LIST MAINTENANCE MAILINGS

VIG
EC §2223
Buy back option or ACS electronic file

EC §2225(b) Card
Reason for Mailing:
- Postal COA info - in-state move; received from a forwardable mailing
- NCOA – in-state moves

EC §2225(c) = 8d2 Card
Upon mailing, status changed to "inactive" and cancellation timeframe begins
Reason for Mailing:
Postal COA info - moved without forwarding address or moved out of state; received from a nonforwardable mailing

Pre-Election Residency Confirmation Postcard
EC §2220
Reason for Mailing:
Prior to primary election

Credit Reporting Notice
EC §2227
Reason for Mailing:
COA info received from credit reporting agency

VNC
EC §2155
Reason for Mailing:
- New/re-reg VRCs/DMV/COVR
- Letter (EC §2119)
- DMV – COA
- 1st party COA info result of any mailing (VNC/2225/8d2card/2227)

8d2 Card
52 USC §20507(d)(2)
Upon mailing, status changed to "inactive" and cancellation timeframe begins
Reason for Mailing:
- NCOA out-of-state
- NCOA no forwarding address
- Confirms voter not at this address

VOTER CONFIRMS

On these mailings:
VNC, Pre-election residency confirmation notice, 2225(b), 2225(c)/8d2 card, credit reporting notice

Same Address

~ **ROV action**
- Updates voter record noting receipt
- If voter responds to an 2225(c)/8d2 card, also update status to "active"

New COA - In CA

If sent to "old" ROV:
~ **ROV action**
- Old ROV updates and uses "Push Voter" function to send to "new" ROV; new ROV sends VNC

If sent to "new" ROV:
~ **ROV action**
- New ROV updates and sends VNC

New COA - Out of CA

~ **ROV action**
- No follow-up mailing necessary
- Cancels voter record

Voter Does Not Respond to Mailing

~ **ROV action**
- No action
- If no response to 2225(c)/8d2 card after 2 Federal general elections, cancel voter record (unless the voter has changed their address or voted) ✓

Returned Undeliverable

Any mailing (except a 2225(c)/8d2 card or credit reporting notice):
~ **ROV action**
- Change voter record status to "inactive" and send 2225(c)/8d2 card

A credit reporting notice:
~ **ROV action**
- No action

A 2225(c)/8d2 card:
~ **ROV action**
- Update voter record noting receipt
- If after 2 Federal general elections, cancel voter record (unless the voter has changed their address or voted) ✓

FORWARDING NOTICE

On these mailings:
2225(b), 2225(c)/8d2 card, credit reporting notice, VIG

In CA

~ **ROV action**
- Updates voter record and sends 2225(b) card to new address
- If out of county, use "push voter" procedures

Out of CA

~ **ROV action**
- Updates voter record and sends 2225(c)/8d2 card
- If forwarding notice was from an 2225(c)/8d2 card - No action

Without Information

~ **ROV action**
- Updates voter record and sends 2225(c)/8d2 card
- If forwarding notice was from an 2225(c)/8d2 card - No action

Person at address confirms voter does not live there

On all mailings (except 2225(c)/8d2 card):
~ **ROV action**
Updates voter record to "inactive" and sends an 2225(c)/8d2 card

On 2225(c)/8d2 card:
~ **ROV action**
- Update voter record noting receipt
- If after 2 Federal general elections, cancel voter record (unless the voter has changed their address or voted) ✓

✓ EC §2201(c) - Before cancelling a voter record, ROV must send these forms: Pre-cancellation Notice/Preaddressed Return Form.
Cancellation cannot occur prior to the 15th day after the notice is sent or if the voter contacts your office within 15 days of the notice being sent.

June 2024