VOTER’S CHOICE ACT
ELECTION ADMINISTRATION PLAN
(2021 revision)

AMADOR COUNTY ELECTIONS

KIMBERLY L. GRADY
Amador County Clerk-Recorder/Registrar of Voters
810 Court Street
Jackson, CA 95642
EXECUTIVE SUMMARY

The Amador County Elections Office is dedicated to ensuring the democratic process for all voters through security, integrity, transparency, accountability, accessibility and education.

Our office implemented the Voter’s Choice Act (VCA) in 2019. Under this new act, voters have more choices on how, when, and where they vote. The 2020 Presidential Primary and General Elections were conducted under this model. Every registered voter in Amador County received a vote-by-mail ballot regardless of having signed up for one. Voters are not limited to just voting by mail; they are able to drop off their ballots in one of our six secure drop-off locations throughout the county or vote in person at one of three accessible vote centers. If a voter chose to vote in person, he/she is no longer limited to a single polling place on a single day. Voters are able to go to any vote center location throughout the county.

For the 2020 Presidential Primary Election, our Mace Meadows and County Administration Center vote centers were open 10 days before the election and our lone Memorial Hall vote center was open 3 days before the election through Election Day, including weekends. In the General Election, all three vote centers were open for 3 days prior to and including Election Day, for a total of 4 days. The General Election had additional cleaning and check-in procedures in place due to the COVID-19 pandemic. Although the number of voters permitted in a vote center were limited, lines were still manageable. Because the voters of Amador County had more choices in receiving and casting their ballots, these elections were very successful.

Now that Amador has operated under this new model for two elections, this Election Administration Plan (EAP) is being updated to reflect processes put in place by our office, in collaboration with our community, and using lessons learned and guidance from other VCA counties and the California Secretary of State’s Office. Our EAP describes how we plan to continue to educate the public regarding the choices that come with the VCA model. It includes information about our vote centers, and ballot drop-off locations, and how they will operate. Hopefully, this EAP will provide an idea of how our office will administer future elections in Amador County.
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Kimberly L. Grady, Amador County Clerk-Recorder/Registrar of Voters, continues to make significant efforts to educate the community at large in Amador County regarding the California Voter’s Choice Act (VCA). See Appendix A for publications and other materials regarding voter education and outreach.

**Media and Public Service Announcements**  
§4005(a)(10)(I)(II), §4005(a)(10)(I)(VIII)

Due to the rural geography of Amador County, the Elections Office’s use of television is not feasible. However, through strong relationships with community leaders such as the local newspaper and radio station, we will be able to reach the majority of Amador County voters. We have partnered with community leaders to have them share our information with their already established readers, listeners and followers. We also use available media and public service announcements in accessible formats to educate the voting-age population in Amador County, and to promote the availability of an accessible vote-by-mail ballot and how to request one. Media will include, but not be limited to, newspaper, radio, online news sources and social media including audio and video formats. The following Amador County media outlets have been chosen with consideration of their target audience, frequency of publication, reach, accessibility, and consultation with the public.

Newspapers: The Ledger Dispatch (weekly), Buy & Sell Press (free weekly)  
Online News Sources: Amador County Website, Amador Community News (ACN) website  
Radio: KVGC 1340AM and 96.5FM  
Social Media: Motherlode Community Connection (Facebook group), A Better Amador (Facebook group)

Significant efforts for educating potential voters through the abovementioned media will continue to be implemented in an ongoing manner. The Amador County Elections Office believes the best approach would be focused media campaigns before all major elections, and period campaigns in the election off-season to provide a steady stream of useful information.

Because of the limited local media resources in Amador County, we will utilize any and all available media for voter education and outreach. KVGC Radio and the Ledger Dispatch newspaper are our primary sources due to their vast audiences. Secondary newspapers (newsletters) such as the Buy & Sell Press, and online sources such as Amador Community News will also be used to reach a wider audience. Amador Community News website and Facebook pages have a medium sized audience (over 7,000 followers) and will be used to reach additional voters.

Although Social Media is vastly used, the Amador County Elections Office does not currently have social media accounts. We have collaborated with the abovementioned local entities and are sharing our education materials through their social media platforms.

See Appendix C for more information regarding the choice of media sources.
Having a Community Presence  
§4005(a)(10)(I)(i)(III)

The Amador County Elections Office will educate the voters in Amador County by having a community presence. The primary way Amador County Elections will achieve this is by partnering with established community based organizations to reach their target audiences via newsletters, emails, social media, websites, and/or events. Types of organizations the Amador County Elections Office have and will continue to reach out to consist of, but will not be limited to, assisted living facilities, cohousing, fraternal organizations, homeowner associations, local businesses, mobile home parks, nonprofit organizations, political organizations, retirement homes, and schools. These organizations will receive official media for purposes of education and outreach from the Amador County Elections Office.

The Amador County Elections Office has and will continue to put emphasis on the availability of an accessible vote-by-mail ballot and how to request one with key organizations such as Amador Senior Center, Interfaith Food Bank, Community Compass, and the Arc of Amador.

The Amador County Elections Office has had meetings with the public and will continue to have meetings with community members. The department will also provide materials for or attend local events that are recommended by our staff and community members. Community event attendance will be published on the Elections website (https://www.amadorgov.org/government/elections/voter-s-choice-act/public-events) when confirmed.

See Appendix B for a list of events of the Amador County Elections Office plans to attend.

Directly Contacting Voters  
§4005(a)(10)(I)(i)(X)

Amador County Elections will make two direct contacts with voters for purposes of informing voters of upcoming elections. These contacts will be in addition to other required contacts with voters including, but not limited to, sample ballots and the delivery of vote-by-mail ballots.

One direct contact will be a mailing to registered voters in Amador County informing them that a vote-by-mail ballot will be sent to all registered voters regardless of vote-by-mail preference. The other mailing will be sent after ballots have been mailed informing these voters of their voting options at vote centers, if they would prefer to vote in person, and options for returning their vote-by-mail ballots.

Using Resources to Ensure Voters are Informed  
§4005(a)(10)(I)(i)(VII)

The Amador County Elections Office will spend the necessary resources on voter education and outreach to ensure that voters are fully informed about the election conducted in accordance with the Voter’s Choice Act.
VOTER EDUCATION AND OUTREACH – VOTERS WITH ACCESSIBILITY NEEDS

The Amador County Elections Office formed a joint Voter and Language Accessibility Advisory Committee (VLAAC) to establish how to best educate and reach the disability community in Amador County regarding the VCA. The committee was established on June 19, 2019, and has had eight meetings since. The committee members are well connected to the disability and language minority communities and will assist in developing plans to best serve these voters in Amador County. Please see Appendix D for materials regarding this committee.

Educating the Disability Community – Voter Education Workshop
§4005(a)(10)(I)(i)(VI)(ib)

The Amador County Elections Office will hold annual voter education workshops to increase accessibility and participation of eligible voters with disabilities. The date, time, and location of each workshop will be publicly announced at least 10 days prior to its scheduled time.

During these workshops, the Amador County Elections Office will discuss any new voting processes, demonstrate the ExpressVote Ballot Marking Device, demonstrate our onsite video language translation stations, discuss Remote Accessible Vote By Mail, and any other topics the attendees wish to discuss regarding accessibility in voting.

Accessible Voting Materials and Ballots Accessible Website
§4005(a)(10)(I)(i)(IV)

The Amador County Elections website is an accessible website per standards recommended in §2053(b)(4). The Amador County Elections Office will work with the Amador County Information Services staff to ensure that all election information is available in text-based format on the accessible website. (https://www.amadorgov.org/government/elections) Information includes, but will not be limited to, a list of the ballot drop-off locations and vote centers with dates and hours they are open, as well as the services available at vote centers. The Amador County Elections Office has also implemented a webpage to educate everyone about the accessible voting tools available. (https://www.amadorgov.org/government/elections/accessible-voting)

Accessible Services Available at Vote Centers and Ballot Drop-off Locations
§4005(a)(10)(I)(vi)(X)

Each vote center will have accessible parking available and will be ADA compliant. Vote centers are surveyed by staff to ensure that they have the equipment and materials needed to be ADA compliant. All vote centers will be equipped with at least three accessible electronic voting machines and have ballot on demand printers for providing paper ballots. These electronic voting machines will have the option of an audio ballot and a connection for sip-and-puff technology. Our staff is trained to assist any voter in the best way possible and the Amador County Elections Office is experienced in using this equipment.

