I. Call to order by Chairman Stephen Kaufman at 10:15 am.

II. Roll Call administered by Stephen Kaufman, quorum established.

Present: Stephen Kaufman, Tal Finney, Carl Guardino
Absent: Michael Bustamante, John A. Pérez

III. Public Comment: None

IV. ADOPTION OF SEPTEMBER 17, 2003 MEETING MINUTES

A motion was made by Carl Guardino and seconded by Tal Finney to adopt the meeting minutes of the September 17, 2003 meeting. Motion passed.

V. PROJECT DOCUMENTATION PACKAGE REVIEW AND FUNDING AWARD APPROVAL: Receive staff reports from Jana Lean and recommendations for approval of funding awards.

A. San Bernardino County – Review of Project Documentation Package

San Bernardino County has secured four units of the Sequoia Optech 400 C Optical Scan portion of their voting system equipment which was implemented during the October 7, 2003 Statewide Special Election.

The Sequoia AVC Edge Touch Screen and Sequoia Optech 400 C systems are certified for use in California.

John Mott-Smith noted that the system purchased by the county has a built-in printer for the poll workers to print out the results at the end of the day as part of their polling practices. Each machine will print out a summary report of votes cast. In addition, for the 1% manual recount purposes, the system has the capability to make a record of each ballot cast.

Registrar of Voters, Scott Konopasek, stated that they plan to use the touch screens for the first time in their county’s January 13, 2004 recall election.
A motion was made by Tal Finney and seconded by Carl Guardino to approve San Bernardino County’s “Project Documentation Package” and issue a Funding Award letter in the amount of $7,995,027.76. Motion passed.

B. Santa Clara County - Review of Project Documentation Package

Santa Clara County purchased the Sequoia Optech 400 C optical scan voting equipment and the Sequoia AVC Edge touch screen units. The county plans to begin using this equipment at the November 2003 UDEL election and also at the March 2004 Presidential Primary Election.

A motion was made by Carl Guardino and seconded by Tal Finney to approve Santa Clara County’s “Project Documentation Package” and issue a Funding Award letter in the amount of $9,503,395.64. Motion passed.

Tal Finney thanked the Secretary of State’s staff and all the county election officials for all their great work and long hours they put in to make the Statewide Special Election a success.

VI. ADJOURNMENT

There being no further business or public comment to come before the Board, a motion was made by Carl Guardino and seconded by Tal Finney to adjourn the meeting at 10:45 am. Motion passed.

Minutes submitted by Debbie Parsons