MEETING MINUTES

DATE: July 23, 2024
TIME: 10:30am - 12:00pm
LOCATION: MS TEAMS

MEETING TITLE: Motor Voter Task Force

FACILITATOR: Sam Au
SCRIBE: Shawn Smith

INVITEES

SOS		DMV		Task Force	
x	Sam Au		Deanna Wida		Russia Chavis
x	Jason Heyes	x	Sam Rasmussen	x	John Gardner
	Jana Lean		Anthony Barrios-Lopez		Rosalind Gold
x	Tom Nguyen		Brian Gilmore	x	Deanna Kitamura
x	Shawn Smith		Benjamin Merritt	x	Whitney Quesenbery
			Bernard Soriano	x	Dora Rose
			Joe Chapman	x	Paul R. Spencer
				x	Brittany Stonesifer
				x	Neal Ubriani
				x	Tricia Webber
				x	Jacqueline Wu

AGENDA ITEMS

	Agenda Item Description	Presented By
1.	Monthly Statistics	SOS
2.	DMV eDL44 changes	DMV/SOS
3.	Pre-Registration	All
4.	DMV Expanded Online Services	All
5.	Add Race and Ethnicity to Registration Process	All
6.	AB 796 Upgrade Status	DMV
7.	CA New Motor Voter Annual Report for 2023	SOS
8.	Next Meeting	SOS
9.	Action Items	DMV/SOS
10.	Questions and Comments	All

Agenda Item Notes:

Monthly Statistics

- SOS shared the AB796 statistics for the last quarter, from April – June 2024.
- There were only three system irregularities in the reported quarter, which is less compared to the prior quarter. All three irregularities are related to late DMV-14 forms.
- The Task Force inquired on whether all DMV fields offices have deployed the technology to scan process these forms. DMV responded that all field offices that are capable of providing scanner technology have had it deployed. DMV is reviewing the few field offices that have not implemented the scanning technology. These few field offices may have technology limitations (ie. Internet speed) and may need to update their technology services.

DMV eDL44 changes

- DMV estimated the level of effort for the eDL44 changes at 700 hours.
- This effort is currently under Enterprise Governance Council (EGC) review and approval. If EGC approves, this will move to DMV prioritization and added to the project list.
- DMV is unable to provide an ETA for implementation timeframe currently, as there are still many pending factors such as EGC approval, priority, project intake, etc.

MyDMV Garage

- This went live in March of 2024. The MYDMV Garage has gone through three sub-iterations. It is currently going through changes for version 1.4, which consists of user experience changes for customers to navigate through the application easier, receive notifications for error state, and easier process flow.
- Some of the implemented changes include incorporating the flow for Internet Change of Address into MyDMVGarage.
- When an address is updated at the DMV, the SOS receives the changed address and the address that was not changed.
- A county raised a concern on the address changes whereby a prior address is being used as the mailing address and the county continued to receive Voter Notification Cards (VNCs) as undeliverable. SOS requested samples be provided for further research.
- DMV will be making verbiage changes on the address changes and research the best solution for the long term.
- The DMV is working on incorporating Drivers License Internet Renewal into the MyDMV Garage.

Preregistration

- The voter registration questions are the same for both pre-registration and registration. The only change between preregistration or registration is that customers under 18 are informed that they are not yet 18 for preregistration. Other than that, the process flow is the same for both.
- Once an individual turns 18, they will then have their preregistration updated to active.
- Motor Voter preregistration represents 80.4% of all state pre-registration.

DMV Expand Online Services:
- DMV encourage users to use their online services for any transactions that can be done online.
- This requires using MyDMV Garage and all available online services to help alleviate the necessary in office transactions.
- There is no known impact to users with disabilities.
- DMV customers can still schedule DMV appointments. However, they are encouraged to use DMV online services if they have a standard DMV transaction.
- It appears that some of the items on the DMV site are not being google translated and users are not provided with clear instructions on how to reach out for translations needs. The Task Force requested that DMV make clarification verbiage on the site for translation specific assistance.

Add Race and Ethnicity to Registration Process
- In order to incorporate race and ethnicity into the registration process, the DMV will need to add a third page to all paper forms (410, DMV 14, etc.). The system will also need to be updated for electronic processes and forms.
- These changes are estimated to be a huge cost for DMV and will need legislation and funding.
- Race and ethnicity are optional fields in COVR and Paper.
- The counties are currently not required to track race and ethnicity for paper forms and do not have to input race and ethnicity provided on paper since it is an optional selection.
- All optional fields should align for Motor Voter, COVR, and Paper. If race and ethnicity is to be tracked, it should be required fields, not optional.
- Legislation would be needed to add race and ethnic as required fields.
- Task Force inquired on the legislative process for authoring bills. Can the motor voter task force recommend legislation and request for SOS to lead it? SOS will research and provide response.

AB 796 Upgrade Status
- Completed PAL stage 4.
- As-is & To-Be workflows are complete and with the programmers to do code evaluations for impact to changes to sending voter data early
- In progress with development review/development

CA New Motor Voter Annual Report for 2023
- The 2023 annual report has been sent to the Legislature and posted on the Secretary of State website: Motor Voter, Task Force, and Agency Report site pages.
- We will start the 2024 annual report in January 2025.
- The Task Force is encouraged to provide suggestions and recommendations for the 2024 report.

Next Meeting
- The next Task Force meeting will be scheduled for October 22, 2024, 11 a.m. – 12 p.m. via Teams

Action Items

	Description	Status	Open Date	Due Date	Responsible
	ACTION ITEMS				
1.	NEW - 2023 CA New Motor Voter Annual Report review and feedback.	Close	4/23/24	2/16/24	Task Force
2.	NEW - Review Version (v3) of 2023 CA New Motor Voter Annual Report.	Close	04/23/24	05/09/24	Task Force
3.	NEW - Provide a written quorum for the two approved proposal changes for Screen 1 (Voter Registration screen)	Close	04/23/24	4/24/24	Task Force
4.	Can the motor voter task force recommend legislation and then have the SOS lead it?	NEW	7/23/24	10/22/24	SOS

Other

- Potential costs and questions relating to pending legislation needs to be discussed with the appropriate budgetary and legislative sources.
- Filtering non-citizens using documentation:
  - Currently, every customer is provided the opportunity to complete attestation for eligibility and US citizenship.
  - For documentation, there is a concern that if they do not know the customer's prior background information, those individuals would have to be allowed to register if nothing was presented that would prevent them from registering.
- SB299 requires changes that would require a query of a customer's current registration in VoteCal to better enhance voter registration process for customers experience in real time. This would require DMV to determine who gets and manages this data. This initiative would require high necessity of funding.
- Task Force inquired on whether it would help to have other states present on their Motor Voter system. The presentation would show how to best process transactions from other states that operate on real time interfaces. DMV presented the challenges that our state has differing from other states, such as an older system, different legislative requirements, and much higher volume of transactions. California has way more citizens than many of the states, which largely affects how our motor voter system operates.