All exterior and interior ballot drop-off locations will be accessible and as near to public transportation routes as possible. The 24-hour ballot drop-off location at the Amador County Government Building (810 Court Street) is accessible and on a public transportation route.

Requesting a Remote Accessible Vote by Mail Ballot
§4005(a)(8)(B)(iii)

Remote Accessible Vote-by-Mail (RAVBM) allows voters to vote on their own assistive devices. To use RAVBM, a voter must first make a request for an RAVBM ballot from the Amador County Elections Office either by returning the postage paid postcard they received in their vote-by-mail packet, phone, email, or online. Once the request is received, an email with a link to the RAVBM will be sent to the voter. The voter
must click on the link and enter their voter information (i.e. name, birthdate and zip code) in a secured portal. After entering their information, the voter must affirm they are eligible to use the RAVBM process. The voter will then download their ballot and any additional information and instructions on how to mark and return the ballot. The voter marks their ballot using their own assistive technology (jelly switches, screen readers, mouse keys, sip and puff, etc.).

Once the ballot is complete, the voter must print out their ballot selections and place it in an envelope. RAVBM voters should use the envelope that is mailed with their vote-by-mail ballots. Using the vote-by-mail envelope is encouraged as it is easier to use, has holes along the signature line, and will be easier for election staff to identify. The voter must sign the envelope and then can return the ballot by mail (postmarked and received within 3 days after Election Day), drop-box, or vote center by 8pm on Election Day.

All registered voters will receive a vote-by-mail ballot. A postage-paid postcard for the purpose of requesting a remote accessible vote-by-mail ballot will be included in the vote-by-mail ballot materials sent to each voter. Voters needing a remote accessible vote-by-mail ballot will be able to request one by filling out the included postage-paid postcard and returning it to the Amador County Elections Office, or by following instructions posted on the Amador County Elections website (https://www.amadorgov.org/government/elections/accessible-voting). The Amador County Elections Office will be using the Democracy Live platform to distribute accessible vote-by-mail ballots.

**Requesting a Replacement Ballot**

§4005(a)(10)(l)(ii)

Voters with disabilities can request a replacement ballot two ways: (1) by mail or (2) by visiting any vote center. Voters who would like to request a replacement ballot by mail may do so by following instructions on the Amador County Elections Office website. The last day replacement vote by mail ballots can be mailed is seven days before the election. Voters with disabilities can also visit any vote center to receive a replacement ballot or to vote on accessible voting equipment.

**Toll-Free Hotline for Deaf and Hard of Hearing Voters**

§4005(a)(10)(l)(vii)

Amador County Elections staff and extra office help will be trained on procedures for accepting relay calls from California Relay Service 711 (Speech and Hearing Impaired). This information will be posted on the Amador County website and in voting materials sent to voters.

**Addressing Disparities in Voter Accessibility and Participation**

§4005(a)(10)(l)(iii)

After any election that is conducted in compliance with the Voter’s Choice Act, the Amador County Elections Office will make a reasonable effort to address significant disparities in voter accessibility and participation. The Amador County Elections Office will meet with the Amador County VLAAC to address and discuss any issues that ensued during the election. Furthermore, the Amador County Elections Office will survey all vote center staff to evaluate and address any disparities regarding voter accessibility and participation.
The Amador County Elections Office formed a Voting and Language Accessibility Advisory Committee (VLAAC) to establish how to best educate and reach the language minority communities in Amador County regarding the VCA. The committee was established on June 19, 2019, and has had eight meetings since. The committee members will assist in how to best reach the Spanish speaking population in Amador County. See Appendix D for materials regarding this committee.

**Educating the Language Minority Communities**

§4005(a)(10)(I)(i)(VI)(ia)

**Bilingual Voter Education Workshop**

§4005(a)(10)(I)(i)(VI)(ia)

The Amador County Elections Office will hold annual bilingual voter education workshops to increase outreach and the participation of Amador County’s Spanish speaking community. The date, time, and location of the workshops will be publicly announced, in English and Spanish, at least 10 days prior to their scheduled times.

At these workshops, the Amador County Elections staff will discuss any new voting processes, discuss facsimile ballots, introduce the toll free Spanish hotline, and demonstrate our onsite video language translation stations.

**Media and Public Service Announcements**

§4005(a)(10)(I)(i), §4005(a)(10)(I)(i)(IX)

Amador County does not have any media outlets that are specific to the Spanish speaking population. Therefore, the Amador County Elections Office has consulted with the public and the Amador County VLAAC to establish a list of community partners that can assist with educating the Spanish speaking communities in Amador County. This will primarily be done through the distribution of educational material in Spanish. How community partners will distribute Spanish educational material will be at their own discretion, but the Amador County Elections Office will recommend including material in emails, newsletters, and distributing flyers at public events they attend or through their daily operations. Public service announcements for purposes of informing voters and promoting the toll-free voter assistance hotline will be posted in Spanish in *The Ledger Dispatch* newspaper.

**Spanish Toll-Free Voter Assistance Hotline**

§4005(a)(10)(I)(vii)

The Amador County Elections Office has a toll-free voter assistance hotline (1-855-938-0486) for Spanish speakers in Amador County. This hotline goes to an interpreter relay service that will be operational at all times. The number for this hotline will be posted on the Amador County Elections website and in voting materials sent to voters.

**Spanish Educational Material**

The Amador County Elections Office will distribute educational material in Spanish provided by California’s Secretary of State through any organizations that opt to use it in their outreach.
Identifying Language Minority Voters
§4005(a)(10)(I)(i)(V)

The Amador County Elections Office identifies language minority voters by their language preference indicated on voter registration forms. Minority language voters may also email or call the Amador County Elections Office to designate their language preference. We collect and store this data in our election management system. Furthermore, we receive information about the language minority communities from the United States Census Bureau.
**VOTE CENTERS**

There will be a total of three vote centers available to all voters in Amador County. Below is a list of proposed vote centers. All vote centers will be open for at least 8 hours a day. On Election Day all vote centers will be open from 7:00 am to 8:00 pm. Exact Hours of each vote center’s operation will be posted on the Amador County Elections webpage (https://www.amadorgov.org/government/elections/vote-center-and-ballot-drop-off-locations) and included in the Amador County Voter Information Guide.


**Vote Centers Open**

<table>
<thead>
<tr>
<th>29 Days Before the Election Through Election Day</th>
<th>10 Days Before the Election Through Election Day</th>
<th>3 Days Before the Election Through Election Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Administration Center</td>
<td>Mace Meadows Golf Course</td>
<td>Ione Memorial Hall</td>
</tr>
<tr>
<td>810 Court Street</td>
<td>26570 Fairway Drive</td>
<td>207 S. Amador St.</td>
</tr>
<tr>
<td>Jackson, CA 95642</td>
<td>Pioneer, CA 95666</td>
<td>Ione, CA 95640</td>
</tr>
<tr>
<td>8 a.m. to 5 p.m. Mon – Fri</td>
<td>10 a.m. to 6 p.m. daily</td>
<td>10 a.m. to 6 p.m. daily</td>
</tr>
<tr>
<td>10 a.m. to 6 p.m. Sat – Sun</td>
<td>7 a.m. to 8 p.m. on Election Day</td>
<td>7 a.m. to 8 p.m. on Election Day</td>
</tr>
<tr>
<td>7 a.m. to 8 p.m. on Election day</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Mobile Vote Centers**

§4005(a)(10)(B)(xiv)

The Amador County Elections Office is considering the implementation of a mobile vote center. Amador County will look to service geographically isolated populations and assisted living facilities. The locations and hours of operation for these mobile vote centers will be available to the public on the Amador County Elections website and in voting materials sent to voters. All mobile vote centers will have the same functionality as any established vote center.

