Section 1: Parking Area

Questions	Yes	No	N/A	Data	Modifications/ Notes
1. Is parking provided at this polling place?				☐ Off-Street ☐ On-Street	IF NO, SKIP TO SECTION 2
2. What is the total number of parking spaces in the parking lot designated for voters on election?				Number of spaces: _____	
3. Are there a sufficient number of accessible spaces for the size of parking lot? (See Table below.)				Van spaces: ___ Auto spaces: ___	
4. If covered parking is provided, is there vertical clearance of at least 8 feet 2 inches for the vehicle route from the entrance to the accessible space(s), and along the vehicle route to the exit?				Entry Height: ____ Route Height: ____ Exit Height: ____	

Table 1
Required Number of Auto and Van Accessible Spaces

THERE MUST ALWAYS BE ONE VAN SPACE

Total Number of Parking Spaces	Required Number of Accessible Spaces	Required Van Accessible spaces	Required Auto Accessible Spaces
1-25	1	1	0
26-50	2	1	1
51-75	3	1	2
76-100	4	1	3
101-150	5	1	4
151-200	6	1	5
201-300	7	2	5
301-400	8	2	6
401-500	9	2	7

The following questions refer to the first required van accessible space.

Questions	Yes	No	N/A	Data	Modifications/ Notes
5. Is there a van accessible space at least 9 feet wide by 18 feet long with an access aisle at least 8 feet wide. OR Is there a van accessible space at least 12 feet wide by 18 feet long with an access aisle at least 5 feet wide?				Width: _____ Length: _____ A-Aisle: _____	
6. Is the access aisle located on the passenger side of the space?				☐ Driver ☐ Passenger	
7. Is the accessible space slope 2.08% or less in any direction?				☐ See Diagram	
8. Is the access aisle slope 2.08% or less in any direction?				☐ See Diagram	
9. Is the surface of the accessible space and corresponding access aisle stable, firm and slip-resistant?					
10. No ramps are encroaching into the accessible space or access aisle?					
11. Is there an ISA sign next to or in front of the accessible space?					
12. For van accessible spaces, are the words "Van Accessible" added below the ISA on the same or on a separate sign?					
13. Is the bottom edge of the lowest sign at least 60 inches above the ground when the signs are mounted on a pole or wall?				Height: _____	
14. Is the bottom edge of the lowest sign at least 80 inches above the ground when the signs are mounted in the accessible path of travel?				Height: _____	

Questions	Yes	No	N/A	Data	Modifications/ Notes
15. Is the accessible space located so that a person with a disability would not be compelled to wheel or walk behind parked cars other than their own?					
16. Is the accessible space on the shortest accessible route to an accessible entrance?					

The following questions refer to the first required auto accessible space.

Questions	Yes	No	N/A	Data	Modifications/ Notes
17. Is there an auto accessible space at least 9 feet wide by 18 feet long?				Width: _____ Length: _____	
18. Is there an auto access aisle 5 feet wide by 18 feet long? (Can be shared with another accessible space.)				Width: _____ Length: _____ Shared with another space? ☐Y ☐N	
19. Is the accessible space slope 2.08% or less in any direction?				☐ See Diagram	
20. Is the access aisle slope 2.08% or less in any direction?				☐ See Diagram	
21. Is the surface of the accessible space and corresponding access aisle stable, firm and slip-resistant?					
22. No ramps are encroaching into the accessible space or access aisle?					
23. Is there an ISA sign next to or in front of the accessible space?					

Questions	Yes	No	N/A	Data	Modifications/ Notes
24. Is the bottom edge of the lowest sign at least 60 inches above the ground when the signs are mounted on a pole or wall?				Height: _____	
25. Is the bottom edge of the lowest sign at least 80 inches above the ground when the signs are mounted in the accessible path of travel?				Height: _____	
26. Is the accessible space located so that a person with a disability would not be compelled to wheel or walk behind parked cars other than their own?					
27. Is the accessible space on the shortest accessible route to an accessible entrance?					

Modifying measures needed at this site on Election Day:

☐ Need cone/sign to identify accessible space
☐ Cone off space
☐ Cone off aisle
☐ Extend space with tape
☐ Widen access aisle with tape or cones
☐ Other _____

