthly Statistics

- SOS shared the AB796 statistics for the last quarter, January – March 2024.
- DMV elaborated on the system irregularities regarding late DMV-14 forms.
 - Task Force asked about the late arrivals of DMV-14 forms and how many there are.
 - DMV informed the Task Force that there were 24 late DMV-14 forms in March 2024.
 - DMV is currently working on rolling out a process to mitigate these DMV-14 form late arrival irregularities by enabling field offices to scan the forms.
 - DMV has rolled out the process to 2/3 of its field offices to scan the DL-14 forms, thereby reducing the processing time it would take to mail these forms to headquarters, and then for headquarters to scan the forms for processing.
 - DMV states that they cannot do a statewide rollout to all field offices. Those field offices that have not yet implemented the new process are currently placing the DMV-14 forms into canvas bags and then having them sent to headquarters for processing.

DMV eDL-44 changes

- The eDL-44 changes previously approved requires mandate and funding sources.
- DMV discussed the severity of testing that is required to update options from 3 to 2 on Screen 1 of Voter Registration and how all four screen sections would need to be done in all 10 languages.
- The Task Force re-visited the changes and proposed only language changes and not systematic changes.
- The Task Force suggests the following changes to the eDL-44 voter registration screen 1 with the proposed verbiage updates:
 - “Which best describes you” header updated to “We can register you to vote or update your registration” (number 1 proposal)
 - Proposal to add additional yellow icon “call out” under option 3 of Screen 1 which states “Selecting this option will keep your voter registration as is” (number 2 proposal)
- The Task Force decided to prioritize the Screen 1 proposal changes for Voter Registration verbiage updates before the other eDL-44 proposal screen changes.
- DMV will bring the proposed changes to their project/tech teams and try to incorporate them with their current ongoing projects.
- DMV has requested that the Task Force provide a written quorum for screen 1 proposal changes.
- The Task Force agreed with the DMV that the kiosk process is more difficult to update, as it is managed by a vendor, so will likely be updated after the others.
- DMV may implement these proposed eDL-44 changes for the four screens in iterations.

Add race and ethnicity to registration process

- Due to time constraints, this topic will be revisited in the next Task Force meeting
- DMV mentioned that adding race and ethnicity to the registration process will entail long term associated costs, which will require mandate and funding source.
- The process will require a third page to be added to all forms.

AB 796 Upgrade Status

- Vendors have been selected for primary and IV&V contracts, pending CDT approval.
- AB 796 project pending PAL Stage 4 approval.

CA New Motor Voter Annual Report for 2023

- Task Force will review latest third version of Annual Report. The review is due 05/09/2024.
- The final report is targeted for release by 06/30/2024

Next Meeting

- The Task Force decided to extend the next meeting to 90 minutes, starting at 10:30 a.m.
- The next meeting is a virtual meeting to be scheduled for July 23, 2024, 10:30 a.m. - 12 p.m.

Action Items

ACTION ITEMS					
	Description	Status	Open Date	Due Date	Responsible
1.	2023 CA New Motor Voter Annual Report review and feedback.	Closed	1/23/24	2/16/24	Task Force
2.	NEW - Review Version (v3) of 2023 CA New Motor Voter Annual Report.	Open	04/23/24	05/09/24	Task Force
3.	NEW - Provide a written quorum for the two approved proposal changes for Screen 1 (Voter Registration screen)	Open	04/23/24	TBD	Task Force

Other

- None