**Map of Vote Centers**

§4005(a)(10)(I)(vi)(V)

See Appendix E for a map of all vote centers in Amador County. See Appendix F for a description of vote center and ballot drop-off location placements and demographic maps of Amador County.

**Vote Center Details**

**Staffing Vote Centers**

§4005(a)(10)(I)(vi)(IX)

Each vote center will be staffed by Amador County Elections Extra Help workers. They are processed and hired as county employees, including fingerprint and background checks, orientation and required periodic training.

**Design and Layout of Vote Centers**

§4005(a)(10)(I)(vi)(XI)

Vote centers are designed in a way to ensure each voter has the right to cast a private and independent ballot. Voting equipment and ballot drop boxes will be placed strategically in the vote center so that they are easily identifiable by voters and can be monitored by vote center staff. See Appendix G for the design and layout of vote centers.
Security and Contingency Plans

Ensuring the Security of Voting

The Amador County Elections Office will ensure the security of voting conducted at vote centers using the following methods and standards:

- Every vote center staff will be well trained and prepared to assist eligible voters in every way possible.

- Vote center staff will have access to the same election management system (EIMS) used in the past and will be able to determine if a voter is properly registered, whether the voter has received a ballot, whether the voter has returned a ballot, and what type of ballot to issue the voter to ensure every eligible voter casts the ballot he or she is eligible to vote in each election.

- Furthermore, all laptops connected to the election management system will also be connected to VoteCal, the official statewide voter registration database managed by California Secretary of State. VoteCal will track voters across the state and notify vote center staff if a voter is actively registered in another county and if the voter has received and/or returned a ballot in another county.

- Any and all equipment that will be connected to the election management system’s server will be in full compliance with all security measures and regulations (§20158) with the assistance of Amador County Information Services staff.

- Each vote center will have equipment, resources, and signage placed strategically to ensure every voter has the opportunity to cast a private and independent vote.

- The ballot marking device and precinct tabulator will not be connected to any network. All equipment will be sealed with official election seals and will be shut down and locked when vote centers are not open.

- Any and all recorded votes, including paper ballots, ballots submitted on voting equipment, CVR ballots, provisional ballots, and vote by mail ballots, will be securely transported to the Amador County Elections Office daily after the vote center closes.

Prevention Measures and Potential Disruptions

All elections and vote center staff will be well trained and prepared for potential disruptions at vote centers. The Amador County Elections Office will have an experienced staff on duty to be able to distribute needed replacement materials and equipment. Furthermore, the staff will be equipped to troubleshoot equipment. All vote centers will have cell phones in order to connect quickly with the County Elections Office when necessary.

See Appendix H for a list of potential disruptions and responses that will be implemented by elections and vote center staff should a disruption occur.
**BALLOT DROP-OFF LOCATIONS**

There will be at least six ballot drop-off locations in Amador County. All ballot drop-off locations will be open 28 days before the election through Election Day. All ballot drop-off locations will be open normal business hours at the least. The 24-hour ballot drop-off location will close at 8 pm on Election Day. Exact times of each drop-off location’s operation will be posted on the Amador County Elections webpage (https://www.amadorgov.org/government/elections/vote-center-and-ballot-drop-off-locations) and included in the Amador County Voter Information Guide.

§4005(a)(1)(A), §4005(a)(10)(I)(vi)(II)

**24-Hour Ballot Drop-off Locations**
§4005(a)(1)(B)

- **Amador County Administrative Center**
  810 Court Street
  Jackson, CA 95642
  In rear parking lot
  Outside and Accessible 24 hours daily

**Daytime Ballot Drop-off Locations**

- **Ione Plaza Market** (Inside store)
  313 Preston Ave.
  Ione, CA 95640
  Accessible 7 a.m. to 8 p.m. daily

- **Pokerville Market** (Inside store)
  18170 State Hwy 49
  Plymouth, CA 95669
  Accessible 8 a.m. to 8 p.m. Monday – Saturday, 9 a.m. to 7 p.m. Sunday

- **Pine Grove Market** (Inside store)
  19394 State Hwy 88
  Pine Grove, CA 95665
  Accessible 24 hours daily

- **Volcano Country Store** (Inside store)
  16146 Main St.
  Volcano, CA 95689
  Accessible 10 a.m. to 7 p.m. daily

- **Young’s Payless Market IGA** (Inside store)
  26560 State Hwy 88
  Pioneer, CA 95666
  Accessible 7 a.m. to 9 p.m. daily

**Map of Ballot Drop-off Locations**
§4005(a)(10)(I)(vi)(V)

See Appendix E for a map of ballot drop-off locations in Amador County. See Appendix F for a description of vote center and ballot drop-off location placements and demographic maps of Amador County.
ESTIMATED SHORT-TERM AND LONG-TERM COSTS AND SAVINGS
§4005(A)(10)(I)(v)

The Amador County Elections Office has determined that costs will exceed savings with the first few years after implementation of the VCA. However, the Amador County Elections Office predicts that over time conducting elections in accordance with the VCA will encourage savings based on evidence from Colorado who implemented a similar elections model. According to a report published by The PEW Charitable Trusts, election costs declined 40% on average after the implementation of Colorado’s Voter Access and Modernized Elections Act of 2013.

Estimated short-term costs include purchasing ballot on demand printers for all vote centers that will enable staff to print all ballot types within the county for that election. Included in short-term costs are the purchasing of laptop computers and monitors for vote center staff to have the ability to process voters directly in the election management system. Additional short-term costs include, but are not limited to, secure internet connections at all vote centers, extensive training for staff, purchasing of ballot drop boxes, and facility rentals.

Additional money allocated for voter outreach and education will contribute to on-going costs, as Amador County Elections plans to continue educating voters on voting processes and services available for the disability and language minority communities. Costs included are outlined in the budget table below under budget lines OFFICE EXPENSES, PUBLICATIONS AND LEGAL NOTICES, and ELECTION-PRINTING.

Estimated Voter Education and Outreach costs for 2022 Primary and General Elections compared to 2020 General Election.

<table>
<thead>
<tr>
<th>Outreach Expense</th>
<th>2020 General</th>
<th>2022 Primary</th>
<th>2022 General</th>
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<td>Advertising/Notices</td>
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<td>In Office Materials</td>
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<td>Outreach Postcards</td>
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<td>Social Media</td>
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<tr>
<td>Outreach Events</td>
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<tr>
<td>Translation Services</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

Anticipated long-term savings include decreased costs for equipment, including the purchasing of new equipment and equipment maintenance, ballot printing, and labor.
## BUDGET AND EXPECTED COST SAVINGS FOR JUNE 2022

Budget Comparison between 2020 Presidential Primary and the upcoming 2022 Statewide Direct Primary

<table>
<thead>
<tr>
<th></th>
<th>ACTUAL 2019-2020</th>
<th>ADOPTED 2021-2022</th>
<th>Difference</th>
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<td><strong>TOTAL SALARIES/EMPLOYEE BENEFITS</strong></td>
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<td>COMMUNICATIONS</td>
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<td>(266.50)</td>
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<td>0.00</td>
</tr>
<tr>
<td>PUBLICATIONS AND LEGAL NOTICES</td>
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<td>1,800.00</td>
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<td>(11,282.22)</td>
</tr>
<tr>
<td><strong>TOTAL SERVICES AND SUPPLIES</strong></td>
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<td>185,604.00</td>
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<td><strong>TOTAL - ELECTIONS</strong></td>
<td>527,686.60</td>
<td>512,053.00</td>
<td>(15,633.60)</td>
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Compared to the first fiscal year’s actual budget in which the Voter’s Choice Act was implemented, the adopted budget for the upcoming 2020-2021 fiscal year shows a decrease of $15,633.60. It is anticipated that this decrease will continue as processes and staffing are fine tuned in upcoming elections.
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## APPENDIX B – VOTER EDUCATION AND OUTREACH

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## APPENDIX C – MEDIA SOURCES

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<tr>
<td><em>KVGC 1340AM and 96.5FM</em></td>
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APPENDIX A – PUBLICATIONS AND MEDIA

The following pages contain samples of publications, meeting materials, and media regarding the California Voter’s Choice Act that will be implemented in Amador County in March 2020.
NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Voting and Language Accessibility Advisory Committee will be meeting on August 21, 2019 from 1:30 p.m. to 2:30 p.m. to discuss opportunities for outreach and education of accessible voting for the disability and minority language communities. The meeting will be held in the Elections Office at the Amador County Administration Center at 810 Court Street, Jackson, CA 95642.