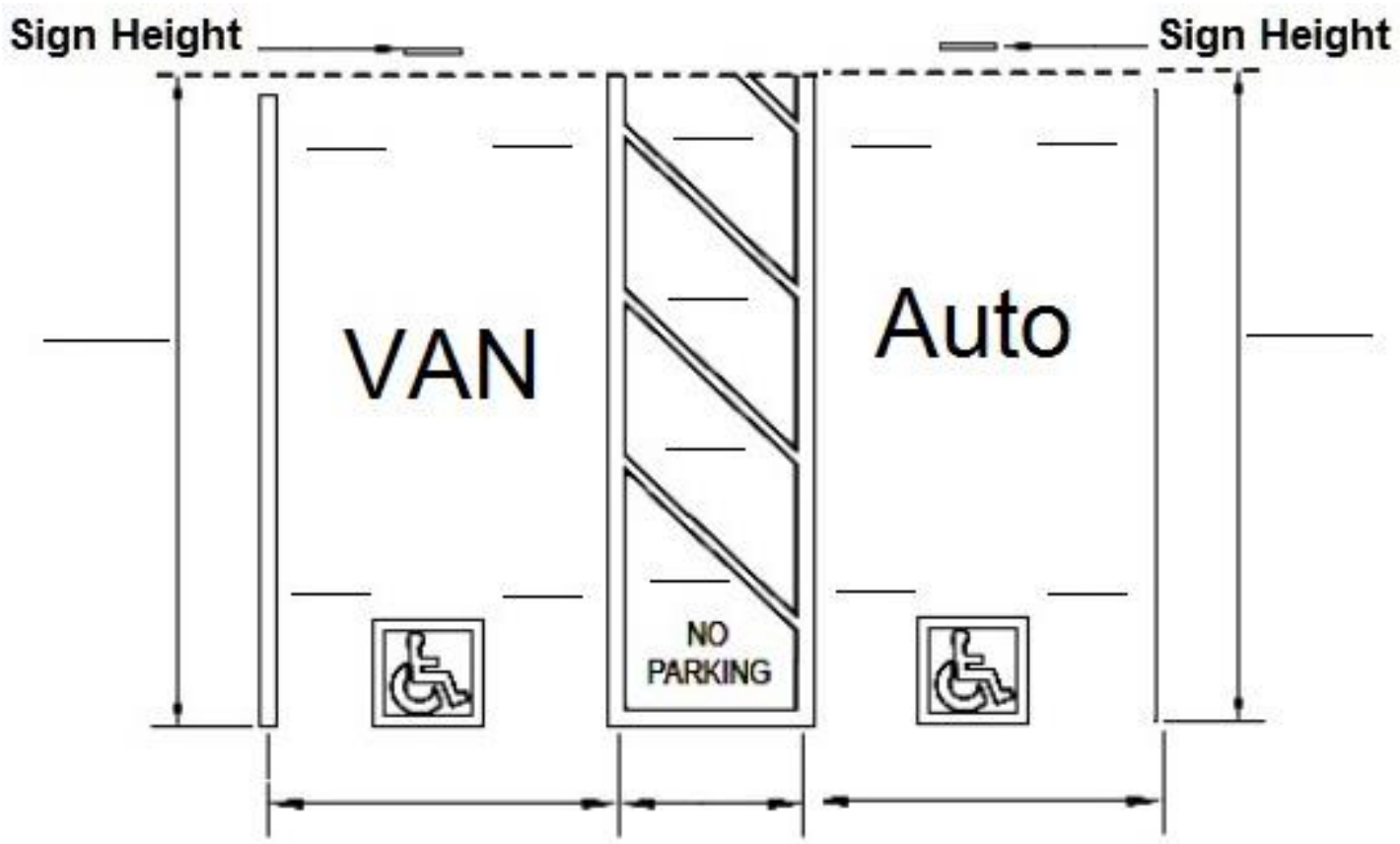
Comments:

_____

_____

Record data for additional accessible spaces here

Photo # and Location:	Yes	No	N/A	Notes
1. Stable, firm, and slip-resistant surface				
2. No ramps in access aisle or accessible space				
3. ISA Sign at accessible space				
4. "Van Accessible" sign under the ISA				
5. The lowest part of the bottom sign is 60 inches minimum above the ground				
6. In the path of travel the bottom of the lowest sign is 80 inches minimum above the ground				
7. Wheeling or walking behind cars other than your own is not required				
8. Accessible space is on the shortest accessible route to an accessible entrance				
9. Covered Parking – vertical clearance 8 feet 2 inches				



Drop off Zones

Questions	Yes	No	N/A	Data	Modifications/ Notes
1. Is there a vehicle pull up space 8 feet wide by a minimum 20 feet long?				Width: _____ Length: _____	
2. Is the vehicle pull up space level with a slope no higher than 2.08% in any direction?				☐ See Diagram	
3. Is there a 5 feet wide access aisle for the full length of the drop off zone to allow voters to exit a vehicle or wait for pick up?*				Width: _____ Length: _____	
4. Is the access aisle level with a slope no higher than 2.08% in any direction?				☐ See Diagram	
5. Is the access aisle marked with a border line in a contrasting color?				Color Contrast ☐Y ☐N	
6. Is the access aisle marked with hatched lines in a contrasting color?				Color Contrast ☐Y ☐N	
7. Is there vertical clearance of at least 114 inches from the site entrance to the vehicle pull-up area, in the access aisle, and along the vehicular route to the exit?					

* Drop-off zones constructed prior to 1/1/14 may have access aisles measuring 5 feet wide by 20 feet long without markings.

Modifying measures needed at this site on Election Day:

☐ Need cone/sign to identify accessible space
☐ Cone off space
☐ Cone off aisle
☐ Extend space with tape
☐ Widen access aisle with tape or cones
☐ Other _____

Comments:

_____