NOTICE IS FURTHER GIVEN that any interested members of the public may sign-up to attend one of these meetings by contacting the Amador County Elections Office at 209-223-6465 or email at elections@amadorgov.org. August 1st is the deadline for sign-ups.

Kimberly Grady
Amador County Clerk-Recorder/Registrar of Voters

NOTICE IS HEREBY GIVEN by Kimberly Grady, Amador County Clerk-Recorder/Registrar of Voters, in accordance with the provisions of the Election Laws of the State of California, that on Wednesday, August 15, 2019, a consultation meeting will be held from 2:00 p.m. to 3:00 p.m. to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as other items pertinent to the new Voter’s Choice Act (S 450 voting model in Amador County. The meeting will be held in the Board of Supervisors Chambers at the Amador County Administration Center at 810 Court Street, Jackson, CA 95642.
I am a citizen of the United States and a resident of the said County. I am over the age of eighteen years; and not a party to or interested in the above matter. I am the principal Clerk of the Printer and Publisher of the Amador Ledger Dispatch. A newspaper of general circulation, published two times a week in the City of Jackson, California, County of Amador, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court, of the County of Amador, State of California dated June 19, 1953; Court decree numbers; 5575/5551; that the notice of which the annexed is a printed copy (set in type not smaller than nonpereil) has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates; to wit:

du 1

c 19

g

July 19, 2019

Signature
Voter’s Choice Act - Sign Up for the Voter Education Workshops

A workshop to educate Amador County voters on next year’s new voting processes under California’s Voter Choice Act will take place on August 15th, however sign-ups must be received by August 7th.

Signups can be made with the Amador County Elections Office by phone at 209-223-6270, or by email at elections@amadorgov.org. If you miss this deadline, don’t panic, just give us a call or send an email and we will try to squeeze you in.

The workshop is an important part of the new elections process that begins in 2020. The new process will make it easier to vote, will reduce the costs of elections, and make the voting process even more secure than it has been. The workshop takes place in the Board of Supervisor Chambers at the Amador County Administration Center.

The workshop, scheduled from 2:00 p.m. to 3:00 p.m. on the 15th, will address Voter Education and Outreach. It will include a detailed explanation of The Voter’s Choice Act and the Elections Office will be soliciting input from the public to develop a comprehensive outreach program utilizing social media, newspapers, and radio to inform voters of the new process. This session should be valuable for any voter who wishes to understand the new election process, and it will also be useful to those who may wish to participate in the elections process itself.

Anyone interested in knowing more about the election process, or wishing to provide positive and proactive input on the upcoming changes should definitely attend this workshop.
AGENDA

PUBLIC MEETING
AUGUST 15, 2019, 2:00 PM – 3:00 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors’ Chambers

The Elections Office is hosting a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as other items pertinent to the new Voter’s Choice Act (SB450) voting model in Amador County.

- Introductions
- Why We’re Changing
- Voter’s Choice Act Overview
- Voter Outreach and Education
- Voter Input
- Questions

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.
MEETING MINUTES - PUBLIC MEETING
AUGUST 15, 2019, 2:00 PM – 3:00 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors’ Chambers

The Elections Office is hosted a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as other items pertinent to the new Voter’s Choice Act (SB450) voting model in Amador County.

- **Introductions** – In attendance - Kim Grady, County Clerk/Recorder, Registrar of Voters, Mark Hammergren, Chief Deputy Registrar of Voters, Cynthia Greer, Elections Technician. Twelve citizens attended and were asked to sign-in.

- **Why We’re Changing** – Elections staff gave an overview of the way Amador County has conducted elections previously. Briefly described the de-certification of equipment and funding obtained by the Secretary of State’s office for counties to replace equipment. Touched on the independent review by Deborah Seiler last summer and attendees expressed their appreciation for the election’s office attempts to rectify previous issues.

- **Voter’s Choice Act Overview** – Gave an overview of VCA, including comparisons in cost and process to the method currently used by the county. Described the new options for returning ballots, and new voting and language accessibility options. An attendee expressed gratitude for the county’s choice to implement a ballot on demand system to prevent the running out of ballots like June 2018.

- **Voter Outreach and Education** – Described current outreach and education ideas, and those suggested by our VLAAC. It was suggested that we should reach out to Homeowner Associations and Public Utilities to get flyers placed in newsletters and monthly bills.

- **Voter Input** – Voter input was obtained throughout the presentation. It was suggested that we advertise on buses. It was also suggested that we reach out to more social media groups such as Motherlode Community Connection and A Better Amador Facebook groups.

- **Closing – Q&A** – no questions were asked.

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.
NOTICE OF EETING

NOTICE FRO THE ADOR CO NY C ERK-RECORDER/REGISTRAR OF VOTERS THAT TWO IC EETINGS WI E HE D FOR IN TON ED CATION AND O TREAT O RITIES FOR VOTING ACCESSI ITY, ANG AGE ASSISTANCE, AND THE NEW CA IFORNIA VOTER’S CHOICE ACT (S 450 VOTING ODE IN A ADOR CO NY.

NOTICE IS HERE Y GIVEN by Kimberly . Grady, Amador County Clerk-Recorder/Registrar of Voters, in accordance with the provisions of the Elections laws of the State of California, that on Thursday, September 19, 2019, a Voting Accessibility consultation meeting will be held from 1:30 p.m. to 2:30 p.m. to provide detailed information on how our office will work to increase accessibility and participation of eligible voters with disabilities under the new laws. We will also be soliciting public input regarding voter education and outreach, as well as other items pertinent to the new Voter’s Choice Act (S 450 voting model in Amador County.

NOTICE IS F RTHEN GIVEN that on Thursday, September 19, 2019, an Language Accessibility consultation meeting will be held from 2:30 p.m. to 3:30 p.m. with emphasis on how the new voting process can be utilized effectively by voters for whom English is a second language. Again, we will also be soliciting public input regarding voter education and outreach, as well as other items pertinent to the new Voter’s Choice Act (S 450 voting model in Amador County.

NOTICE IS F RTHEN GIVEN that both meetings will be held in the board of Supervisors Chambers at the Amador County Administration Center at 810 Court Street, Jackson, CA 95642. Any interested members of the public may sign-up to attend one of these meetings by contacting the Amador County Elections Office at 209-223-6465 or email at elections@amadorgov.org. September 12th is the deadline for sign-ups.

Kimberly . Grady
Amador County Clerk-Recorder/Registrar of Voters)
PROOF OF PUBLICATION
(2015-5 C.C.P.)

STATE OF CALIFORNIA
COUNTY OF AMADOR

I am a citizen of the United States and a resident of the said County. I am over the age of eighteen years; and not a party to or interested in the above matter. I am the principal Clerk of the Printer and Publisher of the Amador Ledger Dispatch. A newspaper of general circulation, published two times a week in the City of Jackson, California, County of Amador, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court, of the County of Amador, State of California dated June 19, 1953, Court decree numbers; 5575/5551; that the notice of which the annexed is a printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates; to wit:

kJq it 3G
all in the year: ZC19

I certify (or declare) under Penalty of perjury that the foregoing is true and correct.

Date at Jackson, California this

August 30, 2019
Voter’s Choice Act - Sign Up for Accessibility & Language Workshops

Workshops two and three, of our 3 Part Voter Consultation Workshops, to educate Amador County voters on next year’s new voting processes under California’s Voter Choice Act will take place on September 19th, however sign-ups must be received by September 12th. These workshops will allow Amador County Elections to obtain valuable feedback and guidance while we draft our Election Administration Plan, which outlines how the County will be implementing the California Voter’s Choice Act in March 2020.

These workshops are an important part of the new elections process that begins in 2020. The new process will make it easier to vote, will reduce the costs of elections, and make the voting process even more secure than it has been. The workshops will take place in the Board of Supervisor Chambers at the Amador County Administration Center.

The first workshop, scheduled from 1:30 p.m. to 2:30 p.m. on September 19th, will address Voting Accessibility, providing detailed information on how our office will work to increase accessibility and participation of eligible voters with disabilities under the new laws. This meeting is good to attend if you are representatives from the Disability Community, Community Organizations, individuals that advocate on behalf of, or provide services to, individuals with disabilities, or a voter interested in voting accessibility.

The second workshop, scheduled from 2:30 p.m. to 3:30 p.m. on September 19th, will address Language Accessibility, with emphasis on how the new voting process can be utilized effectively by voters for whom English is a second language. This meeting is good to attend if you are representatives, advocates, and other stakeholders of the County’s Language Communities, or a voter interested in language accessibility in voting.

Signups can be made with the Amador County Elections Office by phone at 209-223-6270, or by email at elections@amadorgov.org. If you miss this deadline, don’t panic, just give us a call or send an email and we will try to squeeze you in.

Additional information about the Voter’s Choice Act, as well as the rough draft preliminary Election Administration Plan can be found at our website, www.amador.vote.
AGENDA

PUBLIC CONSULTATION MEETING
SEPTEMBER 19, 2019, 1:30 PM – 2:30 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors’ Chambers

The Elections Office is hosting a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the new Voter’s Choice Act (SB450) voting model in Amador County as it pertains to voters with disabilities or accessibility needs.

- Introductions
- Why We’re Changing
- Voter’s Choice Act Overview
- Voter Outreach and Education
- Voter Input
- Questions

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.
MEETING MINUTES - PUBLIC CONSULTATION MEETING
SEPTEMBER 19, 2019, 1:30 PM – 2:30 PM
Location: 810 Court St, Jackson, CA 95642, Board of Supervisors’ Chambers

The Elections Office hosted a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the new Voter’s Choice Act (SB450) voting model in Amador County as it pertains to voters with disabilities or accessibility needs.

- **Introductions** – In attendance - Kim Grady, County Clerk/Recorder, Registrar of Voters, Mark Hammergren, Chief Deputy Registrar of Voters. Five citizens attended and were asked to sign-in.

- **Why We’re Changing** – Elections staff gave an overview of the way Amador County has conducted elections previously. Briefly described the de-certification of equipment and funding obtained by the Secretary of State’s office for counties to replace equipment. Touched on the independent review by Deborah Seiler last summer.

- **Voter’s Choice Act Overview** – Gave an overview of VCA, including comparisons in cost and process to the method currently used by the county. Described the new options for returning ballots, and new voting and language accessibility options.

- **Voter Outreach and Education** – described current outreach and education ideas, and those suggested by our VLAAC and during the previous consultation meeting.

- **Voter Input** – Voter input was minimal. An attendee inquired about the security of their vote if they are mailing in their ballot. We explained our returned ballot processes and he was satisfied. We asked for further input, giving examples of information we are looking for, but no other input was given. Two people signed up to work in the vote centers.

- **Closing – Q&A** – no questions were asked.

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.
AGENDA

PUBLIC CONSULTATION MEETING
SEPTEMBER 19, 2019, 2:30 PM – 3:30 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors’ Chambers

The Elections Office is hosting a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the new Voter’s Choice Act (SB450) voting model in Amador County as it pertains to voters with language accessibility needs.

- Introductions
- Why We’re Changing
- Voter’s Choice Act Overview
- Voter Outreach and Education
- Voter Input
- Questions

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.
The Elections Office hosted a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the new Voter’s Choice Act (SB450) voting model in Amador County as it pertains to voters with language accessibility needs.

- **Introductions** – In attendance - Kim Grady, County Clerk/Recorder, Registrar of Voters, Mark Hammargren, Chief Deputy Registrar of Voters. Two citizens attended and were asked to sign-in.
- **Why We’re Changing** – Elections staff gave an overview of the way Amador County has conducted elections previously. Briefly described the de-certification of equipment and funding obtained by the Secretary of State’s office for counties to replace equipment. Touched on the independent review by Deborah Seiler last summer.
- **Voter’s Choice Act Overview** – Gave an overview of VCA, including comparisons in cost and process to the method currently used by the county. Described the new options for returning ballots, and new voting and language accessibility options.
- **Voter Outreach and Education** – described current outreach and education ideas, and those suggested by our VLAAC and during the previous consultation meeting, such as attending the English as a Second Language classes and making regular visits to the citizenship classes to talk about the voting rights of new citizens.
- **Voter Input** – Voter input was minimal. An attendee signed up to join our VLAAC. Same attendee agreed to brainstorm some ideas for reaching Spanish speaking voters in their communities and agreed to set-up the ESL class visit as another consultation meeting.
- **Closing – Q&A** – no questions were asked.

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.
NOTICE OF PUBLIC MEETINGS

NOTICE FROM THE AMADOR COUNTY CLERK-RECORDER/REGISTRAR OF VOTERS THAT TWO PUBLIC MEETINGS WILL BE HELD FOR INPUT ON EDUCATION AND OUTREACH OPPORTUNITIES FOR VOTING ACCESSIBILITY, LANGUAGE ASSISTANCE, AND THE CALIFORNIA VOTER’S CHOICE ACT VOTING MODEL IN AMADOR COUNTY.

NOTICE IS HEREBY GIVEN by Kimberly L. Grady, Amador County Clerk-Recorder/Registrar of Voters, in accordance with the provisions of the Elections Laws of the State of California, that on Tuesday, November 2, 2021, a Voting Accessibility consultation meeting will be held from 1:30 p.m. to 2:30 p.m. to provide detailed information on how our office will work to increase accessibility and participation of eligible voters with disabilities under the new laws. We will also be soliciting public input regarding voter education and outreach, as well as other items pertinent to the Voter’s Choice Act (SB450) voting model in Amador County.

NOTICE IS FURTHER GIVEN that on Tuesday, November 2, 2021, a Language Accessibility consultation meeting will be held from 2:30 p.m. to 3:30 p.m. with emphasis on how the new voting process can be utilized effectively by voters for whom English is a second language. Again, we will also be soliciting public input regarding voter education and outreach, as well as other items pertinent to the Voter’s Choice Act (SB450) voting model in Amador County.

NOTICE IS FURTHER GIVEN that both meetings will be held in the Board of Supervisors Chambers at the Amador County Administration Center at 810 Court Street, Jackson, CA 95642. Any interested members of the public may sign-up to attend one of these meetings by contacting the Amador County Elections Office at 209-223-6465 or email at elections@amadorgov.org.

A draft of the 2021 revision of the Amador County Election Administration Plan (EAP) is posted for review and public comment on our website at https://www.amadorgov.org/government/elections/voter-s-choice-act/election-administration-plan

Kimberly L. Grady
Amador County Clerk-Recorder/Registrar of Voters
I am a citizen of the United States and a resident of the said County. I am over the age of eighteen years; and not a party to or interested in the above matter. I am the principal Clerk of the Printer and Publisher of the Amador Ledger Dispatch. A newspaper of general circulation, published once a week in the City of Jackson, California, County of Amador, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court, of the County of Amador, State of California dated June 19, 1953, Court decree numbers; 5575/5551; that the notice of which the annexed is a printed copy (set in type not smaller than nonperyfill) has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates; to wit:

October 22,

all in the year: 2021

I certify (or declare) under Penalty of perjury that the foregoing is true and correct.

Date at Jackson, California this 22 of October 2021

Signature

Kimberly L. Grady
Amador County Clerk-Recorder/Registrar of Voters
October 22, 2021-V989
Voter’s Choice Act - Sign Up for Accessibility & Language Workshops

Voter Consultation Workshops, to educate Amador County voters on new voting processes under California’s Voter Choice Act will take place on November 2, 2021, however sign-ups must be received by October 29, 2021. These workshops will allow Amador County Elections to obtain valuable feedback and guidance while we update our Election Administration Plan, which outlines how the County will continue to implement the California Voter’s Choice Act in upcoming elections.

These workshops are an important part of the elections process that began in 2020 and has been successful in the last three elections. The new process will make it easier to vote, will reduce the costs of elections, and make the voting process even more secure than it has been. The workshops will take place in the Board of Supervisor Chambers at the Amador County Administration Center.

The first workshop, scheduled from 1:30 p.m. to 2:30 p.m. on November 2, 2021 will address Voting Accessibility, providing detailed information on how our office will work to increase accessibility and participation of eligible voters with disabilities under the new laws. This meeting is good to attend if you are representatives from the Disability Community, Community Organizations, individuals that advocate on behalf of, or provide services to, individuals with disabilities, or a voter interested in voting accessibility.

The second workshop, scheduled from 2:30 p.m. to 3:30 p.m. on November 2, 2021 will address Language Accessibility, with emphasis on how the new voting process can be utilized effectively by voters for whom English is a second language. This meeting is good to attend if you are representatives, advocates, and other stakeholders of the County’s Language Communities, or a voter interested in language accessibility in voting.

Signups can be made with the Amador County Elections Office by phone at 209-223-6465, or by email at elections@amadorgov.org. If you miss this deadline, don’t panic, just give us a call or send an email and we will try to squeeze you in.

Additional information about the Voter’s Choice Act, as well as the rough draft updated Election Administration Plan (2021 revision) can be found at our website, www.amador.vote.
AGENDA

PUBLIC CONSULTATION MEETING
NOVEMBER 2, 2021, 1:30 PM – 2:30 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors’ Chambers

The Elections Office is hosting a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the Voter’s Choice Act (SB450) voting model in Amador County as it pertains to voters with disabilities or accessibility needs.

- Introductions
- Voter’s Choice Act Overview
- Voter Outreach and Education
- Voter Input
- Questions

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.
MINUTES

PUBLIC CONSULTATION MEETING
NOVEMBER 2, 2021, 1:30 PM – 2:30 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors’ Chambers

The Elections Office hosted a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the Voter’s Choice Act (SB450) voting model in Amador County as it pertains to voters with disabilities or accessibility needs.

The Amador County Board of Supervisors’ Chambers opened to receive attendees at 1:15 PM.

Mark Hammergren, Chief Deputy Registrar of Voters was present to greet attendees and preside over the meeting.

No attendees arrived by 2:00 PM and the meeting was closed.

Any questions regarding the minutes for this meeting, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.
AGENDA

PUBLIC CONSULTATION MEETING
NOVEMBER 2, 2021, 2:30 PM – 3:30 PM

Location: 810 Court St, Jackson, CA 95642, Board of Supervisors’ Chambers

The Elections Office is hosting a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the Voter’s Choice Act (SB450) voting model in Amador County as it pertains to voters with language accessibility needs.

- Introductions
- Voter’s Choice Act Overview
- Voter Outreach and Education
- Voter Input
- Questions

Any questions, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.
The Elections Office hosted a public meeting to solicit public input regarding decisions that will determine locations of vote centers and ballot drop-off locations, as well as voter outreach opportunities for the Voter’s Choice Act (SB450) voting model in Amador County as it pertains to voters with language accessibility needs.

The Amador County Board of Supervisors’ Chambers opened to receive attendees at 2:15 PM.

Mark Hammergren, Chief Deputy Registrar of Voters was present to greet attendees and preside over the meeting.

No attendees arrived by 3:00 PM and the meeting was closed.

Any questions regarding the minutes for this meeting, please contact the Elections Office at 209-223-6465 or elections@amadorgov.org.
APPENDIX B – VOTER EDUCATION AND OUTREACH

Below is a catalog of Voter Education and Outreach efforts undertaken by the Amador County Elections Office in an effort to promote the Voter’s Choice Act and its processes and benefits to the citizens of Amador County.

California Elections Code §4005 (a)(10)(I)(i)

**Media and Public Service Announcements (Language and Accessibility)**

Kim Grady radio interview about vote centers, KVGC Radio, Friday, May 24, 2019 (link to interview on Facebook: [https://www.facebook.com/143211595753712/videos/2434623003437776/](https://www.facebook.com/143211595753712/videos/2434623003437776/)) 5,776 followers


**Community Presence**

Kim Grady and Mark Hammergren spoke at Ione Rotary Club about Voter’s Choice Act and voting accessibility. June 13, 2019 at Noon

Kim Grady and Mark Hammergren spoke at District 3 Community Council meeting about Voter’s Choice Act and voting accessibility. July 8, 2019 at 6:00 p.m.

Elections Staff operated a booth at Amador County Fair to present voting accessibility and the Voter’s Choice Act. July 25 – 28, 2019, 10 a.m. to 10 p.m. daily

Mark Hammergren operated a booth at Buckhorn Farmer’s Market to present Voter’s Choice Act and voting accessibility. August 2 & 3, 2019, time to be determined

Kim Grady and Mark Hammergren spoke at Sutter Creek Lions meeting about Voter’s Choice Act and voting accessibility. August 13, 2019 at 5:30 p.m.

Elections Staff hosted PUBLIC MEETING to solicit input on matters related to Voter’s Choice Act and accessibility in voting. Board of Supervisors chambers, August 15, 2019 at 2 p.m.

Kim Grady and Mark Hammergren speak at Democratic County Central Committee to discuss Voter’s Choice Act and accessibility in voting. September 17, 2019 at 6:30 p.m.

Mark Hammergren speaks at Progressive Women’s Committee Luncheon to discuss Voter’s Choice Act and accessibility in voting. December 5, 2019 at 11:30 a.m.

Kim Grady and Mark Hammergren speak at Sutter Creek Women’s Club to discuss Voter’s Choice Act and accessibility in voting. January 8, 2020 at 11:30 a.m.

**Accessible Information on County Official Web Site**

Information on accessible voting in Amador County can be located on our website at [https://www.amadorgov.org/government/elections/accessible-voting](https://www.amadorgov.org/government/elections/accessible-voting)
**Identifying Language Minority Voters**

Partnered with Amador County Adult Education ESL (English as a Second Language) instructor. Instructor has joined the Voting and Language Accessibility Advisory Committee and has begun developing outreach opportunities to reach the Spanish speaking community.

Amador County elections is working to establish a reoccurring event for the Adult Education Citizenship class, to educate perspective citizens on their voting rights.

Amador County Elections will be using these connections to branch out and make additional connections for identifying and educating Language Minority voters.
APPENDIX C – MEDIA SOURCES

The Amador County Elections Office seeks to educate and reach out to as many potential voters as possible about the California Voter’s Choice Act and to promote a remote accessible vote-by-mail ballot and the toll-free voter assistance hotline. To accomplish this goal, the elections office has created a list of many types of media that have a variety of audiences. However, Amador County’s local media choices are limited by its population. As of 2016, the United States Census Bureau estimated Amador County’s total population to be 38,626.

Below are descriptions of the local media that explain why these specific media were chosen.

**Television**

There are no local television outlets in Amador County. Amador County Elections will utilize the Facebook Live video feed of our Board of Supervisor meetings (produced by our local radio station, KVGC) to promote the Voter’s Choice Act and provide reminders for upcoming public events.


**Radio**

**KVGC 1340AM and 96.5FM**

The local radio station in Amador County is a vital resource for spreading the word about the changes in Amador County Elections, including the Voter’s Choice Act and accessibility in voting. The radio station’s audience extends to all areas of Amador County as well as the Calaveras County, which is also moving to the Voter’s Choice Act. KVGC and Amador County Elections have a great partnership. The radio staff are anxious to assist our Registrar, Kim Grady, in educating Amador County voters about the Voter’s Choice Act and the changes coming to voting. The radio staff always promotes the information in a non-biased, non-partisan format on the air, and in their Facebook articles and video feeds.

**Newspaper**

**Ledger Dispatch Newspaper**

The Ledger-Dispatch is weekly newspaper that serves both Amador and Calaveras counties. Our Registrar, Kim Grady, has an amazing partnership with the owners and reporters at the newspaper, and they are excited to promote the change to the Voter’s Choice Act and the additions to voting and language accessibility. This is also the newspaper in which all Public Notices are published. All articles and advertisements also appear on their website and Facebook page.

Website: [http://www.ledger.news/](http://www.ledger.news/)
Facebook: [https://www.facebook.com/ledgerdispatchnews/](https://www.facebook.com/ledgerdispatchnews/)

**Buy & Sell Press**

The Buy & Sell Press is a weekly free paper. It mainly contains classified ads, but we have partnered with them and they are providing discounted advertising. In addition to the printed version, a digital archives is available for online viewing. [http://www.buynsellpress.com/](http://www.buynsellpress.com/)

**Upcountry News**

Amador County recently partnered with the Upcountry News published in Volcano, CA to provide press releases and articles for changes in the Election process. Upcountry News is a monthly publication with several thousand subscribers in Amador and Calaveras counties.
Online News Sources

Amador County Website
Amador County Elections has been attempting to capture as much information as possible for educating voters via our website. Below are some pages we feel will be helpful in learning about the Voter’s Choice Act, accessibility in voting and outreach events.
Vote Center and Ballot Drop-off Locations: https://www.amadorgov.org/government/elections/vote-center-and-ballot-drop-off-locations

Amador Community News
Amador Community News has partnered with Amador County Elections to publish our announcements and articles on their website and Facebook pages.
Website: https://amadorcommunitynews.blogspot.com/
Facebook: https://www.facebook.com/AmadorCounty/

Social Media
Amador County is using several social media groups to help advertise the transition to Voter’s Choice Act. Below are links to the more commonly used resources.
Motherlode Community Connections: https://www.facebook.com/groups/1645090185747971/
Amador Community News: https://www.facebook.com/AmadorCounty/
A better Amador: https://www.facebook.com/groups/679893828886046/
Amador County Bulletin Board: https://www.facebook.com/groups/451583318352509/
The Scoop in Amador County: https://www.facebook.com/groups/810549172308001/
The Amador County Voting and Language Accessibility Advisory Committee was established on June 19, 2019, and had its second meeting on August 21, 2019. The following pages include documents related to this committee.
Recruitment Correspondence

Greetings,

In an effort to ensure that all voters in Amador County have the ability to cast a ballot that is independent, private and secure, the County Elections office is establishing a Voting and Language Accessibility Advisory Committee (VAAC-LAAC).

We are seeking individuals who can meet regularly (every 2 months) to examine the voting needs of, and give a voice to, the disability and independent living communities, as well voters with English as a second language. We are ideally looking to bring together 5 to 8 community representatives to collaborate with members of the Elections staff to improve voting accessibility.

Examples of voting accessibility topics are:

- Voting locations
- Sample ballots
- Voting machines
- Minority languages
- Voter registration
- Voter education and outreach

Although this email came to you as an administrator, if you feel someone else in your agency would be better suited for this committee, that is great!

The ideal candidate would be willing to make a yearlong commitment (6 meetings), be versed in the accessibility needs of the disability and independent living communities, or minority languages, and be willing to share their knowledge and experience in a positive, collaborative environment.

Feel free to reach out to me with any questions or suggestions. Also, feel free to share this with anyone you feel may bring value to these discussions.

Attached you will find a simple informational sheet. Please complete and return it if you are interested in joining our VAAC-LAAC. I am excited to get started and see what we can do as a community to improve our voting experiences for all voters!
Voting and Language Accessibility Advisory Committee (VAAC/LAAC) 
Member Information

Complete the below information if you would like to serve on the County of Amador Voting and Language Accessibility Committee (VAAC/LAAC). Please be advised you are not required to have a disability or speak another language to serve on this committee.

Please contact our office as early as possible with any questions.

Name: ____________________________________________________________

Residence Address: ________________________________________________

Mailing Address (If Different): _________________________________________

Phone - Home: (___)_________ Work: ( ___ )___________ Cell: (___)___________

Email Address:________________________________________________________________

Additional Information

• Are you a registered voter in Amador County?: ☐ Yes ☐ No

• Do you have disability?: ☐ Yes ☐ No

  Please note any accommodations needed: __________________________________________

• Can you speak Spanish?: ☐ Yes ☐ No

• Will you be representing an organization?: ☐ Yes ☐ No

  If so, which organization: ______________________ Your Position: ______________________
Proposed Meeting Schedule

The proposed meeting schedule for the Amador County Voting and Language Accessibility Advisory Committee is bi-monthly, on the third Wednesday of the month from 5:30 PM to 6:30 PM. Following that outline, the proposed meeting dates for the first six meetings are:

1. Wednesday, June 19, 2019
2. Wednesday, August 21, 2019
3. Wednesday, October 16, 2019
4. Wednesday, December 18, 2019
5. Wednesday, February 19, 2020
6. Wednesday, April 15, 2020

The initial meeting agenda will consist of:

- Introductions
- Details of Amador County’s voting processes
- Initial thoughts about areas of accessibility to explore
- Initial thoughts on voter outreach opportunities for accessibility
- Closing – Q&A,

If any of these dates or times are not acceptable, please let us know. You can reach us with any questions, at 209-223-6465 or by email at elections@amadorgov.org.
MEETING MINUTES – JUNE 19, 2019

The Amador County Voting and Language Accessibility Advisory Committee that is comprised of representatives of voters with disabilities and language minority communities. Meetings will take place every two months on the third Wednesday from 1:30pm to 2:30pm.

- **Introductions** – In attendance - Kim Grady, County Clerk/Recorder, Registrar of Voters, Mark Hammergren, Chief Deputy Registrar of Voters, Lurali Moore, Director of Operations, The Arc of Amador and Calaveras, Jennifer Priest, Independent Living Specialist/Assistive Technology Advocate, DRAIL, Jennifer Grabowski, Independent Living Specialist, DRAIL. Meeting time was changed from 5:30pm to 1:30pm.

- **Details of Amador County’s voting processes** – Elections staff gave an overview of the way Amador County has conducted elections previously, compared to the Voter’s Choice Act which Amador County is adopting. Brief description of the new processes including Vote Centers and their ability to provide language and ADA assistance to voters including accessible ballot marking devices, Remote Accessible Vote By Mail (RAVBM) process and accessible sample ballot (literature provided), LanguageLine video interpreting for multiple languages including sign language (literature provided).

- **Initial thoughts about areas of accessibility to explore** – It was suggested that information needs to be provided about how voters who need a Remote Accessible Vote By Mail ballot but don’t have a computer could get access to a computer (example: library). It was suggested that the Elections office could work with IHSS to provide education for Care Givers, to help them better assist the people they support. It was also suggested that Voter Center staff be extensively trained to always be approachable and friendly, and as helpful as possible. It was suggested that the VCA flyer be modified to provide more general information about assistance. It was suggested that some of the area disability groups could form meetings closer to election time to discuss ballot content to help some voters better understand the ballot language.

- **Initial thoughts on voter outreach opportunities for accessibility** – some areas that were suggested for education and outreach (advertising) were: CalFresh application process (provide education materials at application), Senior Group meetings, IHSS, Social Services, Social Media, Valley Mountain Regional Center, Senior Centers, DMV scrolling slides, Regal movie advertising, Dial-A-Ride/Amador Transit bus wraps, local commercials

- **Closing – Q&A** – no questions were asked

You can reach us with any questions, at 209-223-6465 or by email at elections@amadorgov.org.
VLAAC Meeting Schedule

The proposed meeting schedule for the Amador County Voting and Language Accessibility Advisory Committee is bi-monthly, on the third Wednesday of the month from **1:30 PM to 2:30 PM**. Following that outline, the proposed meeting dates for the first six meetings are:

1. **Wednesday, June 19, 2019**
2. **Wednesday, August 21, 2019**
3. **Wednesday, October 16, 2019**
4. **Wednesday, December 18, 2019**
5. **Wednesday, February 19, 2020**
6. **Wednesday, April 15, 2020**

If any of these dates or times are not acceptable, please let us know. You can reach us with any questions, at **209-223-6465** or by email at **elections@amadorgov.org**.
DUTIES

The Amador County Elections department is establishing a Voting and Language Accessibility Advisory Committee that is comprised of representatives of voters with disabilities and language minority communities. The first meeting will take place Wednesday June 19, 2019 from 1:30pm to 2:30pm. There will be meetings every two months on the third Wednesday of the month.

- Determine if the elections office is prepared to provide election materials in accessible formats if requested by voters.
- Media plans for voters with disabilities and language minority communities.
- Help plan required voter education for voters with disabilities and ESL voters.
- Help plan the required voter education workshops for members of the disabled and ESL communities.
- Comment on the voter education and outreach plans.
- Community presence to the language minority communities.
- Review required accessibility of website information that must be posted for voters.
- Assess vote center locations and the needs of voters with disabilities.
- Assess ballot drop off locations and the needs of voters with disabilities.
- Plans to educate the public about Voter’s Choice Act.
The Amador County Voting and Language Accessibility Advisory Committee that is comprised of representatives of voters with disabilities and language minority communities. Meetings will take place every two months on the third Wednesday from 1:30pm to 2:30pm.

- Introductions
- Minutes Reviewed
- Updates on County Activity
- Consultation Meetings
- Minority Language Representative
- Updates on voter outreach opportunities for accessibility
- Closing – Q&A,

You can reach us with any questions, at 209-223-6465 or by email at elections@amadorgov.org.
MEETING MINUTES – AUGUST 21, 2019

The Amador County Voting and Language Accessibility Advisory Committee that is comprised of representatives of voters with disabilities and language minority communities. Meetings will take place every two months on the third Wednesday from 1:30pm to 2:30pm.

- Introductions – In attendance, Mark Hammergren and Cynthia Greer from the Elections Office, Lurali Moore from the Arc of Amador, Paul Spencer form Disability Rights California, and Dana Calhoun.
- Minutes Reviewed – reviewed previous outreach and voter education topics and suggestions from the first meeting.
- Updates on County Activity – Mark Hammergren provided update on progress of EAP, activity involved with outreach suggestions.
- Consultation Meetings – Elections staff provided information regarding consultation meetings, and solicited suggestions.
- Minority Language Representative – Dana Calhoun may have a possible member for the language community and will talk to her and let us know.
- Updates on voter outreach opportunities for accessibility – Paul Spencer offered to provide outreach materials he has obtained from other counties.
- Closing – Q&A – no questions.

You can reach us with any questions, at 209-223-6465 or by email at elections@amadorgov.org.
Proposed Meeting Schedule

The proposed meeting schedule for the Amador County Voting and Language Accessibility Advisory Committee is quarterly, on the third Wednesday of the month from **1:30 PM to 2:30 PM**. Following that outline, the proposed meeting dates for the 2022 election cycle meetings are:

- Wednesday, November 17, 2021
- Wednesday, February 16, 2022
- Wednesday, May 18, 2022
- Wednesday, August 17, 2022
- Wednesday, November 16, 2022

The November meeting agenda will consist of:

- Introductions
- Details of Amador County’s voting processes
- Updates on Effectiveness of current efforts
- Voter outreach opportunities for accessibility
- Voter outreach opportunities for language accessibility
- Closing – Q&A

If any of these dates or times are not acceptable, please let us know. You can reach us with any questions, at 209-223-6465 or by email at elections@amadorgov.org.
APPENDIX E – MAP OF VOTE CENTERS AND DROP-OFF LOCATIONS
APPENDIX F – VOTE CENTER AND BALLOT DROP-OFF DETERMINATION

Vote centers and ballot drop-off locations were determined based on criteria listed in Elections Code §4005(a)(10)(B). The data used to consider the criteria for siting vote centers and ballot drop-off locations was gathered from the Amador County Elections Office’s election management system and the United States Census Bureau. The most relevant criteria for placement of vote centers and ballot drop-off locations in Amador County are the following:

- proximity to public transportation
- proximity to communities with historically low vote by mail usage
- proximity to population centers
- proximity to language minority communities
- proximity to voters with disabilities
- proximity to communities with low rates of household vehicle ownership
- proximity to low-income communities.

Additionally, input from community organizations and leaders, as well as from our three public consultation meetings, confirmed our decision regarding our locations.

All vote centers and ballot drop-off locations will have accessible and free parking available.
<table>
<thead>
<tr>
<th>Potential Disruption</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Election Management System goes down</td>
<td>Vote center manager will notify elections office. If disruption is only at a specific vote center and lasts longer than 30 minutes, or any significant amount of time depending on amount of voters present, voters will be directed to another vote center or given the option to vote provisionally. If disruption is county-wide, vote center staff can issue provisional ballots via electronic voting equipment OR sample ballots OR paper ballots (if possible) in provisional envelopes if staff is able to determine correct ballot type or precinct for voter. Keep paper record of all voters and information to enter into EIMS once system is back up and running. Elections central will contact vendor right away and resolve the issue as soon as possible.</td>
</tr>
<tr>
<td>Power outage</td>
<td>Vote center manager will notify elections office. If power outage lasts longer than 15 minutes, direct voters to another vote center. Public will be notified via website, radio, social media, etc.</td>
</tr>
<tr>
<td>Weather</td>
<td>Vote center manager will notify elections office. If a vote center is unreachable or unsafe due to weather, a back-up vote center will be contacted and will be set up immediately for use. Public will be notified via website, radio, social media, etc.</td>
</tr>
<tr>
<td>Fire or Other Disaster</td>
<td>All staff and voters must first be evacuated safely. Vote center manager will notify elections office. If time allows, vote center staff will do the following in order: (1) securely remove all voted ballots from the facility (VBM, memory device from equipment, paper ballots from ballot box, CVR ballots), (2) secure/shut down all computers accessing election management system (3) secure/shut down all voting equipment, and (4) remove any computers/equipment if possible. Elections office will notify public via website, radio, social media, etc., and inform public of alternate vote centers. A replacement vote center will be set up as soon as possible.</td>
</tr>
<tr>
<td>Voting equipment stops working</td>
<td>While vote center manager resolves the issue, paper ballots can be issued to voters. Vote center manager will follow troubleshooting instructions provided in vote center manual for staff. If unable to resolve, vote center manager will contact elections office. If still unable to resolve, vote center manager will contact warehouse staff for replacement equipment.</td>
</tr>
<tr>
<td>Potential Disruption</td>
<td>Response</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Ballot on demand stops working</td>
<td>While vote center manager resolves the issue, electronic ballots can be issued to voters. Vote center manager will follow troubleshooting instructions provided in vote center manual for staff. If unable to resolve, vote center manager will contact elections office. If still unable to resolve, elections office or vote center manager will contact vendor for customer support.</td>
</tr>
<tr>
<td>Internet connection goes down</td>
<td>Vote center manager will follow troubleshooting instructions provided in vote center manual for staff. If unable to resolve, vote center manager will contact elections office. If still unable to resolve, elections office or vote center manager will contact county information services or internet provider for customer support. If internet outage lasts longer than 15 minutes, vote center staff can issue provisional ballots via electronic voting equipment or sample ballots or paper ballots (if possible) in provisional envelopes. Vote center staff will keep paper record of all voters and information for elections staff to enter into DIMS at elections office. If internet outage lasts longer than one hour, or any significant amount of time depending on amount of voters present, voters will be directed to another vote center. Public will be notified via website, phone message, news, radio, social media, etc.</td>
</tr>
<tr>
<td>Suspicious person or object</td>
<td>Vote center manager will contact authorities depending on the situation.</td>
</tr>
<tr>
<td>Vote center employees don't show up</td>
<td>Vote center manager will contact elections office to find a replacement staff for the vote center. A list of trained backup staff will be maintained by the elections office.</td>
</tr>
<tr>
<td>Vote center is unusable</td>
<td>If the vote center is unusable for any reason, vote center manager will notify the elections office. A list of backup vote centers will be maintained by the elections office. Warehouse staff will assist vote center staff in moving and setting up the new vote center. Public will be notified of a change of location via website, phone message, news, radio, social media, etc.</td>
</tr>
</tbody>
</table>

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